

2021/2022

Contents

DIPALESENG LOCAL MUNICIPALITY 2021/22



ANNUAL PERFORMANCE REPORT

**Compiled in terms of section 46 of Municipal System Act of 2000 –
amended in 2003.**

Contents

1st DRAFT ANNUAL REPORT



**DIPALESENG
LOCAL
MUNICIPALITY.**

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CHAPTER 1 – MAYOR’S FOREWORD AND EXECUTIVE SUMMARY

COMPONENT A: MAYOR’S FOREWORD



I am delighted to present to the public and the legislature the annual report of the Dipaleseng Local Municipality for the financial year June 2022.

Dipaleseng Local Municipality is an entity of local government structure in Mpumalanga whose primary constitutional and legal mandate to deliver services to the communities it serves, within its limited resources. To this end, the municipality in the year under review had to prioritise its services delivery targets owing to its constraint budget, without compromising service delivery.

The Municipality owing to its size and capacity also faces the formidable task of accurate strategy planning implementation thereof, monitoring evaluating its efficacy and providing feedback on the performance on targets achieved as per key pillars against the approved budgets and the Service Delivery Budget Implementation Plans (SDBIP) which are derived from our overall strategy namely the Integrated Development Plan (IDP).

Notwithstanding the pre-existing institutional and environmental challenges the municipality under my leadership remain committed to provide services and respond to the needs of the community of Dipaleseng.

Highlights

During the year under review the Municipality was able to finalise the appointment of permanent Chief Finance Officer and Municipal Manager with aim of stabilizing the management leadership of the institution. The process of appointing senior Managers and other key personnel in on track and will be conclude in 2023 financial year.

The efforts of the municipality yielded positive results in year under review, which culminated in the Municipality attaining an improved audit outcome, from several disclaimers to a qualified audit outcome with matters of emphasis.

Lowlights

Service delivery backlogs remains a huge challenge to the municipality due to the aged infrastructure of the municipality which was also not designed to cater for the increased size of community due to urban sprawl. The lack of adequate yellow fleet is also a contributor to the slow response to outages. The Municipality is working on a plan to resolve some of the challenges in the outer financial years.

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Municipality service delivery strategy is underpinned mainly by five Local government key priorities namely::

- Financial Viability
- Good Governance & Public Participation
- Basic Infrastructure
- Local Economic Development and
- Organisational Transformation and Institutional Development

Financial Viability

Financial viability is one of the key components of a Municipality existences in order to successfully carry out its legal Mandate. The Municipality has improved from a Disclaimer Opinion to a qualified opinion with findings on compliance with laws and regulations as well as predetermined objections in 2021/22 financial year. Implementation of revenue enhancement strategy alongside other budget related plans is paramount in the improvement to our financial situation.

Organisational Transformation and Institutional Development

The Municipality has appointed a permanent and capable Accounting Officer with effective from 01 October 2022, further the Municipality is in the process to appoint a capable senior managers in ensuring the attainment of business continuity and its overall objectives. The institution continues to strive to attract competent, committed, skilled and knowledgeable professionals to advance to its greater heights

The National Development Plan 2030 highlights the need for a long-term approach to skills development to develop technical and professional skills needed to fulfil core functions in the public service arena. It also highlights that most learning takes place on the job, and that staff members at all levels need to be stretched, supported and mentored to develop their skills and expertise.

Dipaleseng Local Municipality understands the need to pay attention to the role of recruitment, human resources and management practices in promoting ongoing learning alongside the provision of training.

Good Governance & Public Participation

At the local government level, there is an increased need to ensure that participation in the integrated development planning process is deliberative, with citizens being involved in identifying and resolving trade-offs rather than simply developing shopping lists of needs.

While structures such as ward committees have been established to enable councilors and officials to engage with communities through public participation, this system or linkage was not realized as a result of the outbreak of Coronavirus in the past year which made it difficult. The challenge should be

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addressed through the translation of IDP's into ward-level service delivery improvement plans that respond to specific needs of each specific and unique ward.

More weight needs to be placed on endorsing the existence of two-way communication and interaction that enables citizens to express their needs and concerns as well as for citizens to be kept informed by councilors of key issues and developments that are underway in the ward.

Basic Infrastructure

Dipaleseng is faced with aged and dilapidated infrastructure which was constructed to service a smaller population than currently is the case owing to the increased population. This is further compounded by a rapidly growing population, increased economic activity which have led to growing, place a heavy burden on the infrastructure due to the increased population.

We sit with a bigger prerequisite for economic infrastructure investment while still continuing to address backlogs in housing and social infrastructure.

Local Economic Development

An inclusive and local economic development strategy which encompasses uplifting local SMME's and bridging gaps between them and surrounding business and industries is what Dipaleseng aims for.

While government cannot realistically adequately meet all needs of all role players in the local economy mix, the responsibility to create a fertile and mutually beneficial environment that fosters growth and development of the local economy rests with us.

With the increasing unemployment rate, the municipality is striving to push efforts of start-up businesses as it has been proven to be an essential thrust of economic in development in advanced economies in other countries. We have identified a need to place ourselves in better position in terms of opportunities entrepreneurs can leverage upon.

Past, present and future projects that employ the utilization of local skills and resources through SMME's individually or by partnership reflect our commitment to the realization of such goal.

Acknowledgements

I take this opportunity to acknowledge my fellow Councilors, the speakers of council and members of my mayoral committee for the role they played in ensuring that the municipality achieves its objectives. The Chairperson of section 79 committees and MPAC chairperson of MPAC (Posthumously) for their support.

Special acknowledgement is accorded to the audit committee for its role in assisting the municipality strengthen its oversight and accountability processes that led to an improved audit outcome in the financial under review. The Office of the Auditor General has been constructively critical in the prior year's thus assisting the municipality to work harder to improve nits audit outcome for the year under review. It is fitting for the municipality to acknowledge the AGSA in this regard.

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On behalf of the Municipal Council, I extended by gratitude to the former Acting Municipal Manager, Ms. Khanye for holding the fort in the absence of a permanent Municipal Manager, Senior Management and Acting Managers, the CFO and our newly appointed Municipal Manager Mr. L Cindi



for all their efforts and commitment working in a challenging environment during the year under review

Key commitments

I cannot omit to echo our commitment and assurance to continued service delivery upholding Batho Pele principles at all times to ensure the realization of our vision of a developmental local government. On behalf Municipality I take cognisance of the areas of service delivery targets were not met. The audited performance information and the reason for such underperformance. I have also taken note of all the matters raised in the report of the auditor general, the report of the audit committee and the remedial action the accounting officer has attached in this period.

I record as I present this annual report that I will ensure that all matters raised in the auditor General Report will be attended to in compliance with section 131(a) of the MFMA read with MFMA circular 113.

The Draft Annual Report which reflects on the 2021/22 financial year's performance is submitted in compliance to section 127 (2) of the MFMA and has been compiled in compliance 121(3)(4) of the MFMA read with circular 63 of the MFMA

CLLR. KHETHIWE MOEKETSI EXECUTIVE MAYOR

Dipaleseng Local Municipality is a local government entity at the coalface of direct service delivery with deliberate aims of community improvement.

The municipality also faces the formidable task of planning, implementing, assessing and providing feedback on the performance echelons achieved as per plans in our budgets, Service Delivery Budget Implementation Plans which are derived from our overall Integrated Development Plan. Given the pre-existing institutional and environmental challenges we remain steadfast and are still geared towards serving the needs of the community of Dipaleseng.

Dipaleseng Local Municipality continues to deliver services being guided by five Local government key priorities that are:

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- Financial Viability
- Good Governance & Public Participation
- Basic Infrastructure
- Local Economic Development and
- Organisational Transformation and Institutional Development

Financial Viability

Financial viability is one of the major components of a sound government entity that aims to successfully carry out its legal obligatory mandate.

The municipality improved to a qualified opinion for the year under review with material from Auditor General for the 2021/22 financial year with findings on compliance with laws and regulations as well as predetermined objections. Can we talk about Action plan with root cause analysis?

Further the Municipality is planning to fully Implementation of Revenue Enhancement Strategy alongside other budget related plans is paramount in the improvement to our financial situation.

Organisational Transformation and Institutional Development

The Municipality has appointed a permanent and capable Accounting Officer institution with effective from XXX to address had challenge of not having es with the full time appointment in the capacity of Accounting Officer, an anomaly that often threatens the overall institutional stability if left unattended timeously.

for many financial years. Also the municipality has appointed the Director Planning and Economic Development and the Chief Financial Officer.

The municipality is in the process to The presence of a appoint full capacity a of capable senior managers however assisted in ensuring the attainment of business continuity and its overall objectives. The institution continues to strive to attract competent, committed, skilled and knowledgeable professionals to advance to its greater heights.

The National Development Plan 2030 highlights the need for a long-term approach to skills development to develop technical and professional skills needed to fulfil core functions in the public service arena. It also highlights that most learning takes place on the job, and that staff members at all levels need to be stretched, supported and mentored to develop their skills and expertise.

Dipaleseng Local Municipality understands the need to pay attention to the role of recruitment, human resources and management practices in promoting ongoing learning alongside the provision of training.

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Good Governance & Public Participation

At the local government level, there is an increased need to ensure that participation in the integrated development planning process is deliberative, with citizens being involved in identifying and resolving trade-offs rather than simply developing shopping lists of needs.

While structures such as ward committees have been established to enable councilors and officials to engage with communities through public participation, this system or linkage was not realized as a result of the outbreak of Coronavirus in the past year which made it difficult. The challenge should be addressed through the translation of IDP's into ward-level service-delivery improvement plans that respond to specific needs of each specific and unique ward.

More weight needs to be placed on endorsing the existence of two-way communication and interaction that enables citizens to express their needs and concerns as well as for citizens to be kept informed by councilors of key issues and developments that are underway in the ward.

Basic Infrastructure

Dipaleseng is faced with aged and dilapidated infrastructure which was constructed to service long surpassed numbers of people. This is further compounded by a rapidly growing population, economy and prosperity which have led to growing utilization of infrastructure by more and more people.

We sit with a bigger prerequisite for economic infrastructure investment while still continuing to address backlogs in housing and social infrastructure. ANY action in place to give the communities hope

Local Economic Development

An inclusive and local economic development strategy which encompasses uplifting local SMME's and bridging gaps between them and surrounding business and industries is what Dipaleseng aims for.

While government cannot realistically adequately meet the all needs of all role players in the local economy mix, the responsibility to create a fertile and mutually beneficial environment that fosters growth and development of the local economy rests with us.

With the ever increasing unemployment rate, we need to push efforts in start-up businesses as it has been proven to thrust economies in developed countries. We need to place ourselves in better quartile in terms of opportunity entrepreneurship and new firm activity.

Past, present and future projects that employ the utilization of local skills and resources through SMME's individually or by partnership reflect our commitment to the realization of such goal.

I cannot omit to echo our assurance to continued service delivery upholding Batho Pele principles at all times to ensure the realization of our vision of a developmental local government.

Presenting Dipaleseng Local Municipality's Draft Annual Report which reflects on the 2021/22 financial year's performance is only a pleasure.

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CLLR. KHETHIWE MOEKETS!
EXECUTIVE MAYOR

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COMPONENT B: EXECUTIVE SUMMARY

1.1. MUNICIPAL MANAGER’S OVERVIEW [MMM]

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During the 2021/22 financial year, Dipaleseng Local Municipality made some remarkable strides in the improvement on its audit outcome from a Disclaimer Audit opinion of more than three consecutive financial years to a Qualification Audit opinion despite the backdrop and array of challenges. We have developed an action plan whose main focus on the root cause analysis to address all the audit findings.

This report provides information on the Municipality's performance for the 12 months in review and will show that we are weathering the storm as best we could, given the tremendous challenges brought on by the national lockdowns and easing of it thereof which translated to significant budget cuts and economic depression. The Annual Report will further show that Dipaleseng Local Municipality is on an upward trajectory in isolated pockets of excellence. During the year under review, the municipality managed to usher in the newly elected political leadership soon after the Local Government election that were held in November 2021 and the filling in some key strategic senior positions of the Director Planning and Economic Development and the Chief Financial Officer.

The Municipality initially performed well on its grant expenditure which led to an additional allocation of grant funds, but abruptly interrupted by a Court judgement that repealed the Preferential Procurement Framework, thus leading to unplanned delays towards the end of the financial year. We are also tremendously proud of an improved qualification audit outcome. The Municipality managed to complete key infrastructure projects during the course of the year under review in a quest to extend and supply municipal services to all its customers in a cost-effective and sustainable manner.

Whilst our infrastructure networks in respect of water, sewer and electricity remains highly unstable, there are medium term plans in place to secure a stable bulk and reticulation supply of such services. The approval of a new township establishment in Grootvlei is further testimony of growth within the geographical landscape which will ensure the we eradicate informal settlements with aforesaid nodal area whilst future plans in the outer year exist to establish three more townships in Nthoroane, Balfour and Siyathemba which are a direct response to urbanisation and general population growth within the area.

We further continue to steer local economic growth through ensuring the successful opening of the Sibanye Stillwater Mine shaft which will expand and sustain the existing economic development whilst at the same time ensuring that the existing economic sectors remain afloat. It is also worth noting the biased and deliberate approach that the municipality has taken to support its emerging local SMMEs through government capital expenditure and other innovative initiations which have sustained and stimulated economic activities post the Covid-19 pandemic.

Good governance and compliance remain essential components to what we want to do henceforth. Our control measures are gradually improving together with performance management systems in being restored to track performance. Effective oversight, regular financial reporting and transparency

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helped us to restore public trust from the residents we serve. To that end, the Independent Chairperson of Risk Management, Information and Communication Technology and Governance, was appointed to assist the Accounting Officer as per Section 62 of the MFMA to improve on governance process.

Furthermore, the Municipality is in the process of fully implementing the Municipal Systems Act – new Staff Regulations on performance management to realise value for money and finally the municipality will reach its mandate fully.

Thank you to the Chief Financial Officer, Senior Management and all employees for your hard work over the past year. Special gratitude to all Council structures and the Office of the AGSA for your support. I am happy and honoured to serve with you in this municipality.

Let this Draft Annual Report not only reflect on the challenges and achievements of the past year, but also motivate us to do even better in the next financial year.

MR LWAZI CINDI
MUNICIPAL MANAGER

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During the 2021/22 financial year, Dipaleseng Local Municipality made some remarkable strides in causing the an improvement on its audit outcome from a disclaimer audit opinions for more than three years finding to a **Qualification Audit opinion** finding within the backdrop of challenges. We have developed action plan which is main focus is on root cause analysis to address all the audit findings

The unprecedented post Covid-19 pandemic affected numerous operations of the municipality whereupon we had to adapt to the new normal.

This report provides information on the municipality's performance for the 12 months in review and will show that we are weathering the storm as best we could, given the tremendous challenges brought on by the national lockdowns and easing of it thereof which translated to significant budget cuts and economic depression.

The Annual Report will is further showing or reflecting that Dipaleseng Local Municipality is on an upward trajectory in isolated pockets of excellence. During the year under review, the municipality managed to usher in the newly elected political leadership soon after the Local Government election that were held in November 2021 and the filling in some key strategic senior positions of the Director Planning and Economic Development and the Chief Financial Officer.

The municipality initially performed well on its grant expenditure which led to an additional allocation of grant funds, but abruptly interrupted by a Court judgement that repealed the Preferential Procurement Framework, thus leading to unplanned delays towards the end of the financial year. We are also tremendously proud of an improved qualification audit outcome.

Good governance and compliance remain essential components to what we want to do henceforth. Our control measures are gradually improving together with performance management systems in being restored to track performance. Effective oversight, regular financial reporting and transparency helped us to restore public trust from the residents we serve. To that end the Independent Chairperson of Risk Management and Information Communication Technology Governance was appointed to assist the accounting officer per section 62 of MFMA to improve on governance processes.

Furthermore the Municipality is in the process to fully implement Municipal Systems Act- Staff Regulations on performance management to realise value for money and finally the municipality will reach its mandate fully

Thank you to all employees, CFO and Senior for Management for your hard work over the past year. Special Gratitude all Council structures and Office of AGSA for your support. I am happy

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Chapter 1

~~and honoured to serve with you in this municipality. It is an honour to serve with you in this municipality.~~

~~Let this Draft Annual Report not only reflect on the challenges and achievements of the past year, but also motivate us to do even better in the next financial year.~~

MR LWAZI CINDI
MUNICIPAL MANAGER

Chapter 1

1.2. MUNICIPAL FUNCTIONS, POPULATION AND ENVIRONMENTAL OVERVIEW

1.2.

SITUATIONAL ANALYSIS

Dipaleseng Municipality is composed of the following hubs: Greylingstad/Nthorwane, Grootvlei and Balfour/Siyathemba where the main Office is situated. The Municipality's main economic focus for turning around the local economy is through Agriculture, mining and tourism (Nature reserve) and agro processing industries.

Community consultation as championed by the Speaker's Office, Clr Xolani Shoji and Mayor's Office, Cllr. Khethiwe Moeketsi is at the heart of good governance in the Municipality to enhance community participation and informed decision making. As a result, the 2021/22 financial year has seen Dipaleseng Municipality expanding its service delivery in terms of infrastructure development through graveling of roads, construction of some of the roads and upgrading of sports field, refurbishment of community halls, and upgrading of high mast lights and spent 100% on MIG.

The Dipaleseng Municipality continued with its mandate to create jobs to its local community through EPWP/CWP projects as outlined in the report. During the IDP/Budget process our community has again given the municipality a mandate to continue to implement projects in line with Government priorities, hence the infrastructure development has again come out as the main priority of the municipality. With all these achievements, the municipality acknowledge joint concerted efforts of its directorates.

The Municipality's sewerage system in Greylingstad is still managed through a suction tanker. The municipality has since the completion of the sewer project allocated budget on annual basis for revamping of the streets damaged during construction.

1.2.2 A short description of the municipality

Dipaleseng Local Municipality is situated in the south-eastern part of Mpumalanga Province, abutting Gauteng Province in the south-west; approximately 90km east of Johannesburg and 350km south-west of Nelspruit (capital city of Mpumalanga).

It is one of the (7) local municipalities under the jurisdiction of Gert Sibande District (the other districts being Ehlanzeni and Nkangala) and one of the 18 local municipalities within Mpumalanga. The municipality consists of 03 nodal towns and is structured into 06 wards.

The breakdown of wards details are as follows:

WARD INFORMATION	
WARD	EXTENSION/SECTION
01	The ward consists of various extensions of Siyathemba including central portion of Ext 1, Ext 4 and Ext 5 and more than 300 km ² of rural farm land which is used for commercial farming purposes.
02	The ward consists of the central of Siyathemba, 50% of Ext 2, Ext 3 as well as a small rural areas used for commercial farming purposes. Including a newly established settlement known as Ridge view.
03	The ward consists of the following areas the whole of Balfour Ext 1&2, Greylingstad and surrounding commercial farming settlements on the East, South and West.
04	The ward consists of portion of Siyathemba central Ext1, 50% of Ext 2, Ext 6, Ext 7 and Lindukuhle settlements
05	The ward consists of Grootvlei Ext 1 & 2 and surrounding commercial farming land.

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06	The ward consists of Nthorwane, Zenzele and surrounding commercial farming land.
----	--

Figure 1: Spatial location of Dipaleseng Local Municipality



Figure 2: Spatial location of Dipaleseng Local Municipality



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Dipaleseng Municipal area is one of the smaller municipal areas in terms of land area, and characterized by contrasts such as varied topography, population densities (low in the south, relatively dense in the north-east), prolific vegetates in the south (timber) and sparse in the north (bushveld). Although resources within the boundaries of the Municipality are scarce, the proximity of natural resources (dams, tourist's attractions, intensive economic activity, and nature reserves) to the borders of the municipality creates the opportunity for Capitalization.

The "gates" to the municipal area are considered to be Balfour West, Greylingstad in the East and Grootvlei in the south. The land area of Dipaleseng Municipality extends over approximately 2618km². The Dipaleseng Municipality incorporates the proclaimed towns of Balfour/Siyathemba, Greylingstad/Nthorwane and Grootvlei, situated in the extreme East and south of the municipal area, there are also surrounding commercial farming communities within the municipal area.

1.2.3 Social Analysis

The socio-economic analysis will focus on the population size, age and gender profiles as well as the educational levels of the population. Information on the Socio-economic status of Dipaleseng Municipality was mainly gathered from census conducted by STATSSA in 2011 as progressively update on interval through community surveys.

1.2.4 Population and Household Size (IDP-M)

Table 1.1: Population distribution in terms of Gender and Age Group

Population		Households	
Census 2011	Community Survey 2016	Census 2011	Community Survey 2016
42 390	45 232	12 637	13 190
Source: Statistic SA /CS 2016			
T 1.2.2			

1.2.5 Age and Gender Profile (IDP-M)

Figure 1.2: Population distribution in terms of gender and age group

Table 1: Population

Age	Population								
	2019/20			2020/21			2021/22		
	Male	Female	Total	Male	Female	Total	Male	Female	Total
Age:0-4	2400	2790	5190	2400	2790	5190	2400	2790	5190
Age:5-9	2480	2810	5290	2480	2810	5290	2480	2810	5290
Age:10-19	3000	2754	5754	3000	2754	5754	3000	2754	5754
Age:20-29	5240	5916	11156	5240	5916	11156	5240	5916	11156
Age:30-39	3710	4650	8360	3710	4650	8360	3710	4650	8360
Age:40-49	3240	3680	6920	3240	3680	6920	3240	3680	6920
Age:50-59	911	980	1891	911	980	1891	911	980	1891
Age:60-69	700	865	1565	700	865	1565	700	865	1565
Age:70-85	380	456	836	380	456	836	380	456	836

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Source: Statistic SA /CS 2016

T 1.2.2.

Table 2: Socio-economic status [IDPM]

Socio Economic Status						
Year	Housing Backlog as proportion of current demand	Unemployment Rate	Proportion of Households with no Income	Proportion of Population in Low-skilled Employment	HIV/AIDS Prevalence	Illiterate people older than 14 years
2021/22	35%	27,5	45%	35%	30%	23%
2020/21	35%	27,5	45%	35%	30%	23%
2019/20	35%	27,5	45%	35%	30%	23%
Source: Statistic SA						
T 1.2.4						

Table 3: Neighborhoods [IDP-M]

Overview of Neighborhoods within "Dipaleseng Local Municipality 2021/22		
Settlement Type	Households	Population
Towns:		
: Balfour	2500	3806
: Grootvlei	1800	6694
: Greylingstad	950	1631
Sub-Total	5250	12 131
Townships		
Siyathemba	6500	20 100
Nthorwane	2300	7876
Sub-Total	8800	27 976
Rural Settlements		
Sthandiwe	50	2450
Sub-Total	50	2450
Informal Settlements		
Siyathemba	3000	1200
Nthorwane	1500	
Phomolong	1000	2876
Sub-Total	5500	6871
Total	13 190	45 232

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Sero report: 2016

T.1.1.2.6

Table 4: Natural resources [IDP-M]

Natural Resources 2021/22	
Major Natural Resource	Relevance to Community
Gold and Coal	Socio- economic benefits as per mineral and Resources
Sero report: 2016	
T.1.1.2.6	

1.3. SERVICE DELIVERY OVERVIEW [IS]

INTRODUCTION TO SERVICE DELIVERY OVERVIEW

The success of local economic development is tied to the provision of basic and other types of infrastructure services to the people. All services under analysis in this section are located in a specific locality (as per SDF) and have potential to boost socio-economic development (as per LED). Infrastructure analysis focuses on the status quo regarding water supply, sanitation facilities, energy, housing provision, roads and public transport, waste management and telecommunications – all of which underpin socio-economic development and determine the people's quality of life. The provision of adequate municipal infrastructure remains a challenge throughout the district.

Figure 1: Proportion of Households with Access to Basic Services [IS]

Proportion of Households with minimum level of Basic services			
	2019/20	2020/21	2021/22
Water	79%	86%	
Sanitation	95%	95%	
Electricity	78%	94%	
Community Survey 2016 & (Sero report)			

Comments on access to basic services:

The above still remain a challenge but it is being driven under the Gert Sibande District Municipality (GSDM), DLM, MIG and INEP capital programme to address the current backlogs within the municipality.

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1.4. FINANCIAL HEALTH OVERVIEW [BTO]

INTRODUCTION ON FINANCIAL HEALTH OVERVIEW

The municipality is one of the small growing municipalities in the country within the average of 3.3 % Population growth; this is also placing additional pressure on our resources. During the year our budget expectations were fully realized. We budgeted for income amounting R354 118 000 and expenditure of R 315 450 000. By the close of books at the end of the year we have obtained an income of R 367 091 000 and we spent R 305 204 000 giving us a surplus R 61 887 000

In the 2021/22 the municipality obtained a Qualified Opinion with matters from the Auditor General. It should be mentioned that the Auditor General this year not only concentrated on financial matters but mainly focused on performance management, thereby ensuring that all service delivery objectives are fully implemented.

