

DIPALESENG LOCAL MUNICIPALITY



ADVERTISEMENT

DIRECTOR CORPORATE SERVICES

The above position is hereby advertised on permanent basis subject to performance based employment contract

PLACE : Balfour Mpumalanga, Category 2 Municipality

SALARY: R 859,002 (Minimum) R 965,171 (Midpoint) R 1,055,932 (Maximum) as per Government Gazette No: 43122 of November 2022.

Minimum Requirements: Bachelor Degree in Public Administration/Management Sciences/Law, or equivalent. **Experience:** A minimum of 5 years experience at middle management level or have proven successful management experience in administration. Good knowledge and understanding of relevant Local Government policy and legislation. Good knowledge and understanding of institutional governance systems and performance management. Good knowledge of Corporate Support Services including Human capital management, Legal and Administration Services, ICT and Council support. A valid driver's license free from endorsements is required.

Competencies Required: Leading Competencies: Strategic direction and leadership; People management; Programme and Project Management; Financial Management; Change Management; Governance Leadership. Core Competencies: Moral Competence, Planning and Organising, Analysis and Innovation, Knowledge and Information Management, Communication and Result and Quality Focus.

Key Performance Areas: Manage the entire Corporate Services Directorate and provide advice on Local Government legislative prescripts. Lead and Direct the Human Resources, Legal Services and Information, Communication and Technology functions. Render support to Council and Council committees. Support the Accounting officer and contribute to the formulation and drafting of municipal policies that are in line with IDP and legislative framework governing local government. Establishing and maintaining effective and relevant stakeholder relations. Monitor and support the implementation of systems and procedures to ensure good governance. Coordinate the development, implementation and review of Municipal By-Laws. Ensure compliance with relevant Provincial and National Legislation.

NOTE: Qualification and SA citizenship checks will be conducted on all short-listed candidates. Successful candidates will be subjected to screening and competency assessments. The successful candidate will be required to sign an employment contract before commencement of duty, a performance agreement and disclosure of financial interest. This advertisement is subject to Local Government: Regulation on the appointment and conditions of employment of senior managers 17 January 2014.

Dipaleseng Local Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender and disability. Applicants from these designated groups are encouraged to apply.

Interested persons meeting the above-mentioned requirements are requested to complete Annexure C form as stipulated on the Local Government: Regulations that is accessible on the following websites www.gpwonline.co.za /www.dipaleseng.gov.za together with a detailed CV and certified copies of qualifications for the attention of the Municipal Manager, Private Bag X1005, Balfour, 2410 or hand deliver applications at Dipaleseng Local Municipality, Corner Johnny Mokoena and Themba Shozi Street, Balfour, 2410 **on or before 23 February 2023**. No faxed or e-mailed applications will be considered. Administrative enquires should be forwarded to Acting Director Corporate Services at 079 888 1654 .



Mr L.CINDI
MUNICIPAL MANAGER

06/02/2023
DATE