



Dipaleseng Municipality

Private Bag X 1005
Balfour, 2410
Tel: (017) 773-0055
Fax: (017) 773-0169
Email: dipaleseng@worldonline.co.za

Address all correspondence to the Municipal Manager

REQUEST FOR QUOTATION

Date: 27 October 2021

RFQ 37/2021

REQUEST FOR PURCHASING OFFICE EQUIPMENT FOR RECORDS OFFICE.

Quotations are hereby invited from the accredited services providers for **REQUEST FOR PURCHASING OFFICE EQUIPMENT FOR RECORDS OFFICE** for Dipaleseng Local Municipality.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality.

The specifications are as Follows;

QTY	DESCRIPTION
1	Petition boards, (Measurements, Length 6m, Height 4m)
1	Door + Door frame
1	The counter

Service providers must be registered with the Central Supplier Database www.csd.gov.za for their quotations to be considered.

NB, the following documents should accompany the quotation

- BEE CERTIFICATE
- DECLARATION OF INTEREST.
- LOCAL CONTENT
- TAX PIN

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY "REQUEST FOR PURCHASING OFFICE EQUIPMENT FOR RECORDS OFFICE."** – CLOSING DATE: **03 November 2021**

To be placed in the **Tender box at Dipaleseng Local Municipality's Offices**, Cnr Johnny Mokoena Drive & Themba Shozi Street in Balfour, not later than 12H00 on **03 November 2021**

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation. Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part.

Enquiries: Ms. D Mashiane 071 282 9446 or mashianed@dipaleseng.com & Ms M Mngomezulu 079 888 1654



MRS NB KHANYE
ACTING MUNICIPAL MANAGER