Table 5: Financial Overview [BTO]

Financial Overview: 2021/22			
	R' 000		
Details	Original budget	Adjustment Budget	Actual
Income:			
Grants	50,478	50,478	65,655
Taxes, Levies and tariffs	162,058	163,115	158,976
Other	141,582	143,856	142,461
Sub Total	354,118	357,449	367,091
Less: Expenditure	315,450	309,594	305,204
Net Total*	38,667	47,854	61,887
* Note: surplus/(defecit)			T 1.4.2

Table 6: Operating ratios 2021/22

Operating Ratios 2021/22	
Detail	%
Employee Cost	24%
Repairs & Maintenance	10%
Finance Charges & Impairment	8%
	T 1.4.3

Comment on operating ratios:

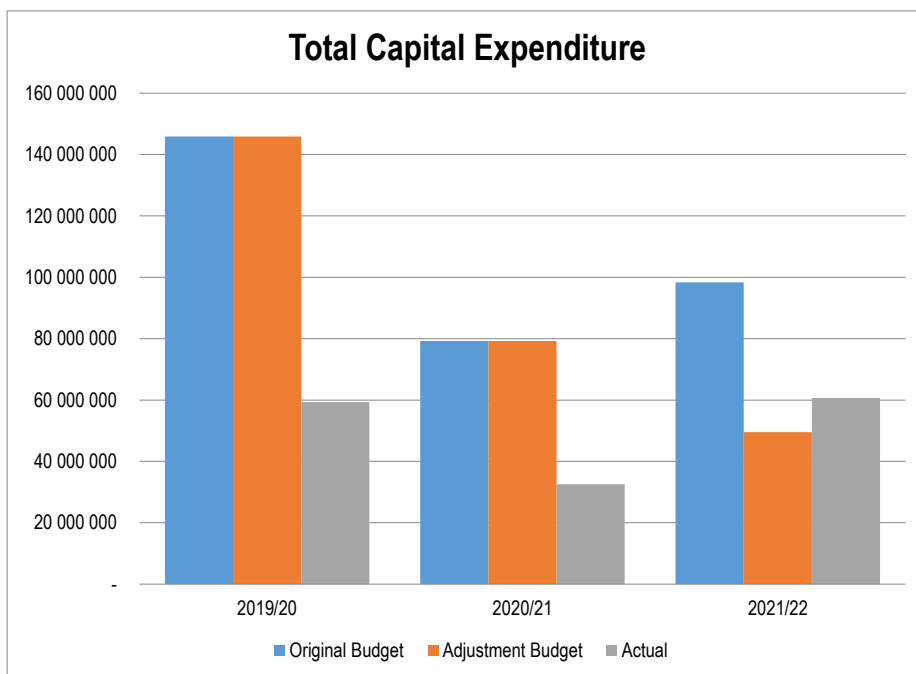
Employee costs constituted 24% of the total operating budget. Repairs and maintenance amounted to 10% but the figure only includes materials. Although the percentage is below the norm, there are major repair and maintenance backlogs. Overall, the municipal assets are not in good state. Finance charges and Finance Charges & Impairment 8% to total operating costs. The national norm in this regard is 1% of the operational budget.

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Table 7: Total capital expenditure [BTO]

Total Capital Expenditure: 2021/22			
R'000			
Detail	2019/20	2020/21	2021/22
Original Budget	145,875,000	79,246,000	98,332,000
Adjustment Budget	145,875,000	79,246,000	49,577,000
Actual	59,359,000	32,516,000.00	60,716,809
T 1.4.4			

Figure 2: Total Capital Expenditure



Chapter 1

1.5. ORGANISATIONAL DEVELOPMENT OVERVIEW [CS]

The Dipaleseng Local Council had reviewed the Organisational Structure and approved by Council in May 2022 under Item C with the further view of complying with the new staff Regulations that is effective as 01 July 2022.

The objectives of the staff regulations its main objectives are as follows:

- Structure their administration in such a manner that they are responsive to the needs of local communities.
- Facilitate a culture of public service and accountability amongst their staff.
- Be performance orientated and focused on the objects of local government and their developmental duties as set out in sections 152 and 153 of the Constitution respectively.
- Ensure that the roles and responsibilities of their political structures, political office bearers, managers and municipal staff members are aligned to the priorities and objectives of municipalities as set out in the integrated development plans (IDPs).
- Establish clear reporting lines and facilitate cooperation, coordination and communication between the political structures and administration.
- Perform their functions through operationally effective and appropriate administrative units and mechanisms, including departments and other functional or business units.
- Assign clear responsibilities for the management and coordination of the administrative units.
- Maximise operational efficiency and effectiveness of communication and decision-making within administration.
- Ensuring that the organisation of municipal administrations conforms to the administrative and financial capacity of municipalities (i.e. financial norms and ratios).

The municipality also submitted the 2021 Employment Equity Report to the Department of Labour and further reviewed the 5-Year Employment Equity Plan for implementation. The municipality also implemented the National Treasury Requirements on Minimum Competency Requirements in terms of National Treasury Regulation No. 493 – gazetted on 15 April 2018.

The Senior Managers and Finance officials completed the unit standards leading to the Certificate in Municipal Finance Management qualification (SAQA ID No. 48965) on NQF 6. The newly elected Councillors attended the induction training conducted by SALGA.

1.6. AUDITOR GENERAL REPORT [IA-M]

The municipality received a **Qualified Audit opinion** for the 2021/22 Financial Year with findings on financial statements, performance management, internal control deficiencies and supply chain management.

Chapter 1

Chapter six (6) of this document contain more detail on the audit opinion and attachment clearly indicating steps to be taken in addressing and improving the disclaimer audit opinion.

1.7. STATUTORY ANNUAL REPORT PROCESS

STATUTORY ANNUAL REPORT PROCESS		
NO	Activity	Time Frame
1	Consideration of next financial year's Budget and IDP process plan. Except for the legislative content, the process plan should confirm in-year reporting formats to ensure that reporting and monitoring feeds seamlessly into the Annual Report process at the end of the Budget / IDP implementation period	July
2	Implementation and monitoring of approved Budget and IDP commences (In-year Financial reporting).	
3	Finalise the 4 th quarter Performance Report for previous financial year	
4	Submits draft Annual Report including Annual Financial Statements and Performance Report to Auditor General-- <u>Audit Committee reviews the AFS and APR.</u>	August
5	Annual Performance Report as submitted to Auditor General to be provided as input to the IDP Analysis Phase	
6	Auditor General audits Annual Report including Annual Financial Statements and <u>p</u> Performance data- <u>Audit Committee reviews the AFS and APR.</u>	September – October
7	Municipalities receive and start to address the Auditor General's findings	
8	Commencement of draft Budget/ IDP finalisation for next financial year. Annual Report and Oversight Reports to be used as input.	
9	Receive management letter and provide final comments on findings	November
10	Auditor-General submit <u>A</u> udit opinion. <u>Audit Committee concurs with the AG opinion and recommend the Management and Audit Reports</u>	
11	<u>M</u> ayor tables Annual Report and audited Financial Statements to Council complete with the Auditor- General's Report	January
<u>12</u>	<u>Audit Committee review Annual Report</u>	<u>January</u>
<u>13</u>	Audited Annual Report is made public and representation is invited	

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143	Oversight Committee assesses Annual Report	February
154	Council adopts Oversight Report	March
165	Council table next financial year Budget / IDP and invite public representation-	
176	Oversight Report is made public	April
187	Oversight Report is submitted to relevant national & provincial stakeholders and Legislature	
198	Audit Committee review the Draft Budget and IDP. Council approve next financial year Budget / IDP-	May
2049	Make public approved Budget and IDP	June
210	Finalize SDBIP and Performance Agreements for next financial year. Audit Committee review the SDBIP and performance agreements of Section 56.	
224	Make public SDBIP and Performance Agreements.	July

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Comment on the Annual Report Process:

One of the main features about the planning process undertaken by the Dipaleseng Local Municipality is the involvement of community and stakeholder organisations in the process. Participation of affected and interested parties ensures that the IDP addresses the real issues that are experienced by the community members of the municipality. The municipality has established six (6) functional ward committees to further strengthen community engagement with the Municipality.

Chapter 2

CHAPTER 2 – GOVERNANCE [CS]

INTRODUCTION TO GOVERNANCE

The Constitution Section 151 (3) states that the municipal Council has the right to govern on its own initiative the local government affairs of the community.

COMPONENT A: POLITICAL AND ADMINISTRATIVE GOVERNANCE

INTRODUCTION TO POLITICAL AND ADMINISTRATIVE GOVERNANCE

The Constitution Section 151(3)(a) stipulates the developmental duties of the municipality and states that the municipality must structure and manage its administration as well as planning and budgeting processes to give priority to the basic needs of the community and to promote socio-economic development.

2.1 POLITICAL GOVERNANCE [CS]

INTRODUCTION TO POLITICAL GOVERNANCE

The Dipaleseng Local Municipality (DLM) is a Category B municipality and has an executive mayoral system. The municipality is governed by two distinct but complementary structure namely the Executive Council headed by the Executive Mayor and Administration lead by the Municipal Manager, comprise of five Directorates in terms of section 56 of the municipal systems act.

Following the 2021 municipal elections, Council comprised of 12 elected councillors chaired by the Speaker comprising of six (6) ward Councillors and six (6) proportional representation Councillors. Each of the six (6) ward Councillors chairs a ward committee as part of the Ward Participatory System that brings participation down to community level.

Ward Councillors play a central role in the communication process between the communities they represent. The Council reports back regularly through ward meetings and assists the community to identify needs and priority areas of development which feeds into the municipality's planning processes. The municipality further established the Budget & IDP Representative as well as Steering Committees for purposes of consultation during the strategic planning process, and also has a Local Labour Forum (LLF) for consultation with labour.

Council further has the Rules and Ethics Committee; Geographical and Place Names Committee; Municipal Public Accounts Committee (MPAC) ~~and Audit and Performance Audit Committee~~ as well as the Policy and By-Laws Committee established in terms of Section 79 of the Municipal Structures Act of 1998 ~~as~~. The following Section 80 Committees exists to assist the Mayoral Committee: Budget & Treasury Committee; Corporate Services Committee; Community Services and Public Safety Committee; Planning and Economic Development Committee as well as the Infrastructure Committee. Each of the Section 80 Committees is chaired by a Member of the Mayoral Committee whilst Section 79 Committees are chaired by a member of Council.

The system of governance is underpinned by existing Council Standing Rules of Order as well as a Council Delegation Register to ensure that the relevant stakeholders are enabled to deliver on their respective mandates.

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Chapter 2

POLITICAL STRUCTURE



SPEAKER
Cllr: Xolani Shozi

Chairperson of Council



EXECUTIVE MAYOR
Cllr: Khethiwe Moeketsi

Responsible for performing
Council's executive functions.

Chapter 2

MEMBERS OF THE MAYORAL EXECUTIVE COMMITTEE	
	MMC: Infrastructure Services and Planning & Economic Development
	MMC: Corporate Services and Community Services & Public Safety.

Chapter 2

WARD COUNCILLORS:



Cllr: Xolani Shozi

Ward 1



Cllr. Muzikayise Makhoba

Ward 2

Chapter 2

	Ward 3
	Ward 4
	Ward 5

Chapter 2



Cllr. Tryphina Shabalala

Ward 6

PROPORTIONAL COUNCILLORS



Cllr. Refiloe Motakane



Cllr. Lucky Dhladhla



Cllr. Zakhele Maya



Cllr. Anah Nhlapo

Chapter 2



Cllr. Khethiwe Moeketsi



Cllr. Carel Pienaar

POLITICAL DECISION-TAKING

Council is chaired by the Speaker. Policy decisions and resolution are taken by the Council per recommendation from the Executive Mayor. The Executive Mayor and two mayoral committee members are required to execute council resolutions and to resolve on matters delegated to the Executive Mayor by Council. Reports regarding policy matters and non-delegated administrative matters are prepared by the administration and submitted to the Mayoral Committee together with recommendations from the Municipal Manager. At the Mayoral Committee such reports are considered and recommendations or resolutions formulated by the Executive Mayor from subsequent submission to the Council.



Chapter 2

2.2 ADMINISTRATIVE GOVERNANCE [CS]

INTRODUCTION TO ADMINISTRATIVE GOVERNANCE

Dipaleseng top leadership under the Municipal Manager (Accounting Officer in terms of the MFMA and Head of Administration in terms of the Municipal Systems Act) directs the municipal administration, making input into the IDP/Budget as well as develop and implement strategies and plans needed to give effect to the IDP. The functions executed by the Municipal Manager are in terms of the Council approved Delegation Registrar as well as legislation, i.e. the MFMA, Municipal Systems Act, etc. During 2021/22 financial year the municipality was administered by acting incumbents.


Table 8: Administrative posts top leadership

TOP ADMINISTRATIVE STRUCTURE	
Position	Function
	Administrative Head & Accounting Officer
	
Municipal Manager: Mr. Lwazi Cindi	

Chapter 2

	
Chief Financial Officer: Mr. MH Thokoane	
	Provide and manage statutory town planning and integrated human settlement
Acting Director Planning and Economic Development: Mr. TH Masoue	
	Render integrated Community Services to all its communities
Director Community Services & Public Safety	

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Ms. NB Khanye	
 <p data-bbox="240 846 526 898">Acting Director Corporate Services Ms. NM Radebe</p>	<p data-bbox="604 562 1075 615">Provides Corporate Services to ensure efficient support of Organisational processes</p>
<p data-bbox="180 1220 444 1272">Director Infrastructure Services: Mr P Makhene</p>	<p data-bbox="604 1010 1075 1083">Provisioning of infrastructure development, maintenance and service delivery to ensure sustainable services to all communities</p>

Chapter 2

COMPONENT B: INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

2.3 INTERGOVERNMENTAL RELATIONS

INTRODUCTION TO CO-OPERATIVE GOVERNANCE AND INTERGOVERNMENTAL RELATIONS

The purpose of intergovernmental relations is to achieve the constitutional mandate for local government by mobilizing resources and strategic partnerships which will ensure co-operation and coordination by all stakeholders (National, Provincial and Local) to ensure service delivery to the residents of the municipality to ensure a better quality life for all.

NATIONAL INTERGOVERNMENTAL STRUCTURES

- ❖ National Treasury – Co-ordinates the development of the Local Government fiscal framework applicable to municipalities within the context of the Division of Revenue Act. It manages the development of the Local Government Equitable Share formula and ensures compliance with the MFMA to modernise local government budgeting and financial management processes and practices. Provides assistances to improve financial governance and to maximize municipal capacity to deliver services through efficiency, effectiveness and sustainability, and by dealing with corruption. They set-up the accountability cycle by ensuring proper linkages between IDPs, Budgets, SDBIPs, In-Year reports, Annual Financial Statements, Annual reports, Oversight reports and Audit reports
- ❖ The Department of Cooperative Governance and Traditional Affairs (COGTA) – Develop various policies, guidelines to enable sustainable development to eradicate poverty and developed a service-orientated culture that requires the active participation of the wider community. Community inputs are essential to improve on integrated development planning and service delivery. Linked to this is the establishment of performance management which is a crucial mechanism to improve living conditions for all citizens.
- ❖ South Africa Local Government Association (SALGA) – Is the national representative body of local government and has a constitutionally defined mandate. It responds to challenges facing organized local government and addresses past weaknesses

PROVINCIAL INTERGOVERNMENTAL STRUCTURE

- ❖ **OFFICE OF THE PREMIER** – Focuses on co-operative and good governance through the provision of advice and information, co-ordination, monitoring and support to local government.
- ❖ **PROVINCIAL TREASURY** - The functions of provincial treasuries are to • promote co-operative government among role-players and assist National Treasury in implementing the MFMA, monitor municipal budgets and outcomes, analysis in-year reports and take intervention measures to assist municipalities which breach the MFMA. Provincial Treasury has established various units to assist and monitor the municipality. These units specialized in revenue enhancement, assets, accounting standards, and in-year reporting. Through the Munimec meeting and Technical Munimec meetings various municipal issues in the province are discussed to formulate solutions and plans to improve governance and service delivery. These meetings were conducted quarterly during the financial year.

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- ❖ **COGTA MPUMALANGA** – To assist and provide guidance to build clean, effective, efficient, responsive and accountability local government. Strengthen partnerships between local government and communities and ensure municipalities meet its mandate to provide basic services.
- ❖ **SALGA**- is the official representative of local government; an employer's organization for all municipalities, and sits as the employer in the South African Local Government Bargaining Council.

DISTRICT INTERGOVERNMENTAL STRUCTURES

- ❖ The Gert Sibande District Municipality has a supporting role to play in the planning and coordinating of activities within their boundaries to ensure the provision of services in the district. It is therefore imperative that the capital allocations from the district is based on community needs. These projects are implemented by the district municipality and transferred to the municipality on completion. For the financial year under review projects to the value of R12.997 million were transferred to the municipality.
- ❖

COMPONENT C: PUBLIC ACCOUNTABILITY AND PARTICIPATION

OVERVIEW OF PUBLIC ACCOUNTABILITY AND PARTICIPATION

The following is done by the municipality to ensure widespread and conducive stakeholder participation and accountability:

- ❖ Media such as the local newspapers, ward community meetings, national radio stations (Lesedi FM, Ukhozi FM) municipal bills, local communicator's forum etc, are utilised to inform communities and stakeholders on Council's activities.
- ❖ All messages/information is conveyed in a language/s understood by the general community.
- ❖ The venues and times for public meetings are well communicated. Furthermore, the municipality ensures that meetings are held at such times that all stakeholders can attend.
- ❖ Adequate time is allowed to community, representatives of organizations and business to report to their relevant forums and make inputs.
- ❖ Council meetings are open to the public and residents are invited to attend. Important documents such as IDP, Budget, Valuation roll etc. are available at all public libraries within the municipal area.
- ❖ Ward committee and ward community monthly and quarterly meetings are convened and serve as a platform for interaction, engagement and sharing of information.
- ❖ Various forums' exists on local, district and provincial level.
- ❖ CDWs act as the link between government and the community

Chapter 2

2.4 PUBLIC MEETINGS

COMMUNICATION, PARTICIPATION AND FORUMS [MMM]

On a regular basis, the municipality engages the community at consultation meetings in an endeavor to provide feedback on progress in relation to the level of development and to gather inputs from communities in relation to service delivery needs and to disseminate information on the roles and responsibilities of the municipality. During the year under review, the Country experienced National disaster of COVID- 19 which made public participation to be impossible as there were restrictions in terms of gatherings

The ward committee structures are used to narrow the gap between the municipality and communities, since ward committees have the knowledge and understanding of the residents and communities they represent. Community Development Workers (CDWs) act as a link between accessing communities in relation to community development initiatives/ programmes.

The IDP forum is constituted by Councillors representatives from business organisations, mining companies, NGOs/ CBOs, government departments, agricultural organizations, parastatal organizations, and stakeholder representatives of unorganized groups. The representatives are given an opportunity to represent community interests and contribute knowledge and ideas, building consensus and support for the planning process itself, and ensuring a broader ownership of the outcomes.

Both the IDP and Multi-year Budget process for the period 2021/22 was open for comment by the public. The documents were available for inspection at all municipal libraries, and the municipal website, www.dipaleseng.gov.za

WARD COMMITTEES

The purpose of the ward committee system is to provide a channel for public participation and general interaction between community and council.

The municipality has an intensive community consultation process that is done at a ward level in line with the community based planning approach. This process stimulates participatory governance by affording community members a fair opportunity to deliberate on issues affecting them in their respective wards. Furthermore, this approach was implemented to inevitably include the local community in decision-making, planning and generally allowing them to play an active part in their own development.

Chapter 2

PUBLIC MEETINGS 2021/22 FINANCIAL YEARS

Table 9: public meetings (outdated) [MMM]

PUBLIC MEETINGS						
Nature and purpose of the meeting	Date of the Events	Number of Participating Municipal Councillors	Number of Participating Municipal Administrators	Number of Community Members Attending	Issues addressed (Yes/No)	Dates and manner of feedback given to community
Monthly Ward Committee Meeting	Monthly (Virtually)	12	4	As per attendance register[60]	Yes	Feedback given through quarterly ward meetings
Quarterly Ward Consultation Meeting	Quarterly (Virtually)	12	12	As per attendance register	Yes	Feedback given through quarterly ward meetings
Council Meeting	Quarterly (Virtually)	12	23	As per attendance register	Yes	Feedback given through quarterly ward meetings
IDP & Budget Consultation Meeting						Feedback given through quarterly ward meetings
T 2.4.3						

Comments on the effectiveness of public meetings:

- Section 16(1) of the Municipal Structures Act, no 32 of 2000 makes a provision for a Municipality to create an opportunity to encourage the local community to participate in municipal matters.
- The Dipaleseng Municipality places more emphasis on public participation to ensure successful engagements with communities, and to ensure that the needs of the communities are responded to and addressed as reflected in the IDP.

Chapter 2

2.5 IDP PARTICIPATION AND ALIGNMENT

Table 10: IDP participation and alignment criteria

IDP Participation and Alignment Criteria*2021/22	Yes/No
Does the municipality have impact, outcome, and input indicators?	Yes
Does the IDP have priorities, objective, KPI, development Strategies?	Yes
Does the IDP have multi-year targets?	Yes
Are the above aligned and can they calculate into a score?	Yes
Does the budget align directly to the KPI's in the strategic plan?	Yes
Do the IDP KPI's align to section 56/57 Managers?	Yes
Do the IDP KPI's lead to functional area KPI as per the SDBIP?	Yes
Were the indicators communicated to the public?	Yes
Were the four quarter aligned reports submitted within stipulated time frames?	Yes
*Section 26 of Municipal Systems Act 2000	T 2.5.1

Chapter 2

COMPONENT D: CORPORATE GOVERNANCE

OVERVIEW OF CORPORATE GOVERNANCE [MMA4]

The municipality has made great strides in ensuring open, democratic and accountable governance. Working together with all our constituencies, significant advances have been achieved in the realisation of our objective to ensure good governance and sound administration. The establishment of a Municipal Committee on Public Accounts (MPAC), amongst others, bears testimony to this.

2.6 RISK MANAGEMENT [MMM] ~~CAN WE TALK ABOUT INDEPENDENT RMC AS THE SUBSEQUENT EVENT~~

Risk management is a key management tool to assist the municipality to identify any negative outcome that impedes the achievement of strategic and operational goals and objective. To comply with the requirements of MFMA section 62 (i)(c) which requires local municipalities to maintain an effective , efficient and transparent system of risk management the municipality has **Risk Management Policy , Strategy and Implementation**. The governance documents were adopted by the municipal Council during the 2021/22 financial year. Risk management unit is led by the seconded Risk Officer from GSDM coordinates and supports the overall risk management processes within the district.

The Risk Management, Anti –Fraud & Anti –Corruption Committee (RMAFACC) is in place and chaired by an external chairperson. The committee is required to sit quarterly (4 times in a financial year) and as when need arises to monitor the implementation of mitigation risks. The committee convened six (6) meetings (four quarterly, plus two special meetings) during the financial year 2021/22

The committee was established in June 2021 and it was

During the risk assessment process management has taken into account the following eight (8) Key Performance Areas (KPA's):

DLM top 8 eight significant High Risk identified during the financial year were as follows:

Chapter 2

1. Poor revenue collection
2. Inadequate provision of sustainable and affordable basic services
3. Ineffective good governance and poor participation by the Stakeholders
4. Poor Implementation Plan
5. Insufficient economic growth and development
6. Inability to create conducive conditions for employees to perform
7. Inability to create a conducive and habitable environment
8. Inability to create integrated social development

2.7 ANTI-CORRUPTION AND FRAUD

An anti – Corruption and fraud Strategy was developed and adopted by Council and progress reported to during January 2018. Implementation of mitigation strategies and prevention plans were continuously monitored by the risk management RMAFACC.

2.8. SUPPLY CHAIN MANAGEMENT [BTO]

OVERVIEW SUPPLY CHAIN MANAGEMENT

The MFMA recognises supply chain management as a crucial component of municipal financial management. The efficiency and effectiveness of the procurement function has a large impact across a municipality. All related policies and legislative requirements were reviewed and updated accordingly. It is still the intention of the Budget and Treasury office in 2021/22 to further entrench these principles to support the effectiveness of this department.

The implementation of Supply Chain Management brings about fundamental changes in the procurement process in the Municipality. The Accounting Officer has appointed bid committees as indicated: Bid Specification, Evaluation and Adjudication Committees legislated in terms of the MFMA to assist in the execution of the supply chain management function. Challenges experienced in SCM will be addressed in the Remedial Action Plan, it should however be noted that the non-existence of industries in the Balfour has an impact on the turn-around time for delivery of goods and services as when required.

