

DIPALESENG MUNICIPALITY



EXTERNAL ADVERTISEMENT

Position: Internship X 2
Department: Finance
Salary: R100 000 stipend per annum
Duration: 24 Months

Minimum Requirements: Grade 12, 3-year National Diploma or B Com Degree with majors in Accounting or Finance including either Internal Auditing and or Risk Management/Auditing. Good interpersonal written and verbal communication skills. Accuracy will serve as a strong recommendation. Willingness to learn more while working under pressure. The successful incumbents will be subjected to vetting for criminal record clearance.

Key Performance Areas: Perform basic accounting functions. Interpret finance legislation and policies. Process invoice payment from the capture and verification of the source documents. Undertake budget controls on expenditure and revenue. Performs basic internal auditing functions. Receive training in all sections of the Finance Office. Perform all other duties as assigned by immediate supervisor.

Forward your application with a covering letter stating clearly the position applied for together with detailed CV and certified copies of qualifications for the attention of Acting Director Corporate Services, Private Bag X1005 Balfour 2410 or hand deliver applications in the Application box at Dipaleseng Local Municipality Offices at Corner Johnny Mokoena and Themba Shozi Street, Balfour, 2410, on or **before 20 October 2022**. **NB:** No faxed or e-mailed applications will be considered. Administrative enquires should be forwarded to Mr. Thulani Mahlangu on 017 004 0027.

Applications who do not receive feedback 60 days after the closing date must accept that their applications were unsuccessful. NB: The municipality reserves the right not to make an appointment.

The Municipality subscribes to the principles of Employment Equity and candidates from the designated group as defined in the Act will receive preference

A handwritten signature in black ink, appearing to read 'L. Cindi', is written over a horizontal line.

Mr. L. Cindi
Municipal Manager

Date: 09/10/2022.