2.9 BY-LAWS

Chapter 2

Table 11: New by-laws

By-laws Introduced during 2021/22				
Newly Developed	Date Revised	Public Participation Conducted Prior to Adoption of By-Laws (Yes/No)	Dates of Public Participation	Date of Publication
Spatial Planning and Land use management by-law	n/a	Yes	N/A	N/A

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Comment on by-laws:

One by-laws was developed in the year under review

2.10 WEBSITES [CS]

Table 12: Municipality website

Municipal Website: Content and Currency of Material 2021/22		
Documents published on the Municipality's / Entity's Website	Yes / No	Publishing Date
Current annual and adjustments budgets and all budget-related documents	Y	
All current budget-related policies	Y	
The previous annual report (Year -1)	Y	
The annual report (Year 0) published/to be published	Y	
All current performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act (Year 0) and resulting scorecards	Y	
All service delivery agreements (Year 0)	Y	
All long-term borrowing contracts (Year 0)	N/A	
All supply chain management contracts above a prescribed value (give value) for Year 0	Y	
An information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14 (2) or (4) during Year 1	Y	
Contracts agreed in Year 0 to which subsection (1) of section 33 apply, subject to subsection (3) of that section	N/A	
Public-private partnership agreements referred to in section 120 made in Year 0	N/A	
All quarterly reports tabled in the council in terms of section 52 (d) during Year 0	Y	
<i>Note: MFMA s75 sets out the information that a municipality must include in its website as detailed above. Municipalities are, of course encouraged to use their websites more extensively than this to keep their community and stakeholders abreast of service delivery arrangements and municipal developments.</i>		

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T 2.10.1

Comment on municipal website content and access:

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- During the year under review the website was not fully operational and this challenge is being addressed by the Corporate Services department.
- According to the MFMA S75, the following information must be placed on the website of municipalities:
 - The annual and adjustments budgets and all budget-related documents;
 - all budget-related policies;
 - the annual report;
 - all performance agreements required in terms of section 57(1)(b) of the Municipal Systems Act;
 - all service delivery agreements;
 - all long-term borrowing contracts;
 - all supply chain management contracts above a prescribed value;
 - an information statement containing a list of assets over a prescribed value that have been disposed of in terms of section 14(2) or (4) during the previous quarter;
 - contracts to which subsection (1) of section 33 apply, subject to subsection (3) of that section;
 - public-private partnership agreements referred to in section 120;
 - all quarterly reports tabled in the council in terms of section 52(d); and
 - any other documents that must be placed on the website in terms of this Act or any other applicable legislation, or as may be prescribed.
- A document referred to in subsection (1) must be placed on the website not later than five days after its tabling in the council or on the date on which it must be made public, whichever occurs first.

2.11 PUBLIC SATISFACTION ON MUNICIPAL SERVICES [CS]

PUBLIC SATISFACTION LEVELS

No formal satisfaction survey was conducted during the current **2021/22** financial year

Satisfaction Surveys Undertaken during 2021/22					
Subject matter of survey	Survey method	Survey date	No of people included in survey	Survey results indicating satisfaction or better (%)*	Formatted: Font: (Default) +Body (Calibri)
Overall satisfaction with:	n/a	n/a	n/a	n/a	Formatted: Font: (Default) +Body (Calibri)
(a) Municipality					Formatted: Font: (Default) +Body (Calibri)
(b) Municipal Service Delivery					Formatted: Font: (Default) +Body (Calibri)
(c) Mayor					Formatted: Font: (Default) +Body (Calibri)
Satisfaction with:					Formatted: Font: (Default) +Body (Calibri)
(a) Refuse Collection					Formatted: Font: (Default) +Body (Calibri)
(b) Road Maintenance					Formatted: Font: (Default) +Body (Calibri)
(c) Electricity Supply					Formatted: Font: (Default) +Body (Calibri)
(d) Water Supply					Formatted: Font: (Default) +Body (Calibri)
(e) Sanitation					Formatted: Font: (Default) +Body (Calibri)
(f) Information supplied by municipality to the public					Formatted: Font: (Default) +Body (Calibri)
(g) Opportunities for consultation on municipal affairs					Formatted: Font: (Default) +Body (Calibri)

T2.11.2

Chapter 2

Comment on satisfaction levels:

No survey was conducted during the period under review

2.12 INTERNAL AUDIT

The Internal Audit of the Dipaleseng Local Municipality is in-house and has discharged its mandate in terms of its charter and managed to execute 90% of the projects as per the 2021/22 Annual Plan. The chief Audit Executive resigned during 2021/22 financial year the post is vacant, recruitment and selection processes is underway.

2.12.1 AUDIT COMMITTEE

The Audit Committee of Municipality was established in terms of Section 166 of the Municipal Finance Management Act, Act 56 of 2003. The committee comprises of Four (4) members appointed for the period of three (3) years. Audit committee members specialize in various expertise ranging from Internal Audit and risk, Performance management, Legal, Information Technology and Finance. Members always complied with schedule of meetings and attend meetings. They performed their duties as stipulated in Section 166 of the MFMA. Over and above that, members assisted the municipality in reviewing quarterly financial and non-financial reports, annual report and Annual financial statements. Their contribution assisted municipality in obtaining improved audit opinion from disclaimer to qualified audit opinion for financial year 2021/2022. Audit Committee reported to council on their activities and recommendations as required by the Audit Committee Charter and section 166 of the MFMA. For the year under review, Six (6) meetings were held.

Table 13: Audit Committee members

Surname and initials	Gender	Appointment date
Masite S.J (Chairperson)	Female	1 October 2021
Langalibalele L	Male	1 October 2021
Thwala D	Male	1 October 2021
Mofokeng S- (Independent RMC and ICT)	Male	1 October 2022

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Chapter 3

CHAPTER 3 – SERVICE DELIVERY PERFORMANCE (PERFORMANCE REPORT PART I)

INTRODUCTION [IS]

COMPONENT A: BASIC SERVICES

INTRODUCTION TO BASIC SERVICES

The provision of basic services to the community determines a person's quality of life, and has a potential to boost socio-economic development. The supply of free basic services to all households remains a challenge for the municipality operating under severe financial constraints. Backlogs have remained high in the delivery of waste management and sanitation as well as water which has been impacted by the current state of existing infrastructure as well as the high number of rural communities and the increasing number of informal settlements. Levels of service delivery provided by the Dipaleseng Local municipality are as follows:

1. Water

Access to water at the minimum basic level of service is defined as the installation of piped water at the minimum radius of 200m (stand pipe) with the highest level of service relating to full internal house connection.

2. Sanitation

Access to sanitation at basic level entails the dry sanitation in the form of VIP with ventilated pipe, septic tank system and up to the highest level of service which is the full water borne system

3. Electricity

Access to basic service of electricity (lighting) and taking consideration free 50Kw basic service for registered indigents.

4. Roads

Provision of roads includes gravel roads with proper storm water drainage up to high level of service which is a paved/tarred road with storm water system.

Chapter 3

SERVICE DELIVERY PERFORMANCE (PERFORMANCE PART 1) COMPONENT A: BASIC SERVICES

3.1. WATER PROVISION [IS]

INTRODUCTION TO WATER PROVISION

Dipaleseng LM is a Water Service Authority (WSA) as per the Water Act and any planning is being implemented following the Water Service Development Plan (including the Water Demand Management, Water Quality Management, Water Infrastructure Management etc.).

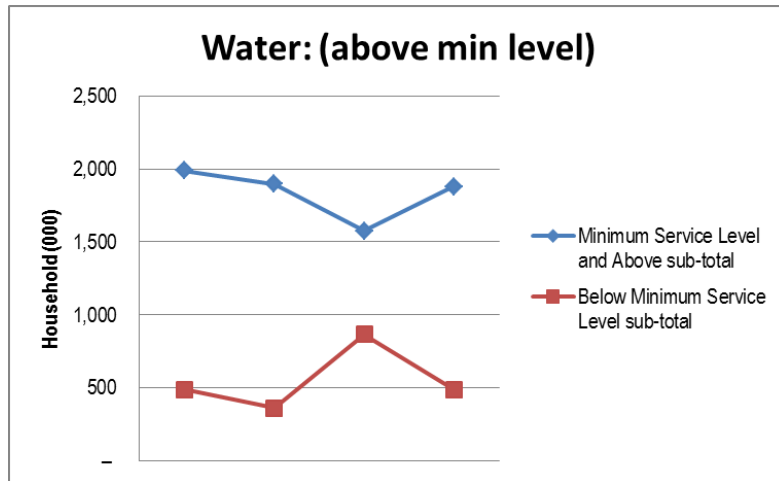
Water Quality is being addressed through Blue Drop System as per DWA Requirements.

Table 14: Total Water Use by Sector [IS]

Total Use of Water by Sector (Ml/d)					
	Agriculture	Forestry	Industrial	Domestic	Unaccountable water losses
2021/2022	0	0	2.5	3.5	0.5
2020/2021	0	0	2.5	3.5	0.5
2019/2020	0	0	2.5	3.5	0.5
T3.1.2					

Chapter 3

Figure 3: Water Use by Sector [IS]



Comment on water use:

The supply is above demand as per the latest SDF in the next 5 years and depending on the review.

- 95% (14120) HH with access and 5% (757) HH without access.
- The current supply of Fortuna WTW and Grootvlei Eskom is 8.5ML/day is less than the current demand of 16.8 ML/day
- The future demands (2034) is 19.5 ML/day

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Table 15: Water Service Delivery Levels [IS]

Description	2021/22	2020/21	2019/20
	Actual	Actual	Actual
	No.	No.	No.
<u>Water: (above min level)</u>			
Piped water inside dwelling			
Piped water inside yard (but not in dwelling)	5950	4950	4857
Using public tap (within 200m from dwelling)	7650	6650	6350
Other water supply (within 200m)	2100	1700	900
<i>Minimum Service Level and Above sub-total</i>	15 900	13 300	12 107
<i>Minimum Service Level and Above Percentage</i>	95%	90%	90%
<u>Water: (below min level)</u>			
Using public tap (more than 200m from dwelling)	36		1200
Other water supply (more than 200m from dwelling)			
No water supply	36	33	33
<i>Below Minimum Service Level sub-total</i>	0.02%	33	1233
<i>Below Minimum Service Level Percentage</i>	15 900	0.02%	10%
Total number of households*	5950	13 333	13190
* - To include informal settlements			

Chapter 3

Table 16: Water Min Service Delivery Levels [IS]

Description	2021/22	2020/21	2019/20		
	Actual	Actual	Original Budget	Adjusted Budget	Actual
	No.	No.	No.	No.	No.
Formal Settlements					
Total households	12,965	12,765	11,580	12,765	11,580
Households below minimum service level	1,643	1,443	1,580	1,443	1,580
Proportion of households below minimum service level	8%	11%	14%	11%	14%
Informal Settlements					
Total households	2,760	2,573	1,000	2,573	1,000
Households is below minimum service level	1,390	1,287	500	1,287	500
Proportion of households is below minimum service level	50%	50%	50%	50%	50%

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Table 17: Access to Water [IS]

Access to Water			
	Proportion of Households with access to water points*	Proportion of Households with access to piped water	Proportion of households receiving 6kl free#
2021/2022	1700	11970	11970
2020/2021	1700	11970	11970
2019/2020	38	11970	11970
T 3.1.5			
* Means access to 25 litres of portable water per day supplied within 200m of a household and minimum flow of 10litres , #6000 litres of portable water supplied per formal connection per month			

Chapter 3

Table 18: Water Service Delivery Objectives [IS]

Water Service Policy Objectives Taken From IDP							
Service Objectives	Category	KPIs	2020/21		2021/22		
Service Indicators			Target	Actual	Target	Actual	Target *Following Year
(i)	(ii)	(ii)					
Service Objective: Develop and maintain infrastructure							
Water Infrastructure and Services	Formal Households	Percentage household with access minimum basic water supply	95%	95%	96%	96%	100%
	Informal Households	Percentage household with access minimum basic water supply	70%	70%	80%	80%	100%
Clean and safe water provision		Blue drop rating	50%	11%	50%	9%	50%
T3.1.6							

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Table 19: Employees Water Services [IS]

Employees: Water Services						
Job Level	2019/20		2020/21		2021/22	
	Employees No.	Posts No	Employees No.	Posts No.	Vacancies (fulltime equivalents) No.	Vacancies (as a % of total posts) %
0 - 3	1	0	0	0%		
4 - 6	3	1	1	25%		
7 - 9	0	0	0	0%		
10 - 12	0	0	0	0%		
13 - 15	15	0	0	0%		
16 - 18	0	0	0	0%		
19 - 20	0	0	0	0%		
Total	19	20	19	0	0	25%

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Total	19	20	19	0	0	25%
T 3.2.7						

Table 20: Financial Performance Water service [IS]

Financial Performance: Water Services						
R'000						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	22 833	23 613	25 027	25 039	23 276	-1763
Expenditure:						
Employees	1258	1318	1765	1765	1369	-396
Repairs and Maintenance	3072		500	2855	2855	2555
Other	9865	20 487	7379	5967	5967	-838
Total Operational Expenditure	14 195	14 195	9644	10 191	10 191	1321
Net Operational Expenditure	8638	23 613	15 383	13 085	13 085	-3084
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Actual.</i>						
T 3.1.8						

Chapter 3

Table 21: Capital Expenditure Water Services [IS]

Capital Expenditure Year Water Services					
R' 000					
Capital Projects	Year 2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All				#DIV/0!	
Project A	-	-	-	#DIV/0!	
Project B	-	-	-	#DIV/0!	
Project C	-	-	-	#DIV/0!	
Project D	-	-	-	#DIV/0!	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.1.9

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Comment on water services performance overall:

Projects being implemented on RBIG to address future water and sanitation demand are in Planning phase and some at implementation phase

Chapter 3

3.2 WASTE WATER (SANITATION) PROVISION [IS]

INTRODUCTION TO SANITATION PROVISION

BALFOUR/SIYATHEMBA

The Balfour sewer system is dependent on septic tank collection where the suction service is a challenge due to the age of the equipment. These impacts on sustainable operational effectiveness. Greylingstad also employs the septic tank system. Siyathemba has full borne water system with the challenges being experienced with respect to blockage which are addressed as they occur.

Table 22: Sanitation Service Delivery Levels

Sanitation Service Delivery Levels			
Description	2021/2022	2020/2021	*Households
	Outcome	Outcome	Outcome
	No.	No.	No.
Sanitation/sewerage: (above minimum level)	14,062		
Flush toilet (connected to sewerage)	49	13,301	9,649
Flush toilet (with septic tank)	0	55	276
Chemical toilet	189	0	44
Pit toilet (ventilated)	0	201	201
Other toilet provisions (above in-service level)	14,300	0	0
Minimum Service Level and Above sub-total	93%	13,557	10,170
Minimum Service Level and Above Percentage		91%	80.1%
Sanitation/sewerage: (below minimum level)	0		
Bucket toilet	1661	0	0
Other toilet provisions (below in-service level)	0	1700	1750
No toilet provisions	1661	0	766
Below Minimum Service Level sub-total	7%	1700	3020
Below Minimum Service Level Percentage	15961	8%	19.9%
Total households	14,062	13976	13190
*Total number of households including informal settlements			
T 3.2.3			

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Table 23: Sanitation Min Service Delivery Levels [IS]

Households - Sanitation Service Delivery Levels below the minimum			
Description	2021/2022	2020/2021	Households 2019/200
	Actual	Actual	Actual
	No.	No.	No.
Formal Settlements			
Total households	13,976	13,976	14,426
Households below minimum service level	0	0	2,524
Proportion of households below minimum service level	0%	0%	5%
Informal Settlements			
Total households	1700	1700	2,451
Households below minimum service level	1,700	1,700	1,225
Proportion of households below minimum service level	0.02%	0.02%	50%
			T 3.2.4

N.B: The project for construction of sewer reticulation and construction of toilet top structures could not be completed in time due to late appointment of Contractor.

Table 24: Access to Sanitation

Access To Sanitation	
Access To Sanitation	
2021/2022	15961
2020/2021	13426
2019/2020	13976
	13426

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Table 25: Sanitation Service Delivery Objectives [IS]

Waste Water (Sanitation) Service Policy Objectives Taken From IDP								
Service Objectives	Category	KPIs	2020/21		2021/22			
Service Indicators			Target	Actual	Target	Actual	Target	
(i)	(ii)	(ii)					*Following Year	
Service Objective: Develop and maintain infrastructure								
Sanitation Infrastructure and Services	Formal Households	Percentage household with access minimum basic sanitation services	90%	94%	96%	94%	97%	
	Informal Households	Percentage household with access minimum basic sanitation services	50%	5%	50%	11%	50%	
		Green drop rating	60%	10%	50%	26%	50%	
T3.2.6								

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Table 26: Employees Sanitation Levels [IS]

Employees: Sanitation Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	1	1	1	0	0%
4 - 6	4	15	4	11	73%
7 - 9	0	15	0	15	100%
10 - 12	0	0	0	0	0%
13 - 15	15	0	15	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	20	31	20	26	64%

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Table 27: Financial Performance Sanitation [IS]

Financial Performance: Sanitation Services						
						R'000
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	15 234	12 814	36 492	37 093		-104%
Expenditure:						
Employees	2 492	2 133				100%
Repairs and Maintenance	2 904					100%
Other	886	2 890	6 655	6 655		-1463%
Total Operational Expenditure	6 282	5 024				#DIV/0!
Net Operational Expenditure	8 952	7 791	36 492	37 093		-104%

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Table 28: Capital Expenditure Sanitation Services [IS]

Capital Expenditure: Sanitation Services					
Capital Projects	Year 2021/22				R' 000
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All projects				#DIV/0!	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.2.9

Comment on sanitation services performance overall [IS]

Access to basic sanitation is at 94% with the main challenge to address the backlogs (sewer provision) being the Balfour Waste Water Treatment Works having reached the design capacity. The works is currently under construction for the upgrading of the plant.

- Balfour North and Siyathemba Ext 5 and 6 - a total of 240 households have been reticulated.

Greylingstad WWTW: Under construction

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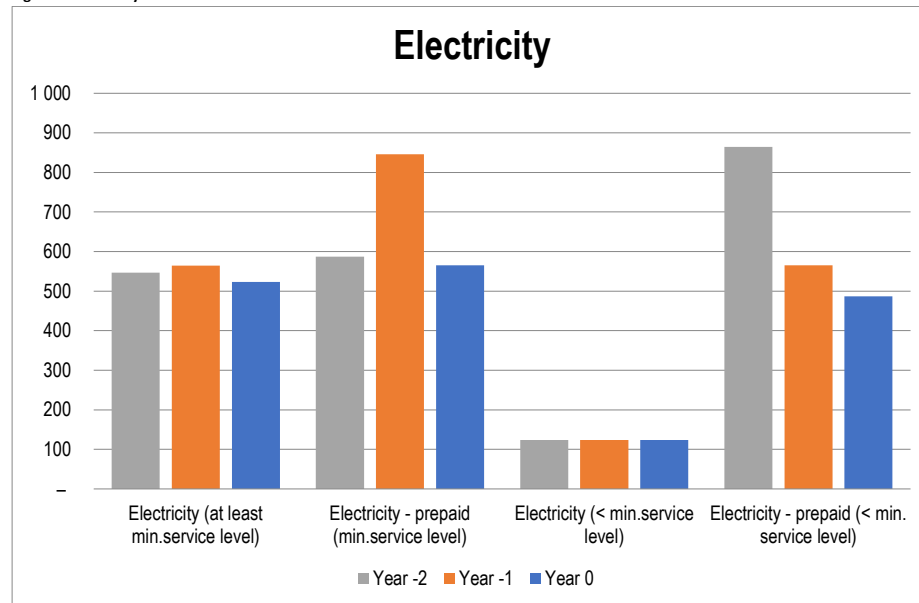
Chapter 3

3.3 ELECTRICITY [IS]

INTRODUCTION TO ELECTRICITY

Dipaleseng Local municipality has not reached the universal access as per the target set out by the National government. This is due to the existence of informal areas within the DLM.

Figure 4: Electricity Provision



Chapter 3

Table 29: Electricity Service Delivery Levels [IS]

Description	2020/20	2021/22
	Actual	Actual
	No.	No.
Energy: (above minimum level)		
Electricity - prepaid (in-service level)	2,322	4990
Minimum Service Level and Above sub-total	10,501	10,501
Minimum Service Level and Above Percentage	92.4%	47,51%
Energy: (below minimum level)		
Electricity (< in-service level)	2,146	4990
Electricity - prepaid (< min. service level)	0	0
Other energy sources	0	0
Below Minimum Service Level sub-total	2	2
Below Minimum Service Level Percentage	16.26%	45,5%
Total number of households	10960	
	T 3.3.3	

Table 30: Electricity Min Service Delivery Levels [IS]

Description	2020/20	2021/22
	Actual	Actual
	No.	No.
Formal Settlements		
Total households	10,693	10,693
Households below minimum service level	1443	1872
	14%	18%
Proportion of households below minimum service level		
Informal Settlements		
Total households	1443	1872
Households below minimum service level	1443	1872
	100%	100%
Proportion of households below minimum service level		
		T 3.3.4

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Table 31: Electricity Service Delivery Objectives [IS]

Electricity Service Policy Objectives Taken From IDP							
Service Objectives	Category	KPIs	2020/21		2021/22		Target
Service Indicators			Target	Actual	Target	Actual	*Follow-up Year
(i)	(ii)	(ii)					
Service Objective: Develop and maintain infrastructure							
Electricity Infrastructure and Services	Formal Households	Percentage household with access minimum basic electricity services	90%	92.4%	97%	98%	95%
	Informal Households	Percentage household with access minimum basic electricity services	0%	0%	0%	0%	0%
T3.2.6							

Chapter 3

Table 32: Electricity Employee Levels [IS]

Employees: Electricity Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as of total posts)
	No.	No.	No.	No.	%
0 - 3	1	1	1	0	0%
4 - 6	6	6	6	2.92	49%
7 - 9	9	9	9	2.92	32%
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	1	0	0	0
19 - 20	0	0	0	0	0
Total	16	17	16	5.84	34%

Table 33: Electricity Financial Performance [IS]

R'000					
Details	2019/20	2020/21	2021/22		
	Actual	Actual	Original Budget	Adjustment Budget	Variance t Budget
Total Operational Revenue	15 234	12 814	83 145	87 253	68 811
Expenditure:					
Employees	2 492	2 133			3 159
Repairs and Maintenance	2 904				14 287
Other	886	2 890	76 370	76 370	63 616
Total Operational Expenditure	6 282	5 024	76 370	76 370	81 062
Net Operational Expenditure	8 952	7 791	6 775	10 883	(12 251)
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Actual.					

Chapter 3

Table 34: Electricity Capital Expenditure [IS][illegible]

Comment on electricity services performance overall:

Project: Construction of New Balfour Substation is at a planning stage

3.4 WASTE MANAGEMENT

INTRODUCTION TO WASTE MANAGEMENT [CSPS]

Waste Management comprises of Waste collection, transportation, processing, recycling, disposal and monitoring of waste materials. The Municipality is collecting in six wards. The Municipality has had an increase in the number of households that receive a refuse removal service. There has been a decrease in communal/own refuse dumps and a small increase in the number of households that receive no refuse removal. The municipality does not have capacity to render services on the farms. The Municipality is performing well as it's currently at 85% refuse removal service because of inaccessibility of some residential areas due to bad road conditions.

The main functions performed by the Waste Management division comprise of:

- Increase awareness with respect to Waste Management to ensure compliance to the National Waste Act and National Environmental Management Act
- Ensure that community receive an affordable and sustainable refuse removal service
- Management of the Landfill sites in compliance to all relevant legislation
- Litter picking and cleaning all public areas
- Cleaning of dumping sites in all nodal point of Dipaleseng Local Municipality
- Management of EPWP projects to ensure cleanliness in all nodal points of Dipaleseng local municipality

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Table 35: Waste Removal Service Delivery Levels [CSPS]

Solid Waste Service Delivery Level	Households		
	2019/20	2020/21	2021/22
Description	Actual	Actual	Actual
	No.	No.	No.
<u>Solid Waste Removal: (Minimum level)</u>			
Removed at least once a week	10,100	13624	14 590
<i>Minimum Service Level and Above sub-total</i>	10,100	13624	91%
<i>Minimum Service Level and Above percentage</i>	89.2%	85%	
<u>Solid Waste Removal: (Below minimum level)</u>			
Removed less frequently than once a week	547	247	0
Using communal refuse dump	230	119	0
Using own refuse dump	95	45	72
Other rubbish disposal	100	55	1897
No rubbish disposal	250	155	1897
<i>Below Minimum Service Level sub-total</i>	1,222	621	3 866
<i>Below Minimum Service Level percentage</i>	10.8%	85%	26,5%
Total number of households	13190	13 624	14 590

Source: Statistic SA /CS 2016

T 3.4.2

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Table 36: Solid Waste Removal Min Services Levels [CSPS]

Description	2019/20	2020/21	2021/22
	Actual	Actual	Actual
	No.	No	No.
Formal Settlements			
Total households	13190	13 624	14 590
Households below minimum service level	1246	434	
Proportion of households below minimum service level	20%	96.8%	91%
Informal Settlements			
Total households	2 451	3000	1897
Households below minimum service level	2 451	3000	1897
Proportion of households below minimum service level	100%	100%	72

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Table 37: Waste Management Service Policy Objectives [CSPS]

Service Objectives	Category	KPIs	2019/20		2020/21		2021/22		22/2023
Service Indicators (i)	(ii)	(ii)	Target	Actual	Target	Actual	Target	Actual	Target the following year
Service Objective: Develop and maintain infrastructure									
Waste Management Infrastructure and Services	Formal Households	Percentage household with access minimum basic electricity services	100%	88%	100%	85%	85%	100%	100%
	Informal Households	Percentage household with access minimum basic electricity services	100%	100%	100%	85%		100%	100%

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Table 38: Solid Waste Management Employees [CSPS]

Employees: Human Resource Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	1	1	1	1	100%
4 - 6	0	1	0	1	0%
7 - 9	0	0	0	0	0%
10 - 12	6	7	6	1	86%
13 - 15	11	18	11	7	61%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	18	27	18	10	67%

Table 1349: Waste Disposal Financial Performance [CSPS]

R'000					
Details	2019/20	2020/21	2021/22		
	Actual	Actual	Original Budget	Adjustment Budget	Variance to Budget
Total Operational Revenue	7 332	6 027	8 180	8 252	8 363
Expenditure:					
Employees	2 802	5 620			8 145
Repairs and Maintenance					
Other	1 603	91	4 791	4 791	2 489
Total Operational Expenditure	4 405	5 712	4 791	4 791	10 634
Net Operational Expenditure	2 926	315	3 389	3 461	(2 271)

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Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.4.7

Table 40: Waste Capital Expenditure Management Services [CSPS]

Capital Expenditure: Waste Management Services					
R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All projects	0	0	–	#DIV/0!	

T 3.4.9

Comment on Waste Management Service Performance overall:

The Municipality has shown a steady increase in the number of households that receive a refuse removal service from the Local Authority. The number of households that do not receive refuse removal service can in this case also be attributed to farms and in rural areas that are remotely located and which are not easily accessible to the Municipality to render a Waste Removal Service due to a lack of resources and inaccessible roads. Overall the Municipality is performing in average towards achieving 100% refuse removal services, there is seldom interruptions that occurs when there is mechanical breakdown of refuse removal trucks and during rainy seasons

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3.5 HOUSING

Dipaleseng Local Municipality subscribes to the notion of integrated and sustainable human settlements. Therefore, the identification and acquisition of well-located land, adequate access to municipal services, social and economic annuities including transport services continued to be the key determinant to achieve high levels of integration and sustainable human settlements. One of the Department of Human Settlements' areas of responsibility relates to provision of housing subsidies to the needy. A housing subsidy is a grant by government to qualifying beneficiaries for housing purposes.

Table 41: % of H/H with Access to Basic Housing

Percentage of households with access to basic housing			
Year end	Total households (including formal and informal settlements)	Households in formal settlements	Percentage of HHs in formal settlements
2021/22	1721	63	36%
2020/21	1467	470	32,03%
2019/20	12700	11100	87.4%
T 3.5.2			

Table 42: Housing Services Employees

Employees: Housing Services					
Job Level	2021/22	2020/21			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0		100%
4 - 6	5	5	5		60%
7 - 9	0	0	0		0%
10 - 12	0	0	0		0%
13 - 15	0	0	0		0%
16 - 18	0	0	0		0%

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19 - 20	0	0	0	0%
Total	5	5	5	80%
T 3.5.4				

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Table 43: Housing Services Financial Performance

Capital Projects	2021/22					R' 000
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total All	-	-	-	0%		
Land for RDP houses	-	-	-	0%		
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).						T 3.5.6

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Overall Comment

The budget for housing services resides at provincial human settlement.

The financial performance and/or budget is being reported for the whole Planning and Economic Development department.

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Table 44: Housing Services Capital Expenditure [PED]

Capital Expenditure: Housing Services					
Capital Projects	2021/22				R' 000
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
Land for RDP houses	-	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

T 3.5.6

Comment on the overall performance of the housing service:

The Municipality plays a facilitation role through sitting of steering committees which serve as a platform for reporting progress and raising challenges that may occur in the implementation of the project; and to provide interventions for the project to be successful and ensure good quality of houses.

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Housing Subsidy Allocation and Implementation

In the Financial year under review, a total of 200 subsidised housing units (RDP) were implemented in Siyathemba and Grootvlei Respectively. Beneficiaries have since taken occupancy of the completed units.

It must be noted that a Contractor (Prince of Tides Property Developers) was appointed for construction of 1500 subsidised housing Units for three consecutive years starting from 2017/18-2018/2019 AND 2019/2020 financial years. The project is being implemented in the newly established township known as Ridgeview.

Title deed registration/restoration programme

This is a programme supported by DHS whereby Conveyancers are appointed on behalf of the Municipality for registration of title deeds to beneficiaries of subsidised housing units.

DHS has delivered a total of 443 title deeds are being distributed and/or handed over and collected on a daily basis by rightful owners (208 title deeds for Nthorwane and 235 for Siyathemba).

TMN Kgomo & Associates have been appointed as the legal firm which assists the Municipality in title deeds registration and transfers of subsidised housing units (RDP housing Units) to prospective beneficiaries. It must however be noted that no land transfers have been done under the current conveyancers.

Acquisition of land for development of integrated sustainable human settlements

Land is an upfront component of integrated sustainable human settlements and/or provision of housing as such there is a need to acquire land. A considerable amount of well-located land however belongs to private individuals and tends to be expensive. Notwithstanding these, it is still a Constitutional right for citizens to be provided with shelter within the available resources of the state and/or Municipality.

It is therefore based on the above that through intervention of The Mpumalanga Department of Human Settlements (DHS) 1500 Serviced sites were purchased on behalf of the Municipality by Vipcon Pty on the land that was already under negotiations for establishment of a new township (Portion 28 (a Portion of Portion 20) of the Farm Vlakfontein 556IR) currently known as Ridgeview.

Chapter 3

A request for donation of state owned land was further made to the National Department of Public Works in facilitation of a swap deal with the local Community Property Association whereby their land has been invaded by landless community members. The process is still underway and needs to be expedited.

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

3.6 FREE BASIC SERVICES AND INDIGENT SUPPORT

INTRODUCTION TO FREE BASIC SERVICES AND INDIGENT SUPPORT [BTO]

One of the strategic objectives of the Dipaleseng addresses the upliftment of the socio-economic status of the communities within the municipal area. To ensure that all residents within the community area enjoy quality of life it is essential to monitor poverty levels and initiate programmes to decrease the number of households that are indigent. The review of the indigent register as well as continuous research in depth analysis on the root causes of such poverty is necessary to accurately determine the poverty levels in the community in order to develop strategies to alleviate the poverty levels.

The provision of adequate basic services and municipal infrastructure remains a challenge throughout the municipality.

Table 45: Free Basic Services

Free Basic Services To Low Income Households										
	Total	Number of households								
		Households earning less than R3010 per month								
			Free Basic Water		Free Basic Sanitation		Free Basic Electricity		Free Basic Refuse	
		Total	Access	%	Access	%	Access	%	Access	%
2021/22										
2020/21		1 071	1 071	100%	1 071	100%	1 071	100%	1 071	100%
2019/20		17 470	11 998	69%	-	0%	5 064	29%	408	2%
T 3.6.3										

Free basic services are in respect on registered indigent only:

- Water (6 kilolitres per household per month)

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- Sanitation (free minimum service level)
- Refuse Removal (removed at least once per week)

Table 46: Financial Cost for Free Basic Services [IS]

Financial Performance: Cost to Municipality of Free Basic Services Delivered						
Services Delivered	2019/20	2020/21	2021/22			
	Actual	Actual	Budget	Adjustment Budget	Actual	Variance to Budget
Water	464	805	▲			-159%
Waste Water (Sanitation)		805	▲			0%
Electricity	300	805	▲			-159%
Waste Management (Solid Waste)		805	▲			0%
Total	789	3 221	▲			-159%
						T 3.6.4

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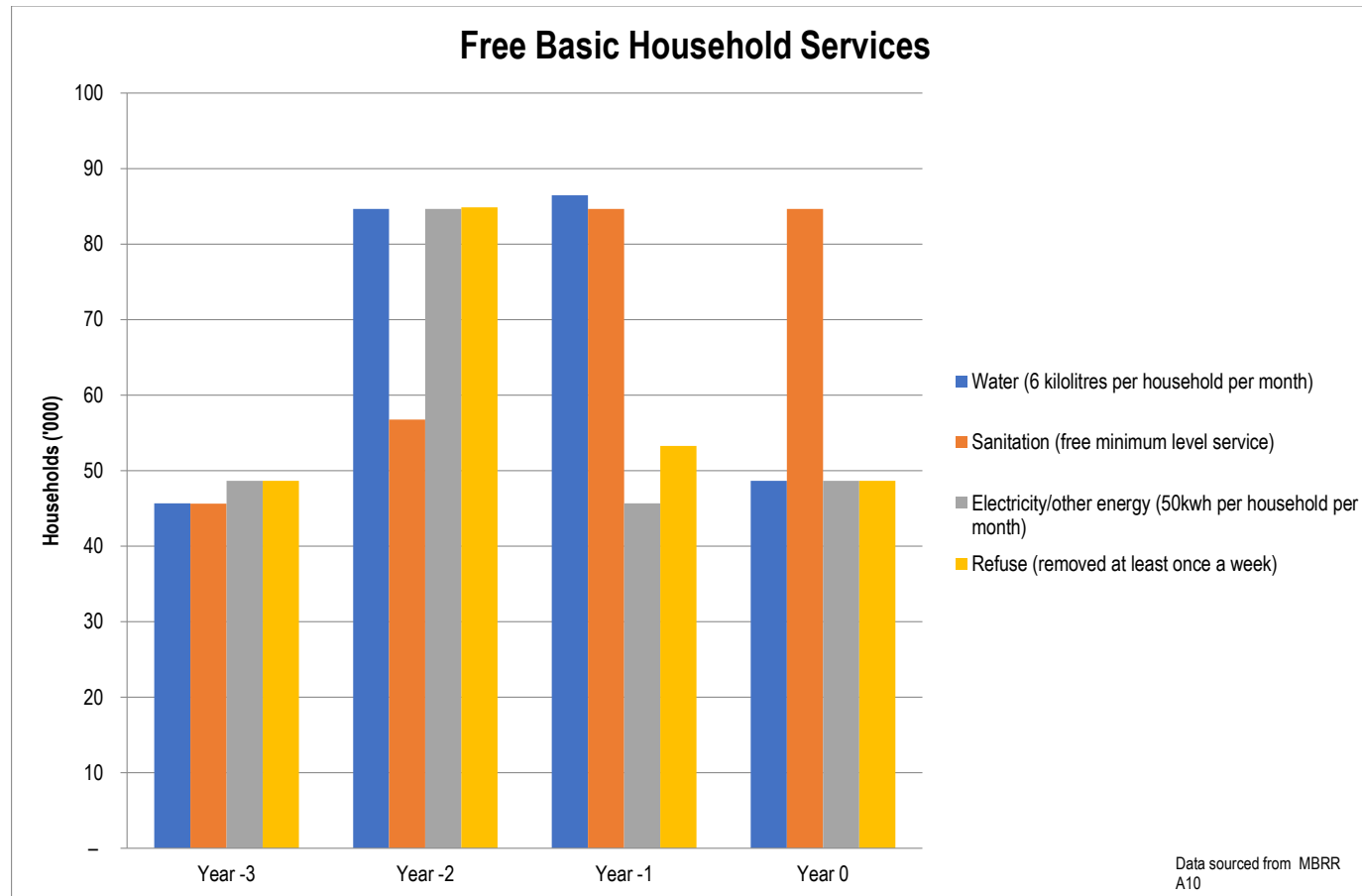
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COMPONENT B: ROAD TRANSPORT [IS]

This component includes: roads; transport; and waste water (storm water drainage).

INTRODUCTION TO ROAD TRANSPORT

3.7 ROADS

INTRODUCTION TO ROADS

The roads within DLM range from tarred roads (which are mostly Class D access roads) and gravel to dusty roads which are at the fair to bad state due to budgetary challenges and capacity constraints.

Table 47: Gravel Road Infrastructure [IS]

Gravel Road Infrastructure				
	Total gravel roads Gravel roads constructed Gravel roads upgraded to tar	New gravel roads constructed	Gravel roads upgraded to tar	Gravel roads graded/maintained (KM)
2021/22	221.1	0.3	0.8	30
2020/21	221.1	0.3	0.8	30
2019/20	221.1	0.3	0.8	30
T 3.7.2				

Chapter 3

Table 48: Tarred Roads Infrastructure [IS]

Tarred Road Infrastructure(YEAR)					
	Total tarred roads	New tar roads	Existing tar roads re-tarred	Existing tar roads re-sheeted	Tar roads maintained
2021/22	96.752	1.652	0	0	7
2020/21	96.752	1.652	0	0	7
2019/20	96.752	1.652	0	0	7
T 3.7.3					

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Table 49: Cost of Maintenance

Cost of Construction/Maintenance (YEAR)						
	Gravel			Tar		
	New	Gravel - Tar	Maintained	New	Re-worked	Maintained
2021/22	0	4200	235	2200	0	200
2020/21	0	4200	235	2200	0	200
2019/20	0	4200	235	2200	0	200
T 3.7.4						

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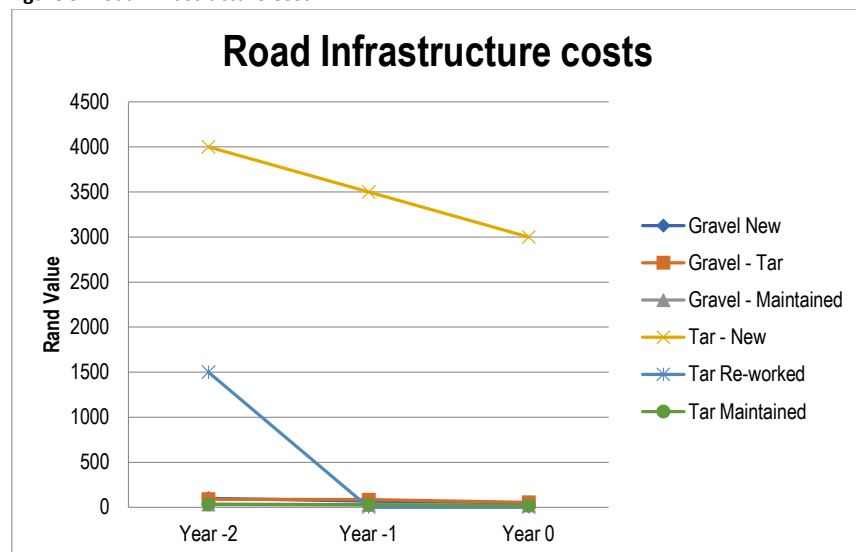
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Figure 5: Road Infrastructure Cost



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Table 50: Roads Service Policy Objectives [IS]

Road Service Policy Objective Taken From IDP							
Service Objectives	Outline Service Targets	Year 2019/2020		Year 2020/2021		Year 2021/2022	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
Target	Actual	(iii)	(iv)	(vi)	(vi)	(vii)	(viii)
Service Objective: Road Services							
Elimination of gravel roads in townships	Kilometres of gravel road tarred (kilometres of gravel roads remaining)	1,652kms of gravel roads tarred	1,652 kms of gravel roads tarred (92,752kms)	NA	NA	1.319kms	1.318kms
Development of municipal roads as required	6,1kms of roads tarred	1,1kms	1,652kms			1,1kms	1,8kms
<p><i>Note: This statement should include no more than the top four priority objectives. The indicators and targets specified above (columns (i) and (ii)) must be incorporated in the indicator set for each municipality to which they apply. These are 'universal municipal indicators'. * 'Previous Year' refers to the targets that were set in the Year - 1 Budget/IDP round; 'Current Year' refers to the targets set in the Year 0 Budget/IDP round. 'Following Year' refers to the targets set in the Year 1 Budget/IDP round. Note that all targets in the IDP must be fundable within approved budget provision. MSA 2000 Chapter 5 sets out the purpose and character of the Integrated Development Plans (IDPs) and chapter 6 sets out the requirements for the reduction of performance management arrangement by municipalities in which IDPs play a key.</i></p>							

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Table 51: Road Services Employees [IS]

Employees: Road Services					
Job Level	2019/20	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	1	1	0	0%
7 - 9	0	0	0	0	0%
10 - 12	7	12	12	0	0%
13 - 15	5	10	10	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	12	22	22	0	0%
NB: Information derived from the current organogram					T3.7.7

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Table 52: Roads Service Financial Performance

Financial Performance: Road Services						
						R'000
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-	-	-	0%
Expenditure:						
Employees	3 147					100%
Repairs and Maintenance	175					#DIV/0!
Other	84	4 601	4 601			-457%
Total Operational Expenditure	3 406	4 601	4 601			40%
Net Operational Expenditure	(3 406)	(4 601)	(4 601)			-0
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.7.8

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Table 53: Road Services Capital Expenditure

Capital Expenditure: Road Services					
R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All projects				#DIV/0!	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					
T 3.7.9					

Comment on the performance of roads overall:

None.

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3.8 TRANSPORT (INCLUDING VEHICLE LICENSING & PUBLIC BUS OPERATION) [IS]

INTRODUCTION TO TRANSPORT

In terms of powers and functions the municipality does not provide public bus operation and other transport services; however the municipality acts as an agent of the province by providing vehicles registrations and licensing.

3.9 WASTE WATER (STORMWATER DRAINAGE)

INTRODUCTION TO STORMWATER DRAINAGE

The storm water system within DLM is mostly natural open storm water system which does not have the capacity to handle or channel the run off during rainy seasons.

Table 54: Storm Water Infrastructure

Storm water Infrastructure				
	Total Storm water measures	New storm water measures	Storm water measures upgraded	Storm water measures maintained
2021/22	110	1.652	0	33
2020/21	110	1.652	0	33
2019/20	110	1.652	0	33
				T 3.9.2

Table 1454: Storm Water Construction/Maintenance Costs

Comment:

No allocation for cost of stormwater construction/maintenance is allocated.

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Table 1555: Storm Water Service Policy Objectives

Stormwater Policy Objective Taken From IDP									
Service Objectives	Outline Service Targets	Year 1		Year 0		Year 1		Year 3	
		Year 2019/2020		Year 2020/2021		Year 2021/2022 (Current Year)		Year 2021/2022 (Follow Year)	
Service Indicators		Target	Actual	Target	Actual	Target	Actual	Target	Actual
(i)	(ii)	(iii)	(iv)	(v)	(vi)	(vii)	(viii)	(ix)	(x)
Service Objective: Stormwater Management System									
Development of fully integrated stormwater management systems including wetlands and natural water courses	Phasing in system	Strategic Approval	No	Strategic Approval	No	Strategic Approval	No	Development	

Comment on the storm water tables

Storm Water tables relating to Employees, Financial Performance and Capital Expenditure included with Roads

Chapter 3

COMPONENT C: PLANNING AND ECONOMIC DEVELOPMENT [PED]

INTRODUCTION TO PLANNING AND ECONOMIC DEVELOPMENT

The vision of the Department is to ensure integrated spatial planning, sustainable land use management and stimulation of economic development through:

- Exploiting existing economic potential of the Dipaleseng.
- Providing a framework for spatial planning and land use management.
- Establishment of safe and sustainable human settlements

3.10 PLANNING

INTRODUCTION TO PLANNING

The purpose of the unit is to Regulate, manage and promote well-coordinated spatial planning with focus on integration, redress and reversing undesirable settlement growth patterns. The municipality needs qualified town and regional planners to carry out the duties as set out by the Spatial Planning and Land use Management Act, Act 16 of 2013

The aim is to further manage Building Control within the entire jurisdiction of the Dipaleseng Municipal boundaries with the emphasis on the application of the Act on National Building Regulations and enforcement of the Act respectively.

Table 1656: Applications for Land Use Development [PED]

Applications for Land Use Development						
Detail	Formalisation of Townships		Rezoning (all planning application)			
		2019/20	2020/21	2021/22		
Planning application received		2	8	2		
Determination made in year of receipt		2	8	2		
Determination made in following year		0	3	2		
Applications withdrawn		0	0	2		
Applications outstanding at year end		0	2	2		
T 3.10.2						

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Table 1757: Planning Policy Objectives

Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22
Service Indicators	Targets	Target	Actual	Target	Actual	Target
Determine planning applications within an agreed timeframe	Approval / rejection of all built environment applications	100% (28)	100% (28)	100%(11)	100%(11)	
	Reduce decisions overturned	0	0	0	0	
						T3.10.3

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Table 1858: Planning Services Employees [PED]

Employees: Planning Services						
Job Level	Year - 2019/20	Year 2020/21				2021/22
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)	Employees
	No.	No.	No.	No.	%	No.
0 - 3	1	2	1	1	50%	2
4 - 6	1	2	1	1	50%	4
7 - 9	0	0	0	0	0%	0
10 - 12	0	0	0	0	0%	0
13 - 15	0	0	0	0	0%	0
16 - 18	0	0	0	0	0%	0
19 - 20	0	0	0	0	0%	0
Total	2	4	2	2	50%	6

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Table 1959: Planning Services Financial Performance [PED]

Financial Performance: Planning Services						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance Budget
Total Operational Revenue	1	–				
Expenditure:						
Employees	2 721	3 535				
Repairs and Maintenance						
Other	712	1 311				
Total Operational Expenditure	3 434	4 846				
Net Operational Expenditure	(3 432)	(4 846)	–	–		
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						
T 3.10.5						

Table 2069: Planning Services Capital Expenditure [PED]

Capital Expenditure: Planning Services					
R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0	0
Deep Space	0	0	0	0	0
TMN Kgomo	0	0	0	0	0
Project C	0	0	0	0	0
Project D	0	0	0	0	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					
T 3.10.6					

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Comment on the performance of physical planning overall:

The section provides the statutory town planning applications received in the 2021/2022 financial year. These applications are assessed and/or reviewed then tabled before Mayoral Committee and Council for approval. It should further be noted that any number of planning applications received are assessed and approved

~~Accordingly~~Accordingly. In the financial year under review a total of 8 town planning applications and 11 building plans/permit were assessed respectively.

Cognisance must also be taken of the fact the municipality also initiated a process of releasing 323 stands to middle-income group in Balfour North. As at the end of the financial year, approximately 110 deed of sales had been concluded with prospective buyers whilst the remaining deed of sales are expected to be concluded by the 17th December 2021 as per the provisions of Council resolution C 131/06/21 dated 09th June 2021.

It must also be noted that the Dipaleseng Local Municipality continues to be a participant of the Gert Sibande District Joint Municipal Planning Tribunal as per Council resolution **C 98/04/21** dated the 28th April 2021 with the three incumbents nominated to serve in the said GSDJMPT, namely Mr L. Cindi (Director Planning and Economic Development), Mr L. Msibi (Director Infrastructure Services) and Ms I. Mlonyeni (Town Planning Coordinator) for a period of five years.

The municipality also approved a Land Invasion Policy as per Council resolution **C 121/05/21** dated 31st May 2021 with a view of curbing the already existing number of land invasions and informal settlements that have occurred on municipal and privately owned land. As it stands, the Dipaleseng Local Municipality is ranked number one in the entire province for the largest number of informal settlements which is a situation that requires urgent arrest. There are also four key township establishments that are currently underway that will address the above shortages of formalised land for development, these include Portion 29 of Farm Doornhoek 577 IR, Portion 24 of Farm Grootvlei 604 IR, Portion 16 and 5 of Farm Vlakfontein 556 IR. Council further sought funding from DBSA as per Council resolution C 99/04/21 dated 28th April 2021 for the township establishment of Portion 5 of Farm Vlakfontein 556 IR.

As a means of forward planning, the municipality continues to register potential housing beneficiaries on the National Housing Needs Register. There are 6 216 potential beneficiaries that have been registered with 1 398 approved beneficiaries as at the end of July 2122G. This approval is on the backdrop of the 33 completed housing units of the 81 allocated units in Ridgeview as at the end of July 2021. In order to systematically address the housing needs, the municipality also developed a Human Settlement Sector Plan which was approved and adopted on the 28th April 2021 as per item **C 95/04/21**.

It is however noted that the municipality still needs to develop an accurate land audit in order to ascertain its landmass which it owns and further develop a land disposal policy that will guide the disposal process of land and immovable assets.

Chapter 3

Acknowledgement must also be taken that the municipality as approved its Spatial Development Framework as per item XXX dated XXX and further aligned its Comprehensive Land Use Management Scheme of 2020 which was also approved on XXX as per item XXX. In this regard, the municipality is compliant to the Spatial Planning and Land Use Management Act (SPLUMA) despite the need to drastically undertake the following initiatives:

- Need to facilitate integration and densification through well-located sustainable development and in-fills to promote integration
- Locate new developments closer to activity spine and corridors;
- Increase the development of housing in gap markets through Public Private Partnerships;
- Formalization of informal settlements in Siyathemba, Dansville, Nthoroane, Grootvlei through in-situ, incremental development and relocations.

Chapter 3

3.11 LOCAL ECONOMIC DEVELOPMENT (INCLUDING TOURISM AND MARKET PLACES)

Local Economic Development (LED) within the Municipality aims at meeting the basic needs of people through establishment a conducive environment that will create jobs and alleviate poverty in a sustainable manner. This is achieved through a collaborated effort for which the Local Economic Development Forum (LEDF) is a driver to the success. LEDF therefore offers local government, the private sector, Non-Profit Organisations and local community the opportunity to work together to improve the local economy through investment attraction and retention initiatives; and Local Economic Development (LED) catalytic project implementation.

Table 2161: Economic Activity by Sector

Economic Activity by Sector			
	R '000		
Sector	2019/20	2020/21	2021/2022
Agric, forestry and fishing		n/a	n/a
Mining and quarrying		n/a	n/a
Manufacturing		n/a	n/a
Wholesale and retail trade		n/a	n/a
Finance, property, etc.		n/a	n/a
Govt, community and social services		n/a	n/a
Infrastructure services		n/a	n/a
Total			
T 3.11.2			

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Table 2262: Economic Employment by Sector

Sector	Jobs		
	2019/20	2020/21	2021/22
Agric, forestry and fishing	n/a	n/a	n/a
Mining and quarrying	n/a	n/a	n/a
Manufacturing	n/a	n/a	n/a
Wholesale and retail trade	n/a	n/a	n/a
Finance/insurance/real estate and business services	n/a	n/a	n/a
Community/social and personal services	n/a	n/a	n/a
Electricity, gas and water supply	n/a	n/a	n/a
Construction	n/a	n/a	n/a
Transport Storage and communication	n/a	n/a	n/a
Private households	n/a	n/a	n/a
Undetermined	n/a	n/a	n/a
Total	0	0	n/a

T 3.11.3

Comment on local job opportunities:

The Municipality facilitates Creation of job opportunities and promotion of poverty alleviation strategies to ensure sustainable livelihoods, and Compilation of a quarterly report on job opportunities created. There are Temporary labour intensive job opportunities created through various projects and government initiatives (EPWP programmes) running within the municipal jurisdiction.

A significant increase in job opportunities was recorded during 2017/18 due to a higher allocation of subsidised housing units and other infrastructural projects being implemented around Dipaleseng; whereby majority of emerging companies (SMMEs) managed to sub-contract.

There were various construction projects running within the municipal jurisdiction ranging from roads, buildings, upgrade and/or development of sewer plants and installation of pipelines. These projects have a made an impact within the community as there has been employment opportunities created.

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Table 2363: Jobs Created by LED Indicatives [PED]

Jobs Created during by LED Initiatives (Excluding EPWP projects)				
Total Jobs created / Top 3 initiatives	Jobs created	Jobs lost/displaced by other initiatives	Net total jobs created in year	Method of validating jobs created/lost
	No.	No.	No.	
Total (all initiatives)				
2019/20	144	0	144	Timesheet
2020/19	288	0	288	timesheet
2021/22	256			Contract
Initiative A: 2019/20	144	0.00	144	Timesheets
Initiative B: 2020/21	288	0.00	288	Timesheets
Initiative C 2021/22				
Source - Extended Public Works Programme		T 3.11.5		

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Table 2464: Jobs Created by EPWP Indicatives [PED]

Job creation through EPWP* projects		
Details	EPWP Projects	Jobs created through EPWP projects
	No.	No.
2021/22	4	144
2020/21	3	133
2019/20	4	135
*Source - Extended Public Works Programme		T 3.11.6

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Table 2565: LED Policy Objectives

Local Economic Development Policy Objectives Taken From IDP										Formatted: Font: (Default) +Body (Calibri)	
Service Objectives	Outline Service Targets			2021/22		Formatted: Font: (Default) +Body (Calibri)					
Service Indicators				Target	Actual	Target	Actual	*Followin			
	Service Objective: Local Economic Development										Formatted: Font: (Default) +Body (Calibri)
Job Creation	No of workshops conducted										
				3	3	4	1	1			

Source: Annual Performance report 2020/21

Table 2666: LED Employees [PED]

Employees: Local Economic Development Services						
Job Level	2019/20	2020/21				2021/22
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)	Employees
	No.	No.	No.	No.	%	No.
0 - 3	0	0	0	0	0%	1
4 - 6	1	5	1	1	80%	1
7 - 9	0	0	0	0	0%	0
10 - 12	0	0	0	0	0%	0
13 - 15	0	0	0	0	0%	0
16 - 18	0	0	0	0	0%	0
19 - 20	0	0	0	0	0%	0
Total	1	5	1	4	80%	0

Table 2767: LED Financial Performance [PED]

Financial Performance Year: Local Economic Development Services						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance Budget
Total Operational Revenue	-	-	-	-	-	
Expenditure:						
Employees	-	-	-	-	-	
Repairs and Maintenance	-	-	-	-	-	
Other	-	-	-	-	-	
Total Operational Expenditure	-		-	-	-	

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Net Operational Expenditure	-	-	-	-	-	
<i>All PEDS capital projects had to be cancelled during the year in question due to financial constraints that were resultant to the stopping of the Equitable Share Allocation.</i> <i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>						T 3.11.9

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Comment:

All PEDS capital projects had to be cancelled during the year in question due to financial constraints that were resultant to the stopping of the Equitable Share Allocation.

LED is unfunded mandate of the municipality; however, the financial performance and/or budget is being reported for the whole Planning and Economic Development department.

Table 2868: LED Capital Expenditure [PED]

Capital Expenditure: Economic Development Services						R' 000
Capital Projects	2021/22					
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	
Total all projects (LED Strategy)	R 600 000,00	-	R0 000,00			
<i>All PEDS capital projects had to be cancelled during the year in question due to financial constraints that were resultant to the stopping of the Equitable Share Allocation.</i> <i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>						T 3.11.10

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Comment on local economic development performance overall:

The Dipaleseng Local Economic Development (LED) Strategy of the municipality was noted to be outdated. It was initially developed in 2011 with a lifespan ending in 2016. There were no annual reviews of the said LED strategy to date. Notwithstanding the above shortcoming, institutional measures were put in place to develop an interim LED programme that was designed to guide the activities of economic development within financial year in question and was dually approved on 16th February 2021 under item **EM 78/02/21** of the Mayoral Committee. The aforementioned Interim LED Programme comprised of the following programmes and projects:

- Revival of the LED Forum;
- Signing of the Sibanye Stillwater Mine Social Corporate Investment;
- Acceleration of the Sasol Social Labour Plan;
- Mobilization of private investment (such as the development of a new Shopping Node on erf 1835);
- Increasing the number of job opportunities through municipal interventions;
- Registration of SMMEs and Cooperatives on municipal database; and
- Robust implementation of the 30% Preferential Procurement Regulation of 2017;

In light of the above interim commitments, the municipality managed to successfully re-launch its LED Forum on the 31st May 2021 as guided by Council resolution **C 97/04/21** of 28th April 2021. The newly launched LED Forum comprised of 13 working groups from the various economic sectors as outlined below:

Chapter 3

No.	Name and Surname	Sectors / Sub Committees	Contact Details	Formatted: Font: (Default) +Body (Calibri)
1.	Mining and Energy	Mr Victor Malape	e-mail: victor@simvic.co.za cimvicc@gmail.com Cell: 060 891 1284	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
2.	Security	Mr Themba Mashinini	e-mail: guliweeps@gmail.com Cell: 073 639 1200	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
3.	Tourism	Ms Thandeka Moshele	e-mail: jungenkala84@gmail.com Cell: 063 029 1106	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
4.	Construction and Infrastructure Development	Mr Mduduzi Mbokazi	e-mail: Solomon.m@phakamaindustrialgroup.co.za Cell: 076 757 7441	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
5.	Manufacturing	Ms Thelma Makhubo	e-mail: jsibukiseni@gmail.com Cell: 063 153 4328	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
6.	Agriculture and Land Reforms	Mr Zakhele Tshabalala	e-mail: Zakheletshabalala39@gmail.com Cell: 061 599 5850	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
7.	Sports and Recreation	Mr Kgotso Mokoena	e-mail: mokoena92@gmail.com Cell: 076 2202917	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
8.	Transport and Logistics	Mr Mkhulu Motloung	e-mail: Mkhulu6@gmail.com Cell: 076 030 3846	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
9.	Women in Business and People Living with Disabilities	Ms Duduzile Mbele	e-mail: dutzela@gmail.com Cell: 063 378 9087	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
10.	Youth in Business	Mr Siyabonga Buthelezi	e-mail: SiyabongaSifiso1@gmail.com Cell: 060 618 6611	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
11.	Unemployment	Mr Sbusiso Motaung	e-mail: smotaung@gmail.com Cell: 073 597 0337	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
12.	Pastors Forum	Pastor Mabuti Mahlinza	e-mail: mabutimahlinza@gmail.com Cell: 071 154 2408	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
13.	Information, Communication and Media Technology	Mr Diphapang Mokhomatha	e-mail: diphapangproducer@gamil.com Cell: 079 753 5990	Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri) Formatted: Font: (Default) +Body (Calibri)
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Chapter 3

In order to establish a functional forum, it was further agreed that the said forum convene on monthly basis up until such a time it was an effective and capacitated forum. The schedule of its seating was endorsed during the 2021/22 financial year as per Council resolution **C 178/07/21**.

During the year in question, Council also managed to re-affirm the development of erf 1835 for a Shopping Node as per item EM 113/04/21 dated 29th July 2021 through the provision of its land on a 99 year lease agreement to a private investor. This initiative is designed to be a catalytic project for other economic development within the area of Balfour town.

Further to the above, Council also mobilised additional capital funds to fund the establishment of an Old Age Home Project from the Burnstone Development Trust to an amount of R2,318 million as per resolution **C 100/04/21** dated 28th April 2021. Additional to the above, Council also managed to also re-affirm the financial commitments of R3,5 million from Sibanye Stillwater Mine Community Development Plans to fund four LED projects situated at Burnstone Farm as per item **EM 77/02/21** of the Mayoral Committee dated the 16th February 2021. The latter would ensure the implementation of projects such as aquaculture, hydroponics, mushroom growing and retailing.

During the year in question, the municipality also managed to create 133 job opportunities through its Expanded Public Works Grant which amounted to R1, 077m. This number of job opportunities excludes those that were created through the implementation of infrastructure projects. It is estimated that 525 short-term job opportunities were created from capital infrastructure projects with approximately 220 local SMME contractors benefiting from an estimated Capex budget of R786, 46m.

It is through the above, that the municipality is seen to be implementing its interim LED programme with its strategic partners such as the Department of Public Works, Sasol, Sibanye Stillwater Mine and other SMMEs.

The above economic development opportunities took place at the height of the Covid-19 pandemic which resulted into the entire country being declared into a national state of disaster that was accompanied by the introduction of national lockdowns which restricted the movement of peoples, goods and services coupled with the already shrinking and distressed economy. It is therefore expected that a number of businesses within the jurisdiction area of the municipality continue to suffer economic distress and deterioration and can hardly keep afloat. The additional announcement of the closure of the Grootvlei Coal-Fired Power Plant is further anticipated to compound to the economic challenges faced by Dipaleseng Local Municipality. A significant socio economic impact on the closure of the Grootvlei Power Station is envisaged to be linked to the financial and economic capital in Mpumalanga and Gauteng Province.

Notwithstanding the above, new opportunities exist within the repurposing and repowering of this coal fired power station including but not limited to improved air quality, increase in the supply of serviced industrial land and good solar power potential, diversification of local activities.

Chapter 3

COMPONENT D: COMMUNITY& SOCIAL SERVICES [CSPS]

INTRODUCTION TO COMMUNITY AND SOCIAL SERVICES

The Community Services and Public Safety Directorate is responsible for the coordination and implementation of Traffic and Licensing, Waste Management, Libraries and Information Services, Disaster Management, Fire and Rescue, Parks and Recreational facilities, Open Spaces, Hall, Sporting Faculties and Cemeteries.

Environmental Health Practitioners (EHP) employees:

The service is provided by the Gert Sibande District Municipality. Two (2) official are deployed to assist in Dipaleseng Local Municipality with various activities including monitoring and ensuring compliance in all business around Dipaleseng.

Chapter 3

3.12 LIBRARIES; COMMUNITY FACILITIES; OTHER [CSPS]

INTRODUCTION TO LIBRARIES; COMMUNITY FACILITIES

The main function of the library services division are as follows:

- Ensures that the community receives free access to information
- Conducts awareness to crèches, schools and the community at large. The outreach programmes are informed by the Regional library in partnership with DLM

The Municipality has three libraries, one in Balfour, Grootvlei and the other facility in Nthorwane. They all operate on a full-time basis.

The Municipality operates and maintains four (4) Community Halls in each of the following areas:

- Nthorwane
- Balfour
- Siyathemba
- Grootvlei

In the financial year of 2021/22 an additional facility was handed over to the Municipality by the GSDM; presently DLM responsibility.

With respect to Municipal buildings the division ensures that

- The Municipal buildings are well maintained
- Bookings of halls
- Cleaning of halls

Chapter 3

Table 2969: Libraries Policy Objectives [CSPS]

Libraries; Community Facilities; Other Policy Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
		Target	Actual	Target	Actual	Target	Actual
Service Indicators							
Service Objective: Improve community well-being							
Community Upliftment	Provision of Libraries	0	0	0	0	1	0
T3. 12.3							

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Chapter 3

Table 3070: Libraries Employees [CSPS]

Employees: Libraries and Community Facilities					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	1	1	1	4	100%
7 - 9	1	1	4	1	25%
10 - 12	0	0	0	0	0%
13 - 15	1	2	1	2	50%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	3	4	6	3	25%

*Three permanent employees, one contract (DCSR) and two interns (DCSR).

Table 3174: Libraries Financial Performance

Financial Performance: Libraries and Community Facilities						
R'000						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	12	13	29	29	189	85%
Expenditure:						
Employees	269	240	13 331		5 144	-159%
Repairs and Maintenance	-				390	0%
Other	-		-	13 331	7 235	0%
Total Operational Expenditure	269	240	13 331	13 331	12 769	-4%
Net Operational Expenditure	(257)	(227)	(13 302)	(13 302)	(12 580)	-6%

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.12.5

Table 3272: Libraries Capital Expenditure [CSPS]

R' 000					
Capital Projects	Year 2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	

Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).

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Comment on the performance of libraries:

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No capital expenditure was incurred in the year under review.

3.13 CEMETERIES AND CREMATORIUMS

INTRODUCTION TO CEMETERIES AND CREMATORIUMS

It is noted that the division of powers and functions between the District Municipality and Local Municipalities were adjusted by the MEC for Local Government and Housing in terms of sections 16 and 85 of the Municipal Structures Act, 1998, and published in the Provincial Gazette No. 878, dated 07 March 2003. Some District Municipality powers and functions were thus transferred to Local Municipalities, including that of the establishment, conduct and control of Cemeteries and crematoria serving the Municipal area.

The policy objective with respect to cemeteries is to maintain existing facilities and acquire suitable land in the 2021/22 FY to construct an additional one. A General worker was appointed and is assigned to perform the duties of ensuring the bookings and monitoring of booked graves. From an operational viewpoint the division is responsible for the management of the cemeteries under its control.

Chapter 3

Table 3373: Cemeteries Financial Performance [CSPS]

Details	R'000				
	2019/20	2020/21	2021/22		
	Actual	Actual	Original Budget	Adjustment Budget	Actual
					Variance to Budget
Total Operational Revenue	140	266			
Expenditure:					
Employees	–				
Repairs and Maintenance					
Other	20	18			
Total Operational Expenditure	20	18			
Net Operational surplus/deficit	121	248			
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.					

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Table 3474: Cemeteries Capital Expenditure [CSPS]

Capital Expenditure: Cemeteries					
Capital Projects	R' 000				
	2021/22				Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	
Total All	-	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

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Comment on the performance of cemeteries and crematoriums overall:

Appointment of service provider was concluded and the feasibility study conducted with the outcome that the identified space is not suitable for burial purpose. A new site has been identified and an Inco-loco inspection was conducted by the Department Planning and Economic Development and Community Services and Public Safety wherein it was established that additional 360 graves can be accommodated on the remaining cemetery situated in Nthorwane extension 1 more especially on the South side towards the railway line and on the West towards the existing old dilapidated structure.

3.14 CHILDCARE; AGED CARE; SOCIAL PROGRAMMES [CSPS]

INTRODUCTION TO CHILD CARE; AGED CARE; SOCIAL PROGRAMMES

Chapter 3

There are no programmes planned in the Municipality for the year under review due to financial constraints.

Chapter 3

COMPONENT E: ENVIRONMENTAL PROTECTION [CSPS]

This component includes: Pollution Control; Biodiversity and Landscape; and Coastal protection.

INTRODUCTION TO ENVIRONMENTAL PROTECTION

This component includes: Pollution Control; Biodiversity and Landscape; and Coastal protection.

INTRODUCTION TO ENVIRONMENTAL PROTECTION

Environmental protection comprises of human health, including the quality of life, determined by physical biological social and psych-social factors in the environment. It also refers to the theory and practice of ascertaining correcting; controlling and preventing those factors in the environment can have adverse effects to the health of people.

Services provided by the GSDM include the monitoring of all business sites as well as the following:

- Ensure compliance with the Act
- Conduct awareness campaigns
- Monitor Municipal infrastructure e.g. water, spillages, etc.

3.15 POLLUTION CONTROL [CSPS]

INTRODUCTION TO POLLUTION CONTROL

Environmental protection is the practice of protecting the natural environment. Dipaleseng Local Municipality has an air monitoring station and water sampling is done on a monthly basis to ensure that the community receives water that meets the standards of the National Water Act. These roles and responsibility for pollution control is provided by the two (2) District Municipality of GSDM Environmental Health Practitioners (EHP) whose duties include the following:

- Increase awareness to ensure compliance to the National Health Act

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Chapter 3

- Ensure compliance to Air Quality Standard by taking reading and monitoring the air quality station on a monthly basis
- Ensure compliance to water quality standard for the community to receive good and healthy water

3.16 BIO-DIVERSITY; LANDSCAPE (INCL. OPEN SPACES); AND OTHER (EG. COASTAL PROTECTION)

INTRODUCTION BIO-DIVERSITY AND LANDSCAPE [CSPS]

The municipality has currently no capacity to implement a Bio-Diversity programme.

Table 3575: Biodiversity, Landscape and Other Policy Objectives

Bio-Diversity; Landscape and Other Policy Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
Service Objective: Improve community well-being							
SDBIP Indicators:							
	Provide safe, healthy and sustainable environment	NA	NA	NA	NA	NA	NA
	It is not the competency of the Municipality						

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Chapter 3

Table 3676: Parks and Recreation Employees [CSPS]

Parks and recreation					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0%
4 - 6	0	0	0	0	0%
7 - 9	0	0	0	0	0%
10 - 12	0	0	0	0	0%
13 - 15	2	7	2	5	71%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	2	7	2	5	71%

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Table 3777: Parks and Recreation Financial Performance [CSPS]

Financial Performance: Parks and Recreation						
R'000						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	—					
Expenditure:						
Employees	316	559				
Repairs and Maintenance						
Other						
Total Operational Expenditure	316	559				
Net Operational Expenditure	(316)	(559)				

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Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

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Table 3878: Parks and Recreation Capital Expenditure [CSPS]

Capital Expenditure: Parks and recreation					
R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	13 864 000,00	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					
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Comment on the performance of Parks and Recreation overall:

The Department of Environmental protection and Infrastructure Programme has granted funding for the funding cycle 2018/19 – 2022/23. The project activation process has now been resuscitated to commence from the 1st October 2021 financial year and shall be continue to be phased in, with an anticipated completion date of 31 March 2023.

All the returnable such as the Title deed, lease agreement, confirmation of land availability, and Council resolution has been submitted to the relevant department. Appointment of service provider will be undertaken by the Department.

Comment on the performance of Parks and Recreation overall:

The division provides services with respect to the following components:

- Ensure that all Parks, Sport Facilities, Taxi ranks, Streets are clean and well maintained
- Monitoring and maintaining of the Parks and Recreational facilities
- Development of both children play Parks and adults Parks

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Chapter 3

COMPONENT F: HEALTH [CSPS]

This component includes: clinics; ambulance services; and health inspections.

INTRODUCTION TO HEALTH [CSPS]

Municipal Health service is the competence of the District Municipality. Gert Sibande District Municipality has deployed two (2) Environmental Health Practitioner (EHP) to assist with Environmental Health Services within Dipaleseng Local Municipality

3.17 CLINICS [CSPS]

INTRODUCTION TO CLINICS

The Province has assumed all responsibility in the Municipal District for the provision of health-care related services such as clinics, ambulance services etc.

3.18 AMBULANCE SERVICES

INTRODUCTION TO AMBULANCE SERVICES

Not applicable to this Municipality responsibility with Province

3.19 HEALTH INSPECTION; FOOD AND ABBATOIR LICENSING AND INSPECTION; ETC

Not a core functions of the Municipality. This function is performed by the District Municipality.

Chapter 3

COMPONENT G: SECURITY AND SAFETY [CSPS]

This component includes: Police; Fire; Disaster Management, Licensing and Control of animals, and control of public nuisances, etc.

INTRODUCTION TO SECURITY AND SAFETY

3.20 TRAFFIC [CSPS]

INTRODUCTION TO TRAFFIC

The main function performed by this division is as follows:

- Increase awareness and enforcement of Traffic and Transport rules and regulations
- Increase awareness of By-laws for compliance purposes
- Manage the delivery of effective and efficient Traffic control and Motor Vehicle licensing services

Table 3979: Traffic Statistics

Municipal Traffic Service Data		
	Details	2021/22
		Actual No.
1	Number of road traffic accidents during the year	1210
2	Number of law infringements attended	1500
3	Number of traffic officers in the field on an average day	10
4	Number of traffic officers on duty on an average day	10

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Comments on Traffic Enforcement:

The rendering of services, particularly Traffic and Licensing is effective without any interruption. The Traffic officers are not visible within three nodal points due to the non-availability of transport however, a duty rooster is developed on a weekly basis to enforce the rules of the road and signs.

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Street marking in all nodal points
Installed Street signs in all nodal points
Drivers' licenses issued
Learners' license issued
Vehicle roadworthy certificates issued
Registration of cars conducted

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Chapter 3

3.21 FIRE

INTRODUCTION TO FIRE SERVICES [CSPS]

The division promotes and Increases awareness to ensure compliance with Fire Brigade Act.

The Fire and Rescue Services have personnel strength of five (5) staff members, all Fire fighters. The post of Chief Fire is vacant and the recruitment process is at an advance stage. The service is not operational on a 24-hour basis due to shortage of Personnel and ~~Equipments~~Equipment. The Division respond partially to Emergency incidents, which include fires, vehicle collisions, entrapments/rescues and various other related special services. The service strives to respond to all emergency calls during operational hours within an hour timeframe from receipt of call to dispatch of the vehicles; currently the goal is to have 100% compliance as a benchmark. The focus of the service will change from a response outlook to that of a preventative nature. During 20/21 financial year various communiques were sent to various stakeholders requesting assistance to no avail.

Table 4080: Fire Service Statistics

No.	Details	2019/20	2020/21	2021/22
		Actual No.	Actual No.	Actual No.
#	Total Fires attended in the year	0	0	0
#	Total of other incidents attended in the year	0	0	0
#	Average turnout time- urban areas	1hr	1hr	0
#	Average turnout time-rural areas	1hr 15min	1hr 15min	0
#	Fire fighters in post at year end	5	5	5
#	Total fire appliances year end	0	0	0
#	Average number of appliance of the road during the year	0	0	0

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Chapter 3

Table 4181: Fire Services Policy Objectives [CSPS]

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Fire Service Policy Objectives Taken From IDP								Formatted: Font: (Default) +Body (Calibri)	
Service Objectives	Outline Service Targets		2019/20		2020/21		2021/22		Formatted: Left: 2,87 cm, Right: 2,21 cm, Top: 2,54 cm, Bottom: 2,59 cm, Width: 27,94 cm, Height: 21,59 cm, Header distance from edge: 1,25 cm
Service Indicators			Target	Actual	Target	Actual	Target	Actual	Formatted: Font: (Default) +Body (Calibri)
Service Objective: Improve community well-being (Safety and Security)								Formatted: Font: (Default) +Body (Calibri)	
Response time	Prevent loss of lives through response time to fires								Formatted: Font: (Default) +Body (Calibri)
		100%	60%	100%	0%	100%	0%		
	.								Formatted: Font: (Default) +Body (Calibri)
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Table 4282: Fire Services Employees [CSPS]

Employees: Fire Services					
Job Level	Year 2021/22	Year 2020/21			
Fire Fighters	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
Administrators	No.	No.	No.	No.	%
Chief Fire Officer					
Other Fire Officers					
0 - 3	0	1	1	0	0
4 - 6	0	0	0	0	0
7 - 9	6	7	5	2	35%
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0

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Chapter 3

Table 4383: Fire Services Financial Performance [CSPS]

Financial Performance: Fire Services						
Details	Year 2019/20	Year 2020/21	Year 2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-	-	-	0%
Expenditure:						
Fire fighters	-	-	-	-	-	
Other employees						0%
Repairs and Maintenance	-	-	-	-	-	0%
Other	-	-	-	-	-	0%
Total Operational Expenditure	-	-	-	-	-	0%
Net Operational Expenditure	-	-	-	-	-	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.21.5

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Table 4484: Fire Services Capital Expenditure [CSPS]

Capital Expenditure: Fire Services					
R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	-	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					
					T 3.21.6

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Comment on the performance of fire services overall:

The facility will only become fully functional in 2022/23 financial years.

3.22 DISASTER MANAGEMENT

INTRODUCTION TO DISASTER MANAGEMENT [CSPS]

This is not a core function of the Municipality as the District is responsible for the operation and funding of the Disaster centre within the Municipality

Chapter 3

Table 85 ~~Table 85~~: Disaster Management Policy Objective [CSPS]

Fire Service Policy Objectives Taken From IDP								
Service Objectives <i>Service Indicators</i>	Outline Service Targets	2019/20		2020/21		2021/22		
		Target	Actual	Target	Actual	Target	Actual	
Service Objective: Improve community well-being (Disaster Management)								
SDBIP indicators								
To develop and implement a comprehensive Disaster Management programme	Functional Disaster Management Centre	100%	100%	100%	100%	100%	100%	
				T3.22.3				

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Chapter 3

Table 4586: Disaster Management Employees [CSPS]

Employees: Disaster Management Etc.					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	1	1	1	0	100%
7 - 9	0	0	0	0	0
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
Total	0	0	0	0	0

-N.B.: This function is performed at the District level

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Table 4687: Disaster Management Financial Performance [CSPS]

Financial Performance Year: Disaster Management Etc.						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-	-	-	0%
Expenditure:						
Employees	-	-	-	-	-	0%
Repairs and Maintenance	-	-	-	-	-	0%
Other	-	-	-	-	-	0%
Total Operational Expenditure	-	-	-	-	-	0%

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Net Operational Expenditure	-	-	-	-	-	0%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						T 3.22.5

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Table 4788: Disaster Management Capital Expenditure [CSPS]

Capital Expenditure: Disaster Management						R' 000
Capital Projects	2021/22					Total Project Value
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget		
Total All	-	-	-	0%		
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).						T 3.22.6

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Comment on the performance of disaster management:

THIS FUNCTION IT'S A RESPONSIBILITY OF GERT SIBANDE DISTRICT MUNICIPALITY

COMPONENT H: SPORT AND RECREATION [CSPS]

This component includes: Community Parks; Sports fields; Sports Halls; Stadiums; Swimming pools; and Camp sites.

3.23 SPORT AND RECREATION

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INTRODUCTION TO SPORT AND RECREATION

The Municipality has no post budgeted to provide services in this regard and currently the appointed Transversal Coordinator assumes responsibility for any ad hoc initiatives that are implemented.

Chapter 3

Table 4899: S&R Policy Objectives [CSPS]

Service Objectives Service Indicators	Outline Service Targets	2019/20		2020/21		2021/22	
		Target	Target	Actual	Target	Actual	Actual
Community Development and cohesion		Na/	n/a	n/a	n/a	n/a	n/a
						T3. 23.2	

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Table 4990: S&R Employees

Employees: Sport and Recreation					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	0	0	0	0
4 - 6	0	0	0	0	0
7 - 9	0	0	0	0	0
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
Total	0	0	0	0	0

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Table 5091: S&R Financial Performance

Details	R'000				
	2019/20	2020/21	2021/22		
	Actual	Actual	Original Budget	Adjustment Budget	Actual
Total Operational Revenue	-	-	-	-	-
Expenditure:					
Employees	-	-	-	-	-
Repairs and Maintenance	-	-	-	-	-
Other	-	-	-	-	-
Total Operational Expenditure	-	-	-	-	-
Net Operational Expenditure	-	-	-	-	-

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Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

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T 3.23.4

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Chapter 3

Table 5192: S&R Capital Expenditure [CSPS]

Capital Expenditure: Sport and Recreation					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	0	0	0	0	0
Project A	0	0	0	0	0
Project B	0	0	0	0	0
Project C	0	0	0	0	0
Project D	0	0	0	0	0
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					T 3.23.5

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Comment on the performance of sport and recreation overall:

COMPONENT I: CORPORATE POLICY OFFICES AND OTHER SERVICES [CS]

This component includes: corporate policy offices, financial services, human resource services, ICT services, property services.

INTRODUCTION TO CORPORATE POLICY OFFICES

The Office of the Municipal Manager is responsible for Good Corporate Governance and Public Participation; the Finance Department is responsible for financial management and administration; the Corporate Services Department is responsible for general administration, human resources management, ICT as well as committee secretarial support, whilst the Planning and Development Department administers land-use management and

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stimulation of economic development; and Community Services and Public Safety administers waste management, emergency services and council properties.

3.24 EXECUTIVE AND COUNCIL [CS]

This component includes: Executive office (mayor; councillors; and municipal manager).

INTRODUCTION TO EXECUTIVE AND COUNCIL

The Mayoral Committee held twelve (12) meetings and made decisions on matters delegated to it, and it reported to Council which held twenty one (21) meetings which included approval of the Budget, IDP Review, Auditor General's Report and Annual Report. Several Special Council and Mayoral Committee meetings were held as detailed in the following table. However, cognizance should be given to the fact that there are certain urgent issues that necessitated council and Mayoral committee respectively to convene and deliberate on those issues.

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Table 5293: Mayoral, Council and Special Meetings [CS]

I							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
		Meetings Convened by Mayoral Committee					
		Democratic and accountable Organisation					
Good Governance and Community Participation	Cooperative and Democratic Governance, number of meetings	12	12	12	12	11	0
		Meetings Convened by Council					
		2019/20		2020/21		2021/22	
		Target	Actual	Target	Actual	Target	Actual
		4	4	4	21	4	09
						T3. 24.3	

Table 5394: Exec and Council Policy Objectives

I							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
		Meetings Convened by Mayoral Committee					
		Democratic and accountable organisationorganization					
Good Governance and Community Participation	Cooperative and Democratic Governance, number of meetings	12	12	12	12	11	0
		Meetings Convened by Council					
		2019/20		2020/21		2021/22	
		Target	Actual	Target	Actual	Target	Actual
		4	4	4	21	4	09

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T3. 24.3

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Table 5495: Exec and Council Employees [CS]

Employees: The Executive and Council					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	3	7	3	4	57%
4 - 6	2	4	2	2	50%
7 - 9	1	1	1	0	0%
10 - 12	0	0	0	0	0
13 - 15	0	0	0	0	0
16 - 18	0	0	0	0	0
19 - 20	0	0	0	0	0
Total	5	12	6	6	50%

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Table 5596: Exec and Council Financial Performance [CS] & [BTO]

Financial Performance: The Executive and Council						
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	54 516	57 645	43 257	37 257		#DIV/0!
Expenditure:						0%
Employees	5 104	5 063			5 927	100%
Repairs and Maintenance						0%
Community Participation	32 205	14 712	7 118	7 118	1 069	0%
Total Operational Expenditure	37 309	19 775	7 118	7 118	6 996	-2%
Net Operational Expenditure	17 206	37 870	36 139	30 139	(6 996)	617%
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.						

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Capital Expenditure					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
Project A	-	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					

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Comment on the performance of the executive and Council [CS]

The Mayoral Committee held nine (09) meetings and made decisions on matters delegated to it and report to Council which held nine (9) meetings which included approval of the Budget, IDP Review, Auditor General's Report and Annual Report.

3.25 FINANCIAL SERVICES

INTRODUCTION FINANCIAL SERVICES [BTO]

The Department Financial Services is responsible for the delivery of all financial-related services to the Municipality.

This includes the following:

- Financial guidance.
- Budget, financial statements and related aspects.
- Expenditure management, which includes salaries and wages.
- Income and account services.
- Supply chain management services

The aim of this Department is to keep the financial position of the Municipality stable and to ensure that it will continue to being able to not only meeting its financial commitments but to ensure that economically viable services are rendered to the community on an effective and efficient manner. To maintain the present high standard of financial services the Municipality must adhere to many acts and other legal prescripts, policies, regulations.

Table 5697: Financial Services Employees Needs to be cleaned up

Employees: Financial Services						
Job Level	2019/20	2020/21	2021/22			
	Employees	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	No.	%
0 - 3	2	2	6	6	0	0%
4 - 6	5	0	7	3	4	57%
7 - 9	3	2	3	3	0	0%
10 - 12	7	7	0	0	0	#DIV/0!
13 - 15	0	0	14	8	6	43%
16 - 18						#DIV/0!
19 - 20						#DIV/0!
Total	17	11	30	20	10	33%

Totals should equate to those included in the Chapter 4 total employee schedule. Employees and Posts numbers are as at 30 June. *Posts must be established and funded in the approved budget or adjustments budget. Full-time equivalents are calculated by taking the total number of working days lost (excluding weekends and public holidays) while a post remains vacant and adding together all such days lost by all posts within the same set (e.g. 'senior management') then dividing that total by 250 to give the number of posts equivalent to the accumulated days.

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Table 5798: Financial Services Financial Performance [BTO]

Financial Performance: Financial Services							Formatted: Font: (Default) +Body (Calibri)
R'000							Formatted: Font: (Default) +Body (Calibri)
Details	2019/20	2020/21	2021/22				Formatted: Font: (Default) +Body (Calibri)
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance Budget	Formatted: Font: (Default) +Body (Calibri)
Total Operational Revenue	69,305	69,390	74,727	77,731	79,049	5	Formatted: Font: (Default) +Body (Calibri)
Expenditure:							Formatted: Font: (Default) +Body (Calibri)
Employees	7,774	10,429	11,937	11,937	7,655	-56	Formatted: Font: (Default) +Body (Calibri)
Repairs and Maintenance						0	Formatted: Font: (Default) +Body (Calibri)
Other	68,249	56,057	54,821	53,631	61,465	11	Formatted: Font: (Default) +Body (Calibri)
Total Operational Expenditure	76,023	66,486	66,758	65,568	69,120	3%	Formatted: Font: (Default) +Body (Calibri)
Net Operational Expenditure	(6,718)	2,904	7,968	12,163	9,928	20%	Formatted: Font: (Default) +Body (Calibri)
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Actual.							Formatted: Font: (Default) +Body (Calibri)
T 3.25.5							

Table 99: Capital expenditure Financial Performance [BTO]

Capital Expenditure: Financial Services						Formatted: Font: (Default) +Body (Calibri)
R' 000						Formatted: Font: (Default) +Body (Calibri)
Capital Projects	2021/22					Formatted: Font: (Default) +Body (Calibri)
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value	Formatted: Font: (Default) +Body (Calibri)
Total All	-	-	-	0%		Formatted: Font: (Default) +Body (Calibri)
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).						Formatted: Font: (Default) +Body (Calibri)
T 3.25.6						Formatted: Font: (Default) +Body (Calibri)

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3.26 HUMAN RESOURCE SERVICES

INTRODUCTION TO HUMAN RESOURCE SERVICES [CS]

Human Resources Management is responsible for labour relations, recruitment and selection, personnel administration, Employee wellness, Occupational Health and safety as well as skills development.

The Labour Relations function managed to facilitate ten (12) meetings of the Local Labour Forum during financial year 2021/22, administered collective agreements on grievance procedure and disciplinary code.

The Recruitment and Selection function managed to facilitate the filling of critical vacant posts of Directors/HoDs. During financial year 2021/2022, nine (09) employees were appointed.

The Personnel Administration function also managed to update leave records, administer collective agreement on conditions of services as well as the staff establishment.

The main purpose of Training and Development is to ensure that the organisation's staffs have the competences necessary to meet performance and quality standards in their current jobs.

Training and development interventions shall also focus on the development of individual employees' career and personal potential in order to meet their growth needs as well as the future human resource needs of the Organization

The Skills Development Facilitation function managed to develop and submit an annual 2021/22 Employment Equity Report to the Department of Labour, facilitate the development of a 5-Year EE Plan, develop an Annual Workplace Skills Plan for 2020/21 and implement it, as well as submit the Annual Training Report to the LGSETA. This was made possible by merging the function of Employment Equity Officer and that of the Skills Development Officer to be performed by the Skills Development Facilitator.

The Occupational Health and Safety function is primary focused on the following:-

- Creating and maintaining a safe working environment
- Preventing workplace accidents

A major obstacle in achieving these primary objectives was among other things, insufficient budget, uncondusive working environment, lack of resources and COVID-19 Pandemic.

Employee Wellness is based on the premise that "People who are well work well". In this context, Employee Wellness entails all the strategies, action plans and methods used to promote physical, emotional and mental health of employees. Substance abuse and especially Alcohol Abuse must be continuously addressed within the

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municipality by means of raising awareness, identifying peer counselors and external referrals. Employees experiencing difficulties must be referred for substance abuse rehabilitation mainly within Gert Sibande District. In support of these initiatives, managers and supervisors should be workshopped by the Rehabilitation Centre on the management of substance abuse in the workplace. A Drug and Alcohol Support Group must be initiated to provide further assistance to staff members that are undergoing rehabilitation. In

certain instances employees experiencing distress as result of emotional, psychological or relationship difficulties which can result to direct impact on work performance or result from work-related incidents, employees should receive internal counselling and in severe cases they must be referred to external counselling or psychological intervention.

Post-Traumatic Stress and Incident Debriefing sessions must be arranged where there is a need

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Table 5899: HR Policy Objectives [CS]

Human Resource Services Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
Objective: Develop entrepreneurial & intellectual capability							
Transformation and Institutional development	Institutional capacity and development	100%	50%	100%	68%	100%	70%
	Submit posts for job evaluation	100%	20%	100%	20%	100%	20%
	Fill vacant posts	100%	60%	100%	57%	100%	58%
							T3.71.3

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Table 59100: HR Employees [CS]

Employees: Human Resource Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	3	3	3	0	0%
4 - 6	2	3	2	1	1%
7 - 9	0	1	0	1	100%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	5	7	5	2	21 %

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Table 60101: HR Financial Performance [CS] [BTO]

R'000						
Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-		-	-	-	-
Expenditure:						
Employees	8 766	8 675	1 035	1 035	9 132	8 097
Repairs and Maintenance			-	-	-	-
Other	4 175	6 986	13 140	10 160	11 844	1 684
Total Operational Expenditure	12 941	15 661	14 175	11 195	20 976	9 781
Net Operational Expenditure	(12 941)	(15 661)	14 175	11 195	20 976	9 781
Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Adjustment Budget by the Actual.						
T 3.26.5						

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Table 61102: HR Capital Expenditure [CS] BTO

R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).					
T 3.26.6					

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Comment on the performance of Human Resource Services overall:

The Human Resources Management is managing human resources and administer LLF meetings, employee wellbeing as well as facilitate the process for the filling of vacant critical posts, as well as ensure compliance with the Employment Equity Act and the Skills Development Act through implementation of the Annual Workplace Skills Plan. As well as to ensure that the Organisation complies with Occupational Health and Safety Act.

3.27 INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES [CS]

This component includes: Information and Communication Technology (ICT) services.

INTRODUCTION TO INFORMATION AND COMMUNICATION TECHNOLOGY (ICT) SERVICES

The Information and Communication Technology services is responsible for the provision of integrated ICT Support which includes acquisition of telephone system, mobile phones, internet connectivity, end-user support, systems administration and ICT infrastructure.

Chapter 3

Chapter 4

Table 62403: ICT Policy Objectives [CS]

JCT Services Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
Objective: Manage through information							
Server Room ICT Infrastructure Upgrade	Upgrade ICT Infrastructure and connect all Municipal Offices to the main Office for internet access and email for ease of communication Coordination, management and installation of WAN connectivity at head office, Grootvlei Eskom site and Grootvlei Mine site	100%	40%	100%	50%	100%	70%
	Install new Virtual Machines for File Server, Munsoft FMS, Exchange Server and Application Server	100%				100%	100%
	Upgrade telephone system that will be integrated with the call center at Disaster Center					100%	30%

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Chapter 4

ICT Services Objectives Taken From IDP							
Service Objectives	Outline Service Targets	2019/20		2020/21		2021/22	
Service Indicators		Target	Actual	Target	Actual	Target	Actual
Objective: Manage through information							
ICT Infrastructure	Upgrade ICT Infrastructure Network	100%	40%	100%	50%	100%	70%
						T3	

Chapter 4

Table 104: Employees

Employees: ICT Services					
Job Level	2020/21	2021/22			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	0	1	1	1	50%
4 - 6	0	1	0	0	0%
7 - 9	2	2	2	0	100%
10 - 12	0	0	0	0	0%
13 - 15	0	0	0	0	0%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	2	4	3	1	33,3%

Table 63105: ICT Financial Performance [CS] BTO

Details	2019/20	2020/21	2021/22			
	Actual	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	-	-	-	-	-	#DIV/0!
Expenditure:						#DIV/0!
Employees	-	-	-	-	-	#DIV/0!
Repairs and Maintenance	-	-	-	-	-	#DIV/0!

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Other	-	-	-	-	-	#DIV/0!
Total Operational Expenditure	-	-	-	-	-	#DIV/0!
Net Operational Expenditure	-	-	-	-	-	#DIV/0!
<i>Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.</i>						T 3.27.5

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Table 64106: ICT Capital Expenditure

R' 000					
Capital Projects	2021/22				
	Budget	Adjustment Budget	Actual Expenditure	Variance from original budget	Total Project Value
Total All	-	-	-	0%	
<i>Total project value represents the estimated cost of the project on approval by council (including past and future expenditure as appropriate).</i>					
					T 3.27.6

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Comment on the performance of ICT services overall:

ICT managed to provide continued end-user support, but due to lack of IT Strategy and Plan as well as limited human resource capacity and budget and therefore managed to deliver on part of its mandate through municipal systems Infrastructure grants [MSIG].

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3.28 PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

This component includes: property; legal; risk management and procurement services.

INTRODUCTION TO PROPERTY; LEGAL; RISK MANAGEMENT AND PROCUREMENT SERVICES

RISK MANAGEMENT MMM

The Municipality have established the Risk Management Committee but not functionally. The municipality does not have a designated Chief Risk Officer, however the MPAC was established and lacking human resource to provide administration support. During the financial year under review the Internal Audit Unit was functional as a Manager: Internal Auditor was appointed to oversee that unit. Council has an approved risk documents that guides risk objective setting, risk identification, risk assessment and risk response. The municipality conducted the strategic risks assessments session, where in 8 risks were identified for the institution.

LEGAL SERVICES [CS]

The objective of Legal Services is to provide an efficient and effective legal service to DLM. The top three services delivered includes litigation, labour relations and contract management.

The Municipality experienced an increase in litigation as well as labour relations disputes against the municipality, where possible the Municipality attempted to settle matters thus avoiding long and costly litigation. Problem areas have also been identified (e.g.; poor contract management by project managers; lack of legal services framework and labour relations strategy) and remedial action will be taken.

PROPERTY MANAGEMENT (CSPS)

Property management is going through some transformation aimed at reorganising the processes, systems and structures to maximise efficiency. The transformation process involves the transfer of office cleaning and maintenance from Corporate Services and certain aspects of property management from Planning and Development to Community Services and Public Safety. The process will be concluded in the next financial year-

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Table 65107: Legal Employees [CS]

Employees: Legal, Risk Management and Procurement Services					
Job Level	20/21	2021/2022			
	Employees	Posts	Employees	Vacancies (fulltime equivalents)	Vacancies (as a % of total posts)
	No.	No.	No.	No.	%
0 - 3	1	1	2	2	50%
4-6	0	2	0	2	100%
7-9	0	0	0	0	0%
10-12	0	0	0	0	0%
13 - 15	0	0	0	1	100%
16 - 18	0	0	0	0	0%
19 - 20	0	0	0	0	0%
Total	1	3	2	5	40%

Source:

T3. 28.4

Table 66108: Legal Financial Performance BTO

R'000					
Details	2020/21	2021/22			
	Actual	Original Budget	Adjustment Budget	Actual	Variance to Budget
Total Operational Revenue	0	0	0	0	#DIV/0!
Expenditure:					#DIV/0!
Employees	0	0	0	0	#DIV/0!
Repairs and Maintenance	0	0	0	0	#DIV/0!
Other	0	0	-	-	#DIV/0!
Total Operational Expenditure	0	0	-	-	#DIV/0!
Net Operational Expenditure	0	0	-	-	#DIV/0!

Net expenditure to be consistent with summary T 5.1.2 in Chapter 5. Variances are calculated by dividing the difference between the Actual and Original Budget by the Actual.

T 3.28.5

Comment on the performance of Legal, Risk Management and Procurement Services overall:

The Legal, Risk and Procurement Services is undergoing transformation with the filling of vacant critical posts in the Supply Chain Unit and problems in legal services being identified for urgent attention. The Legal Unit has one warm body who is dealing with legal matters while the other posts are still vacant and unfunded and the municipality is having high number of litigations. The Risk management function will be strengthened with the

Chapter 4

establishment of Risk Committee and the designation of a Risk Officer in the next financial year. During the financial year under review, there was irregular expenditure incurred due to non-compliance with supply chain regulations due to lack of segregations of duties, however the municipality has managed to appoint the Procurement Officer to improve the performance of the Unit.

COMPONENT K: ORGANISATIONAL PERFORMANCE SCORECARD [MMM]

INTRODUCTION MMM

The purpose of this report is to give feedback regarding the performance of the Dipaleseng Local Municipality as required through The Municipal Systems Act No 32 of 2000 and Municipal Finance Management Act No 52 of 2003. The information included in this report is based on the IDP¹ and SDBIP² as developed for the financial year **2021/22**. The scorecards were developed to reflect *cumulative performance*, therefore the status of indicators are a reflection of the overall performance level achieved in the financial year under review.

This report is based on information received from each department for annual assessment of performance ending June 2022. Overall performance for the Dipaleseng Local Municipality is based on the Departmental Performance scorecard which is inclusive of all the IDP, SDBIP indicators and Projects. Sub-sections are included that discuss the progress made in achieving the targets as detailed in each scorecard in terms of the contribution made by each Department.

This report serves as a summary of results developed to reflect *cumulative performance*, therefore the status of indicators are a reflection of the overall performance level achieved in the year under review

This report serves as the Final Annual Performance Report for the **financial year 2021/22 ending June 2022**. It provides feedback on the performance level achieved to date against the targets as set out in the IDP and SDBIP. Where under performance has been experienced the respective concerns or mitigating reasons are highlighted and detail pertaining to the relevant measures being implemented or those that need to be implemented are included thereto.

The overall performance for the Dipaleseng Local Municipality is based on the Departmental Performance Scorecard as this contains all of the indicators as included in the IDP, SDBIP Scorecards.

A total of 151 KPIs encompassing the different scorecards were measured for the financial year under review. The overall achievement of the municipality is depicted in the table below, with 61% achievement.

The main challenge related to finances with the Municipality operating on a deficit budget due to the low levels of revenue collection experienced in the current year. This state of affairs seriously curtailed the implementation of key programmes and projects as well as restricting the appointment of key personnel.

The detail pertaining to the Key Performance Indicators (KPIs) and Projects of the Directorate's departmental individual performance are reflected in Appendix U attached.

¹Integrated Development Plan

² Service Delivery and Budget Implementation Plan

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CHAPTER 4 – ORGANISATIONAL DEVELOPMENT PERFORMANCE (PERFORMANCE REPORT PART II)

COMPONENT A: INTRODUCTION TO THE MUNICIPAL PERSONNEL

4.1 EMPLOYEE TOTALS, TURNOVER AND VACANCIES [CS]

Table 67199: Vacancy Rate

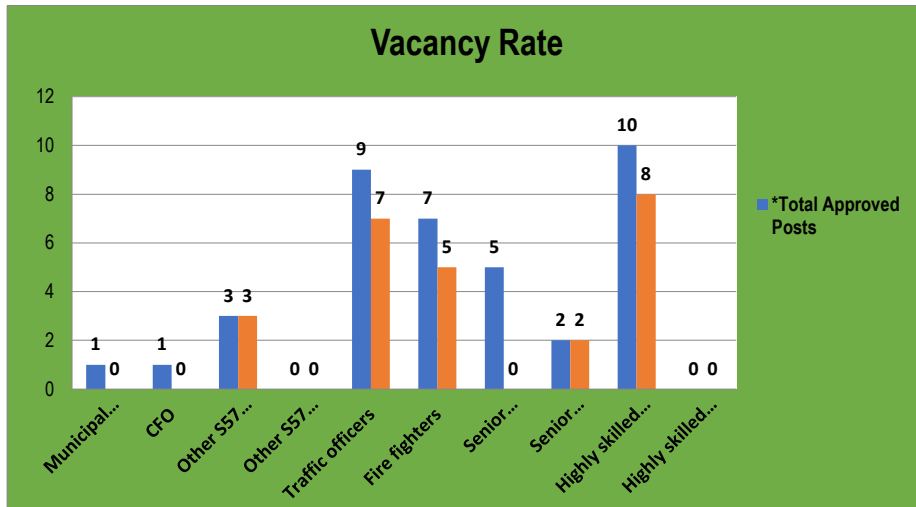
Occupational Levels	Male				Female				Foreign Nationals		
	A	C	I	W	A	C	I	W	Male	Female	
Top management	4	0	0	0	1	0	0	0	0	0	5
Senior Management	5	0	0	0	4	0	0	0	0	0	9
Professionally qualified and experienced specialists and mid-management	2	0	0	0	5	0	0	0	0	0	8
Skilled technical and academically qualified workers, junior management, supervisors, foreman and superintendents	20	0	0	0	19	0	0	1	0	0	40
Semi-skilled and discretionary decision	33	0	0	0	26	0	0	0	0	0	59
Unskilled and defined decision making	51	0	1	1	12	0	0	0	0	0	64
TOTAL PERMANENT	115	0	1	1	67	0	0	1	0	0	185
Temporary employees	0	0	0	0	0	0	0	0	0	0	0
GRAND TOTAL	122	0	1	1	67	0	0	1	0	0	185

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Table 68449: Vacancies in 2021/22 [CS]

Vacancy Rate: 2021/22				Formatted: Font: (Default) +Body (Calibri)
Designations	*Total Approved Posts	*Vacancies (Total time that vacancies exist using fulltime equivalents)	*Vacancies (as a proportion of total posts in each category)	Formatted: Font: (Default) +Body (Calibri)
	No.	No.	%	Formatted: Font: (Default) +Body (Calibri)
Municipal Manager	1	1	100%	Formatted: Font: (Default) +Body (Calibri)
CFO	1	1	100%	Formatted: Font: (Default) +Body (Calibri)
Other S57 Managers (excluding Finance Posts)	4	0	0%	Formatted: Font: (Default) +Body (Calibri)
Other S57 Managers (Finance posts)	5	1	20%	Formatted: Font: (Default) +Body (Calibri)
Traffic officers	12	5	42%	Formatted: Font: (Default) +Body (Calibri)
Fire fighters	7	2	28%	Formatted: Font: (Default) +Body (Calibri)
Senior management: Levels 1 (excluding Finance Posts)	12	4	33%	Formatted: Font: (Default) +Body (Calibri)
Senior management: Levels 1(Finance posts)	13	4	31%	Formatted: Font: (Default) +Body (Calibri)
Highly skilled supervision: levels 3(excluding Finance posts)	32	10	31%	Formatted: Font: (Default) +Body (Calibri)
Highly skilled supervision: levels 3(Finance posts)	37	10	27%	Formatted: Font: (Default) +Body (Calibri)
Total	124	38	31%	Formatted: Font: (Default) +Body (Calibri)
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Figure 6: Vacancy rate



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Table 69111: Turn-over Rate [CS]

Turn-over Rate 2021/22			
Details	Total Appointments as of beginning of Financial Year	Terminations during the Financial Year	Turn-over Rate*
2021/22	8	3	37,5
2020/21	10	11	90,1
2019/20	12	8	66,6 %
* Divide the number of employees who have left the organisation within a year, by total number of employees who occupied posts at the beginning of the year			T 4.1.3

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Comment on vacancies and turnover:

- The Municipality is having high rate of unfunded vacant post.
- Vacant funded critical posts are filled in on an on-going basis.
- The Municipality is unable to attract and retain the scarce and critical skilled people due to competitive salary scale in the market.

Proposed solution on the above challenges is to review the Organizational Structure make provision of budget to fill the critical post and Development of Retention Strategy.

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COMPONENT B: MANAGING THE MUNICIPAL WORKFORCE [CS]

INTRODUCTION TO MUNICIPAL WORKFORCE MANAGEMENT

The Municipality intends to create a healthy, safe and productive work environment underpinned by an Organisational culture that supports the realisation of the IDP/ Budget, Batho Pele code and other strategic objectives of the organisation.

The Municipality complied with the SALGBC Collective Agreements and reviewed HR policies on workforce management that were submitted to Council for approval during financial year 2021/22 under item C124/06/21.

Chapter 4

4.2 POLICIES [CS]

Table 70442: HR Policies and Plans

HR Policies and Plans				
	Name of Policy	Completed	Reviewed	Date adopted by council or comment on failure to adopt
		%	%	
1	Employment Equity	100%	N/A	10 June 2021 –Resolution C126/06/21
2	Retention	0%	N/A	10 June 2021 –Resolution C126/06/21
3	Code of Conduct for employees	100%	N/A	In place
4	Delegations, Authorisation & Responsibility	100%	N/A	Approved by Council – C/88/05/17
5	Disciplinary Code and Procedures	100%	N/A	SALGBC Collective Agreement
6	Essential Services	0%	N/A	
7	Employee Assistance / Wellness	50%	N/A	Policy to be developed
8	Employment Equity	0%	N/A	10 June 2021 –Resolution C126/06/21
9	Exit Management	0%	N/A	N/A
10	Grievance Procedures	100%	N/A	SALGBC Collective Agreement
11	HIV/Aids	100%	N/A	10 June 2021 –Resolution C126/06/21
12	Human Resource and Development plan	100%	N/A	30 May 2019
13	Information Technology	100%	N/A	30 May 2019 Item C147/05/19
14	Job Evaluation	0%	N/A	Process of JE its done by GSDM and still in process
15	Leave	100%	N/A	10 June 2021 –Resolution C126/06/21
16	Occupational Health and Safety	0%	N/A	10 June 2021 –Resolution C126/06/21
17	Official Housing	100%	N/A	SALGBC Collective Agreement
18	Official Journeys	0%	N/A	N/A
19	Official transport to attend Funerals	0%	N/A	N/A
20	Overtime policy	100%	N/A	10 June 2021 –Resolution C126/06/21
21	Organisational Rights	100%	N/A	SALGBC Collective Agreement
22	Payroll Deductions	100%	N/A	SALGBC Collective Agreement
23	Performance Management and Development	0%	N/A	Policy needs to be reviewed
24	Recruitment, Selection and Appointments	100%	N/A	10 June 2021 –Resolution C126/06/21
25	Remuneration Scales and Allowances	0%	N/A	SALGBC Collective Agreement
26	Resettlement	0%	N/A	N/A
27	Sexual Harassment	0%	N/A	N/A
28	Training and Development policy	0%	N/A	10 June 2021 –Resolution C126/06/21

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Chapter 4

29	Placement policy	0%	N/A	10 June 2021 –Resolution C126/06/21
30	Special Skills	0%	N/A	N/A
31	Work Organisation	0%	N/A	N/A
32	Dress code policy	0%	N/A	10 June 2021 –Resolution C124/06/21
33	Funeral Policy	100%	N/A	10 June 2021 –Resolution C126/06/21
34	Transfer policy	100%	N/A	10 June 2021 –Resolution C126/06/21
35	Danger Allowance	100%	N/A	10 June 2021 –Resolution C126/06/21
36	Transport and Subsistence policy	100%	N/A	10 June 2021 –Resolution C126/06/21
37	Cell phone policy	100%	N/A	10 June 2021 –Resolution C126/06/21
33	Other:			

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Comment on workforce policy development:

The Council in its sitting held on the 10th June 2021 under item C126/06/21 has approved 17 HR Policies during for implementation in the financial year 2021/22.

4.3 INJURIES, SICKNESS AND SUSPENSIONS [CS]

Table 71413: Cost of Injuries in Duty

Number and Cost of Injuries on Duty					
Type of injury	Injury Leave Taken	Employees using injury leave	Proportion employees using sick leave	Average Injury Leave per employee	Total Estimated Cost
	Days	No.	%	Days	R'000
Required basic medical attention only	19 days BOTH INJURED EMPLOYEES	2	0%	0	COIDA pays for the medical costs
Temporary total disablement	0	0	0%	0	0
Permanent disablement	0	0	0%	0	0
Fatal	0	0	0%	0	0
Total	19	2	0%	0	0

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Comment on injuries, sickness and suspensions:

Chapter 4

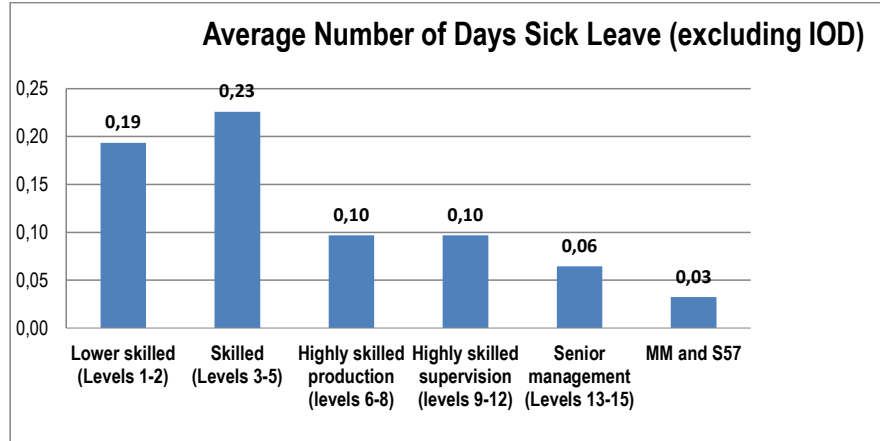
No Fatality, Temporary, Permanent disablement injuries were reported during the period under review.

Table 72144: Cost Sick Leave [CS]

Number of days and Cost of Sick Leave (excluding injuries on duty)							Formatted: Font: (Default) +Body (Calibri)
Salary band	Total sick leave	Proportion of sick leave without medical certification	Employees using sick leave	Total employees in post*	*Average sick leave per Employees	Estimated cost	Formatted: Font: (Default) +Body (Calibri)
	Days	%	No.	No.	Days	R' 000	
Lower skilled (Levels 1-2)	25	0%	100%	30	6	10	Formatted: Font: (Default) +Body (Calibri)
Skilled (Levels 3-5)	30	0%	100%	22	6	10	Formatted: Font: (Default) +Body (Calibri)
Highly skilled production (levels 6-8)	25	0%	100%	58	12	20	Formatted: Font: (Default) +Body (Calibri)
Highly skilled supervision (levels 9-12)	20	0%	100%	26	4	6	Formatted: Font: (Default) +Body (Calibri)
Senior management (Levels 13-15)	10	0%	100%	11	1	2	Formatted: Font: (Default) +Body (Calibri)
MM and S57	10	0%	100%	8	1	2	Formatted: Font: (Default) +Body (Calibri)
Total	120	0%	100%	155	30	50	Formatted: Font: (Default) +Body (Calibri)
* - Number of employees in post at the beginning of the year							Formatted: Font: (Default) +Body (Calibri)
*Average is calculated by taking sick leave in column 2 divided by total employees in column 5							Formatted: Font: (Default) +Body (Calibri)
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Chapter 4

Figure 7: Average Number of Days Sick Leave[CS]



Comment on injury and sick leave: [CS]

During financial year 2021/22 one (01) injury were reported for employee.

Table 73115: Periods of Suspension

Number and Period of Suspensions				
Position	Nature of Alleged Misconduct	Date of Suspension	Details of Disciplinary Action taken or Status of Case and Reasons why not Finalised	Date Finalised
Stores Clerk	Theft	07 December 2020	Disciplinary hearing has not been concluded due to various challenges which included Covid-19	Case not yet finalised.
TLB Operator	Negligence	Employee was not suspended	Disciplinary hearing has set, A plea agreement has been concluded and awaiting for presiding officer to approve.	Case not yet finalised.
Truck driver	Negligence	Employee was not suspended	Disciplinary hearing is scheduled for the 10 th of November. Due to postponements and representatives' other commitments	Case not yet finalised.
TLB Operator	Bringing municipal into disrepute	Employee was not suspended	Disciplinary hearing is scheduled for the 10 th of November. Due to postponements and representatives' other commitments	Case not yet finalised.

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Chapter 4

Table 74116: Disciplinary Action

Disciplinary Action Taken on Cases of Financial Misconduct			
Position	Nature of Alleged Misconduct and Rand value of any loss to the municipality	Disciplinary action taken	Date Finalised
	Not Applicable	Not Applicable	
			T 4.3.6

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Comment on suspensions and cases of financial misconduct:

During the financial year under review, four (4) cases of misconduct were reported and one (1) employee was suspended while other three were not suspended.

4.4 PERFORMANCE REWARDS [CS]

Table 75117: Performance Rewards

Performance Rewards By Gender					
Designations	Beneficiary profile				
	Gender	Total number of employees in group	Number of beneficiaries	Expenditure on rewards Year 1 R' 000	Proportion of beneficiaries within group %
Lower skilled (Levels 1-2)	Female	0	0	0	0
	Male	0	0	0	0
Skilled (Levels 3-5)	Female	0	0	0	0
	Male	0	0	0	0
Highly skilled production (levels 6-8)	Female	0	0	0	0
	Male	0	0	0	0
Highly skilled supervision (levels 9-12)	Female	0	0	0	0
	Male	0	0	0	0
Senior management (Levels 13-15)	Female	0	0	0	0
	Male	0	0	0	0
MM and S57	Female	0	0	0	0
	Male	0	0	0	0

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Chapter 4

	Male	0	0	0	0
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Comment on performance rewards:

No policy relating to performance rewards.

COMPONENT C: CAPACITATING THE MUNICIPAL WORKFORCE [CS]

INTRODUCTION TO WORKFORCE CAPACITY DEVELOPMENT

In terms of Government Gazette No 27801 of 18 July 2005 as amended by Government Notice No. R88 published in Government Gazette No. 29584 of 2 February 2007, the Dipaleseng Local Municipality is obliged to submit a workplace skills plan and ATR to the Local Government SETA in order to access the conditional grants not later than 30 April each year.

The Workplace Skills Plan 2021/2022 and Annual Training Report 2020/2021 were tabled to Training/Employment Equity Committee Meeting on the 28 April 2021 for consultation with Organised Labour and approved by Council on the 29 April 2021.

The Workplace Skills Plan **for 2021/2022** and Annual Training Report for 2020/21 financial year were submitted to LGSETA on the 29 April 2021.

Chapter 4

4.5 SKILLS DEVELOPMENT AND TRAINING [CS]

Table 76118: Skills Matrix

Management Level	Gender	Number of Skills Required and actual as at 30 June 2021			
		Learnership	Skills Programme & other short courses	Other form of Training/Bursary	Total
		2018/19	2019/20	2020/21	2021/22
MM and S56	Female	1	0	0	0
	Male	5	0	2	0
Managers	Female	3	1	0	0
	Male	5	0	0	0
Councillors	Female	4	0	5	0
	Male	8	0	10	0
Professionals	Female	6	1	1	0
	Male	3	1	1	0
Technicians and associate professionals	Female	19	0	1	0
	Male	20	0	3	0
Cleric and Administrative Workers	Female	11	0	0	0
	Male	4	0	2	0
Sales and Service Workers	Female	6	0	0	0
	Male	12	0	6	0
Supervisors, Machine operators and Drivers	Female	6	1	0	0
	Male	15	1	0	0
General Workers	Female	12	1	0	0
	Male	51	1	0	0
Intern	Female	3	0	1	0
	Male	2	0	1	0
Sub-Total	Female	68	0	0	0
	Male	128	0	2	0

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Total	196	7	33	0
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Comment on Skills Development:

The budget allocation for training still remains a challenge for the SDF. Sufficient funds have not been budgeted for this function and this creates challenges in terms of implementing the departmental training and requirements.

Table 77119: Financial Competencies Development

Financial Competency Development: Progress Report*							Formatted: Font: (Default) +Body (Calibri)
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))	Formatted: Font: (Default) +Body (Calibri)
Financial Officials							Formatted: Font: (Default) +Body (Calibri)
Accounting officer	1	0	1	1	1	1	Formatted: Font: (Default) +Body (Calibri)
Chief financial officer	1	0	1	1	1	1	Formatted: Font: (Default) +Body (Calibri)
Senior managers	3	0	3	3	3	3	Formatted: Font: (Default) +Body (Calibri)
Any other financial officials	0	0	0	0	0	0	Formatted: Font: (Default) +Body (Calibri)
Supply Chain Management Officials							Formatted: Font: (Default) +Body (Calibri)
Heads of supply chain management units	0	0	0	0	0	0	Formatted: Font: (Default) +Body (Calibri)
Supply chain management senior managers	0	0	0	0	0	0	Formatted: Font: (Default) +Body (Calibri)
TOTAL	5		5	5	5	5	Formatted: Font: (Default) +Body (Calibri)

Chapter 4

Table 78120: Skills Development Expenditure [CS]

Skills Development Expenditure										
Management level	Gender	Employees as at the beginning of the financial year	Original Budget and Actual Expenditure on skills development Year 1							
			Learnerships		Skills programmes & other short courses		Other forms of training/Bursary		Total	
			No.	planned	Actual	Planned	Actual	Planned	Actual	Original Budget
MM and S57	Female	1	0	0	1	1	0	0		20 000
	Male	5	0	0	2	1	0	0		40 000
Legislators, senior officials and managers	Female	9	6	4	4	4	8	0		100 000
	Male	17	1	10	8	8	4	0		250 000
Professionals	Female	6	0	0	3	2	1	0		80 000
	Male	3	0	0	2	2	1	0		80 000
Technicians and associate professionals	Female	1	4	2	6	4	2	0		250 000
	Male	1	6	2	5	5	0	0		300 000
Clerks	Female	8	4	2	6	4	2	2		400 000
	Male	1	6	4	7	5	3	3		200 000
Service and sales workers	Female	6	6	2	5	4	0	0		150 000
	Male	12	8	4	6	6	2	2		300 000
Plant and machine operators and assemblers	Female	6	4	2	1	1	0	0		50 000
	Male	15	4	2	5	5	0	0		250 000
Elementary occupations	Female	4	8	4	2	2	2	0		50 000
	Male	24	10	5	4	4	2	0		250 000
Sub total	Female	41	32		28	22	15	2		1 100 000
	Male	78	35	27	42	36	12	5		1 670 000
Total		119	67	43	70	58	27	7		2 770 000

Chapter 4

Comments

Most of the courses are paid for by the different stakeholders' i.e. SALGA, COGTA and LGSETA. Municipal is responsible for accommodation and traveling cost of the employees.

4.6 EMPLOYEE EXPENDITURE [CS]

Table 79121: Increases Salaries

Number Of Employees Whose Salaries Were Increased Due To Their Positions Being Upgraded				
Beneficiaries	Gender	Total		
Lower skilled (Levels 1-2)	Female	n/a		
	Male	n/a		
Skilled (Levels 3-5)	Female	n/a		
	Male	n/a		
Highly skilled production (Levels 6-8)	Female	n/a		
	Male	n/a		
Highly skilled supervision (Levels 9-12)	Female	n/a		
	Male	n/a		
Senior management (Levels 13-16)	Female	n/a		
	Male	n/a		
MM and S 57	Female	n/a		
	Male	n/a		
Total				
Employees Whose Salary Levels Exceed The Grade Determined By Job Evaluation				
Occupation	Number of employees	Job evaluation level	Remuneration level	Reason for deviation
None				

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Table 80122: Post Appointed not Approved

Employees appointed to posts not approved				
Department	Level	Date of appointment	No. appointed	Reason for appointment when no established post exist
None	n/a	n/a	n/a	n/a

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Comment on upgraded posts and those that are at variance with normal practice:

Chapter 4

The municipality advertises every new position and interested employees may apply as per policy.

DISCLOSURES OF FINANCIAL INTERESTS

The Municipal Systems Act 32, of 2000, as amended regulates that municipal staff and elected councillors in South Africa, should disclose their Financial Interest to manage and detect conflicts of interests in public life. The purpose of this legislation is to support the effective implementation of financial disclosure regulations by reflecting on institutional good practice. Dipaleseng Local Municipality, fully complies with this regulation.

Chapter 5

CHAPTER 5 – FINANCIAL PERFORMANCE [BTO]

INTRODUCTION

Chapter 5 contains information regarding financial performance and highlights specific accomplishments. The chapter comprises of three components:

- Component A: Statement of Financial Performance
- Component B: Spending Against Capital Budget
- Component C: Other Financial Matters

1. STATEMENTS OF FINANCIAL PERFORMANCE

Dipaleseng Local Municipality

Annual Financial Statements for the year ended 30 June 2022

Statement of Financial Performance

Figures in Rand	Note(s)	2022	2021 Restated*
Revenue			
Revenue from exchange transactions			
Sale of goods	19	2 417 705	4 497 737
Service charges	20	125 579 695	113 553 380
Rental of facilities and equipment	21	264 694	272 294
Licences and permits	23	4 575 391	5 539 649
Gain on donated asset received		-	2 465 106
Interest received - bank	25	220 608	413 091
Actuarial gains	6&7	1 504 000	-
Interest received - receivables from exchange transactions	25	41 625 241	36 372 045
Total revenue from exchange transactions		176 187 334	163 113 302
Revenue from non-exchange transactions			
Taxation revenue			
Property rates	26	33 396 127	31 693 898
Transfer revenue			
Government grants & subsidies	27	154 363 745	182 577 906
Public contributions and donations	28	623 363	63 104
Fines, Penalties and Forfeits	22	2 520 850	1 604 308
Total revenue from non-exchange transactions		190 904 085	215 939 216
Total revenue	18	367 091 419	379 052 518
Expenditure			
Employee related costs	29	(69 120 396)	(69 308 471)
Remuneration of councillors	30	(5 415 743)	(5 073 041)
Depreciation and amortisation	31	(22 228 687)	(20 643 261)
Impairment	32	(732 656)	(1 064 329)
Finance costs	33	(23 274 002)	(17 407 063)
Lease rentals on operating lease	24	(314 861)	(427 974)
Debt Impairment	34	(5 427 748)	(46 209 962)
Bad debts written off		(4 665 641)	(6 564 653)
Bulk purchases	35	(66 757 617)	(78 626 714)
Contracted services	36	(32 198 999)	(22 609 641)
Loss on disposal of assets and liabilities		(3 049 141)	(395 757)
Fair value adjustments		(404 038)	(1 620 124)
Inventory Consumed		(30 064 952)	(10 643 574)
General Expenses	37	(21 549 378)	(14 878 699)
Total expenditure		(305 204 459)	(295 473 593)
Surplus for the year		61 886 960	83 578 925

Chapter 5

Comment:

During the 2021/22 the municipality had a deficit of R 61 886 960. The performance can be categorised as follows

- Operating revenue for the year is R 367 million (2021: 379 million) which reflects a decrease.
- The operating expenditure for the year is R 305 million (2021: R 295 million) which reflects an increase.
- Cash and short term investments decreased to R 2.6 million (2018: R3,1 million)

5.2 GRANTS [BTO]

Table 81423: Grant Performance

Grant Performance				
R' 000				
Description	Year 2017/18	Year 2018/19		
	Actual	Budget	Adjustments Budget	Actual
Operating Transfers and Grants				
National Government:	59 311	68 076	62 076	3 507
Equitable share	54 340	64 569	58 569	–
Municipal Systems Improvement	–	–	–	–
Department of Water Affairs	–	–	–	–
Levy replacement	–	–	–	–
Other transfers/grants	4 971	3 507	3 507	3 507
Provincial Government:	–	–	–	–
Health subsidy	–	–	–	–
Housing	–	–	–	–
Ambulance subsidy	–	–	–	–
Sports and Recreation	–	–	–	–
Other transfers/grants	–	–	–	–
District Municipality:	–	–	–	–
	–	–	–	–
	–	–	–	–
Other grant providers:	–	–	–	–
	–	–	–	–
	–	–	–	–
Total Operating Transfers and Grants	59 311	68 076	62 076	3 507
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. Full list of provincial and national grants available from published gazettes.				

Comment on operating transfers and grants:

All the grants allocated to the Municipality have been received and spent 95% on the planned projects.

Chapter 5

Table 82424: Grants from Other Sources

Grants Received From Sources Other Than Division of Revenue Act (DoRA)						
Details of Donor	Actual Grant Year -1	Actual Grant Year 0	Year 0 Municipal Contribution	Date Grant terminates	Date Municipal contribution terminates	Nature and benefit from the grant received, include description of any contributions in kind
Parastatals						
A - "Project 1"						
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Foreign Governments/Development Aid Agencies						
A - "Project 1"						
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Private Sector / Organisations						
A - "Project 1"						
A - "Project 2"						
B - "Project 1"						
B - "Project 2"						
Provide a comprehensive response to this schedule					T 5.2.3	

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Comment on conditional grants and grant received from other sources:

No other grant funds sourced.

Chapter 5

5.3. ASSET MANAGEMENT

INTRODUCTION TO ASSET MANAGEMENT [BTO]

The Asset Management policy is developed to comply with all relevant legislative requirements and complies with the standards specified by the Accounting Standards Board. Asset management within the municipality is overseen by the Executive Director Financial Services.

Table 83425: Treatment of three largest Assets

TREATMENT OF THE THREE LARGEST ASSETS ACQUIRED YEAR 2018/19				
Asset 1				
Name	Design and Construction Supervision for the Rehabilitation of Minaar Street in Balfour.			
Description	Design and Construction Supervision for the Rehabilitation of Minaar Street in Balfour.			
Asset Type	ROADS			
Key Staff Involved	YES			
Staff Responsibilities	PROJECT MANAGEMENT UNIT RESPONSIBILITIES			
	Year -3	Year -2	Year -1	Year 0
Asset Value	6 439 964,86	7 155 516,51	7 950 573,90	8 833 971,00
Capital Implications	CONDITIONAL CAPITAL FUNDING			
Future Purpose of Asset	ACCESS ROADS IN BALFOUR			
Describe Key Issues	ACCESS ROADS IN BALFOUR			
Policies in Place to Manage Asset	ASSET MANAGEMENT POLICY			
Asset 2				
Name	Design and Construction Supervision for Provision of Sewer Reticulation and Toilet Top Stru			
Description	Design and Construction Supervision for Provision of Sewer Reticulation and Toilet Top Stru			
Asset Type	SEWER RETICULATION			
Key Staff Involved	YES			
Staff Responsibilities	PROJECT MANAGEMENT UNIT RESPONSIBILITIES			
	Year -3	Year -2	Year -1	Year 0
Asset Value	3 557 775,70	3 953 084,11	4 392 315,68	4 880 350,75
Capital Implications	CONDITIONAL CAPITAL FUNDING			
Future Purpose of Asset	SEWER RETICULATION NETWORK			
Describe Key Issues	SEWER RETICULATION			
Policies in Place to Manage Asset	ASSET MANAGEMENT POLICY			
Asset 3				
Name	Design and Construction Supervision for Provision of Sewer Reticulation in Balfour North.			
Description	Design and Construction Supervision for Provision of Sewer Reticulation in Balfour North.			
Asset Type	SEWER RETICULATION NETWORK			
Key Staff Involved	YES			
Staff Responsibilities	PROJECT MANAGEMENT UNIT RESPONSIBILITIES			
	Year -3	Year -2	Year -1	Year 0
Asset Value	6 163 102,69	6 847 891,88	7 608 768,75	8 454 187,50
Capital Implications	CONDITIONAL CAPITAL FUNDING			
Future Purpose of Asset	SEWER RETICULATION			
Describe Key Issues	SEWER RETICULATION			
Policies in Place to Manage Asset	ASSET MANAGEMENT POLICY			
				T 5.3.2

Chapter 5

Comment on asset management:

The needs aroused through assessment and backlog in access roads and sewer reticulations

Table 84126: Repair and Maintenance Expenditure

Repair and Maintenance Expenditure: 2021/22				
R' 000				
	Original Budget	Adjustment Budget	Actual	Budget variance
Repairs and Maintenance Expenditure	9,405,000	12,880,000	30,064,952	-220%
T 5.3.4				

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Comment on repair and maintenance expenditure:

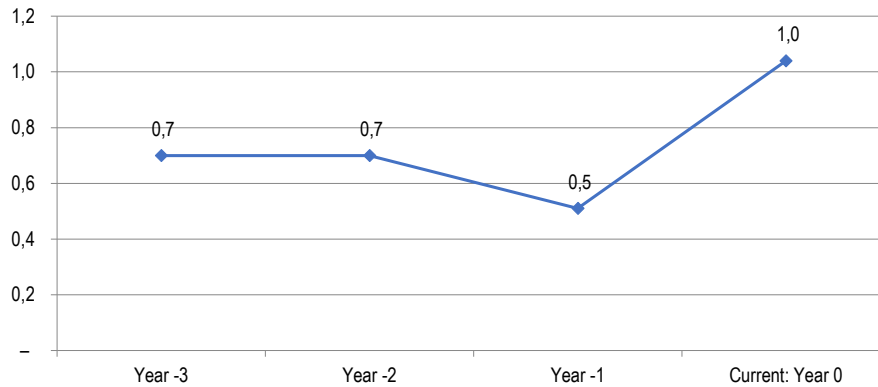
Average on the repairs and maintenance was due to cash flow challenges that the Municipality experienced in the 2021/22 financial year

5.4 FINANCIAL RATIOS BASED ON KEY PERFORMANCE INDICATORS

Figure 8: Liquidity Ratio

Chapter 5

Liquidity Ratio



Liquidity Ratio – Measures the municipality's ability to pay its bills and is calculated by dividing the monetary assets (due within one year) by the municipality's current liabilities. A higher ratio is better.

Data used from MBRR SA8

Liquidity Ratio – The liquidity ratio computed indicates that the Municipality is unable to cover its immediate obligation with the available resources due to long overdue debtors 2022, The Municipality is below the norm of 1 to 3 months as ratio in 2022 is 0 months.

The Current ratio computed indicates that the current Municipal assets are insufficient to cover its short terms _____ liabilities as the indicate 2022 1:1

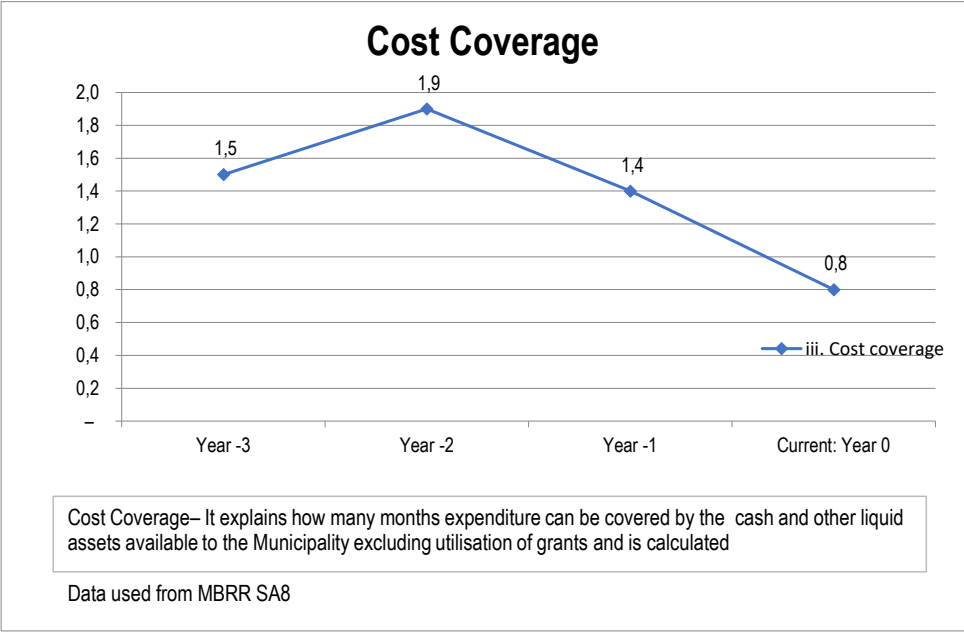
Although this appears to be an indication that the Municipality may not operate as going concern, The unaudited annual financial statements have been prepared on the basis of accounting policies applicable to a going concern. This basis presumes that funds will be available to finance future operations and that the realization of assets and settlement of liabilities, contingent obligations and commitments will occur in the ordinary course of business and operational grants that are on annual basis are appropriated by National Treasury.

The ability of the municipality to continue as a going concern is dependent on a number of factors. The most significant of these is that the accounting officer continue to procure funding for the ongoing operations for the municipality and that these unaudited annual financial statements will remain in force for so long as it takes to restore the solvency of the municipality. The Municipality has developed a Financial Recovery plan, and monitored cost containment measures. And this is constantly monitored on a monthly basis

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Chapter 5

Figure 9: Cost Coverage Ratio



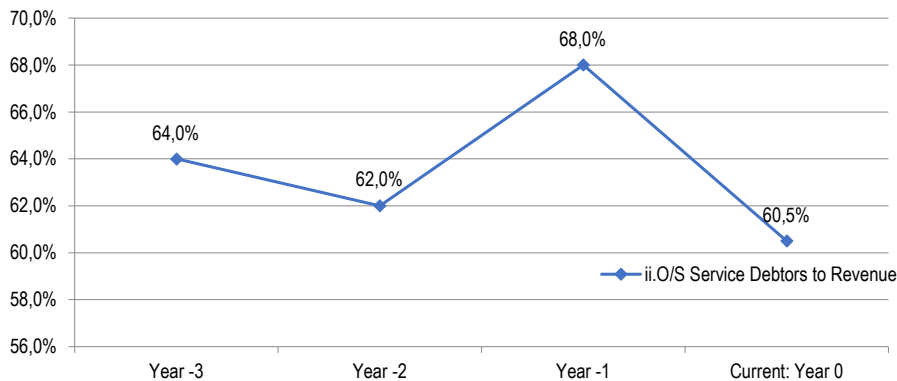
Chapter 5

Cost Coverage– It explains how many months expenditure can be covered by the cash and other liquid assets available to the Municipality excluding utilization of grants. The norm is between 1 to 3 months, which is not the case with the Municipality.

Figure 10: Outstanding Service Debtor to Revenue Ratio

Chapter 5

Total Outstanding Service Debtors

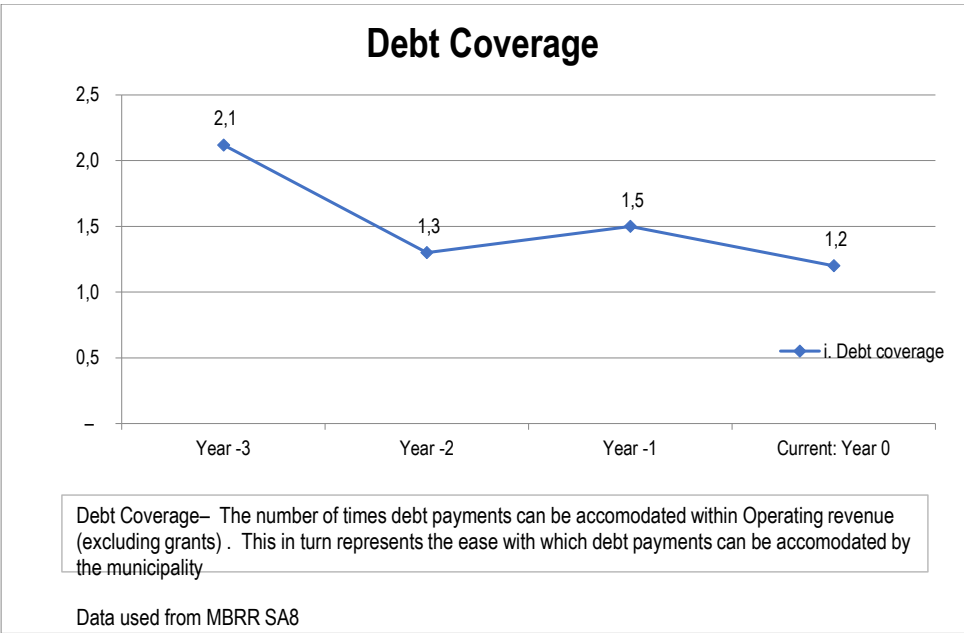


Total Outstanding Service Debtors – Measures how much money is still owed by the community for water, electricity, waste removal and sanitation compared to how much money has been paid for these services. It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better.

Total Outstanding Service Debtors To Revenue – It is calculated by dividing the total outstanding debtors by the total annual revenue. A lower score is better. The ratio focuses on the proportion of amounts that are deemed to be recoverable as a percentage of Annual Billed Revenue. It therefore only takes into account the major revenue sources that give rise to Consumer Debtors, excluding Bad Debts Provisions and also indicates the effectiveness of Credit Control procedures and enables assessment of the sufficiency of the Provision for Bad Debts. The norm is 8, 3% which is equates to the same as 30 days' worth of Outstanding Debtors.

Chapter 5

Figure 11: Debt Coverage Ratio

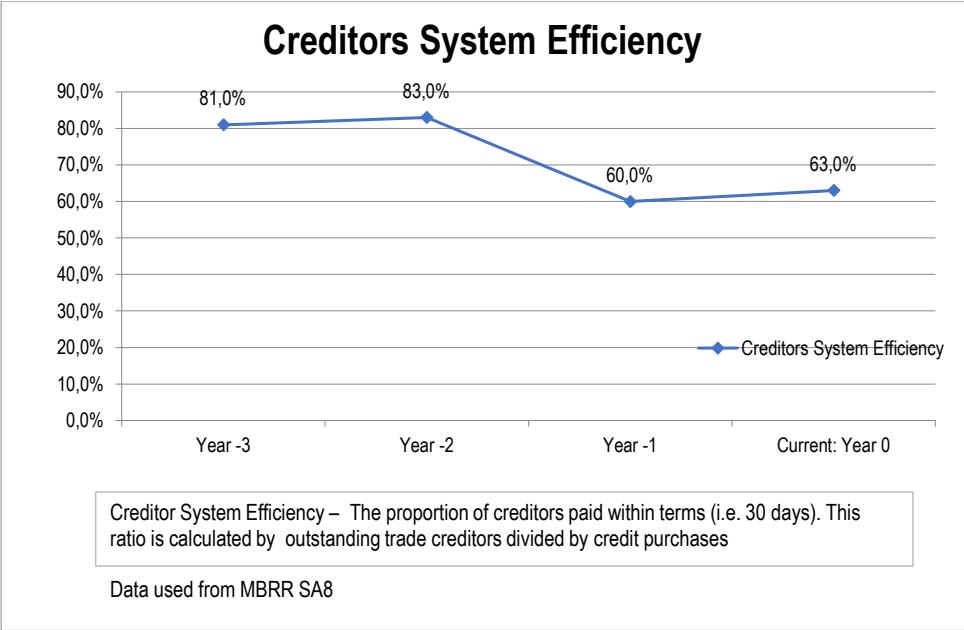


Debt Coverage– The number of times debt payments can be accommodated within Operating revenue (excluding grants). This in turn represents the ease with which debt payments can be accommodated by the municipality Capital Charges to Operating Expenditure ratio is calculated by dividing the sum of capital interest and principle paid by the total operating expenditure.

The Ratio indicates the cost required to service external Interest on borrowings and Redemption. It assesses the affordability of Debt expressed as a percentage of Operating Expenditure. The lower the Ratio the more the capacity of the Municipality to take up additional funding to Invest in Infrastructure Projects. The norm is 6% Employee cost – Measures what portion of the revenue was spent on paying employee costs. It is calculated by dividing the total employee cost by the difference between total revenue and capital revenue.

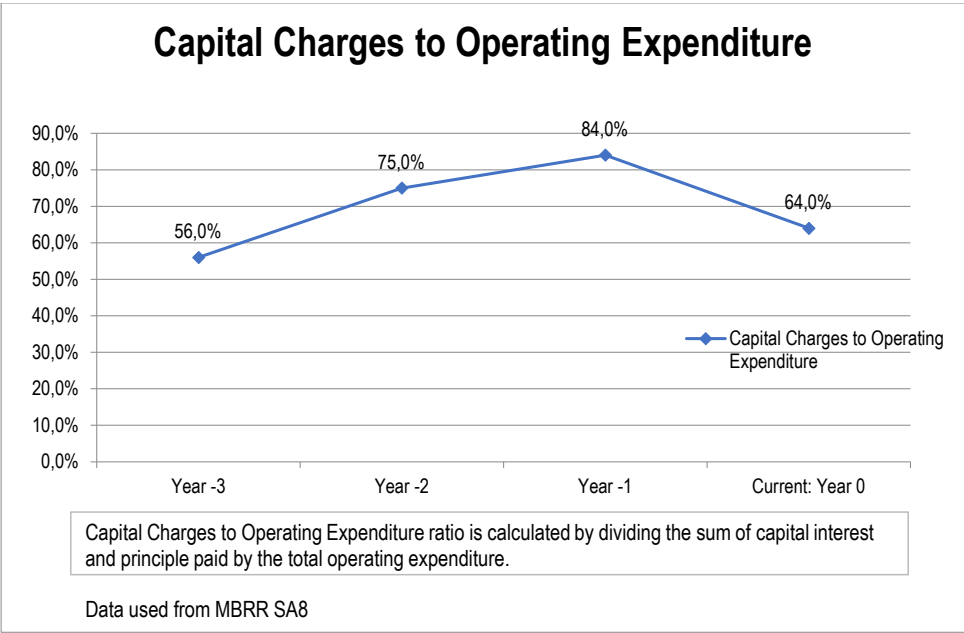
Chapter 5

Figure 12: Creditors System Efficiency



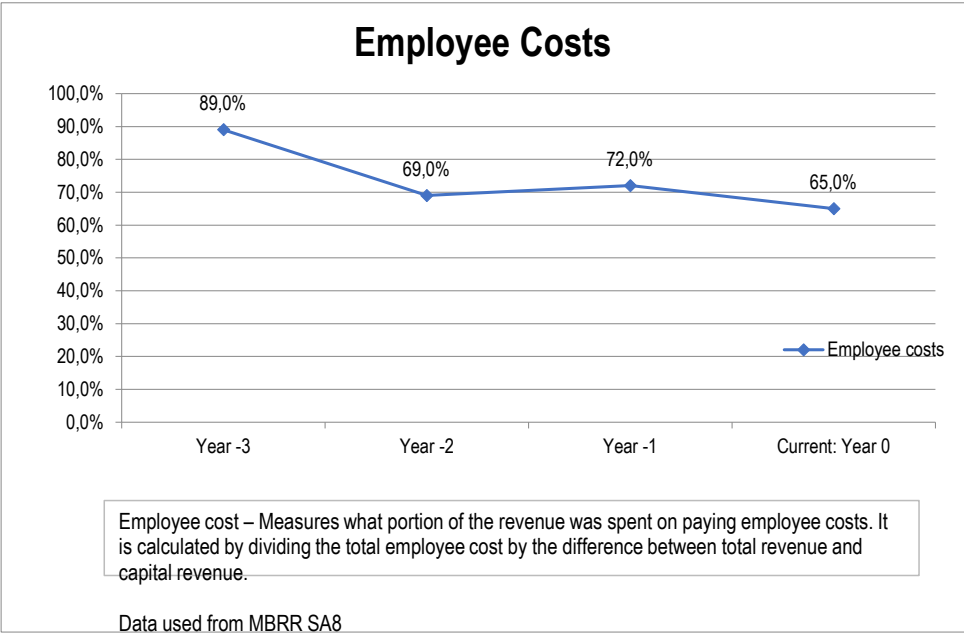
Chapter 5

Figure 13: Capital Charges to Operating Expenditure



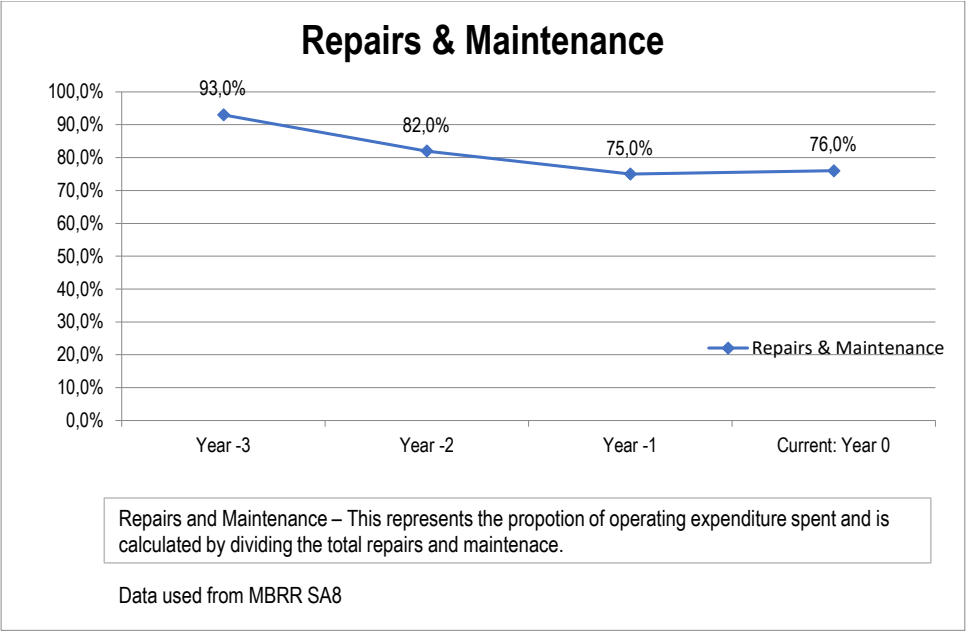
Chapter 5

Figure 14: Employee Costs



Chapter 5

Figure 15: Repairs and Maintenance



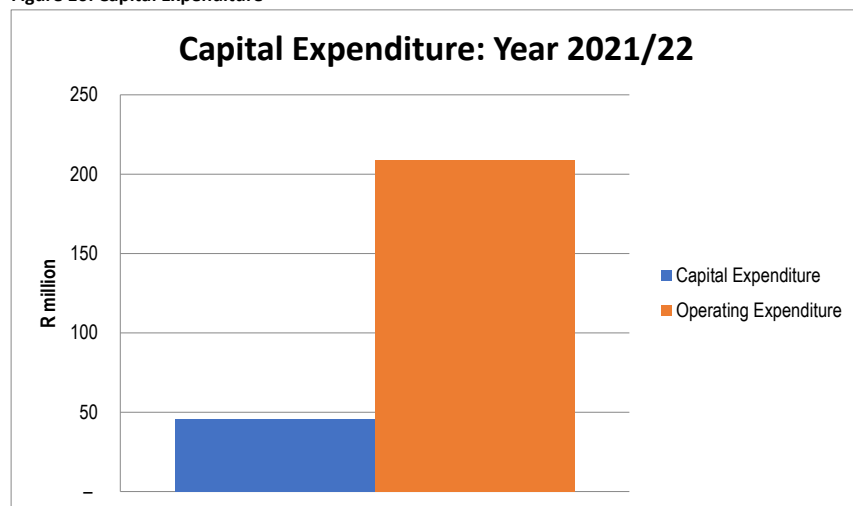
COMPONENT B: SPENDING AGAINST CAPITAL BUDGET [BTO]

INTRODUCTION TO SPENDING AGAINST CAPITAL BUDGET

Total spending for our capital expenditure improved in the **2021/22** financial year and this was due to delays in the submission of specification and sitting of bid Committees processes, however the unspent grant was committed.

Chapter 5

Figure 16: Capital Expenditure



5.7 CAPITAL SPENDING ON 5 LARGEST PROJECTS ~~[BTO]~~

Table ~~85427~~: Capital Expenditure on the 5 Largest Projects

Capital Expenditure of 5 largest Projects*					
R'000					
Name of Project	Current Year: 2021/22			Variance: Current Year	
	Original Budget	Adjusted Budget	Actual Budget	Original Variance %	Adjusted Variance %
A - Establishment of Landfill site Balfour/ Siyathemba Phase 02	7.5	0	0	0%	0%
Delays	None				
Objective of Project	Waste Management				
Future Challenges	Budget				
Anticipated citizen benefits	Healthy Environment				
B - Provision of Sewer Retriculation Network in Grootvlei Ext 1	13.8	0	0	0%	0%
Delays	None				

Chapter 5

Objective of Project	Sanitation Services				
Future Challenges	Maintenance Budget				
Anticipated citizen benefits	Access to decent sanitation services				
C - Upgrading of MV Systems in Balfour	0.555	0	0	0%	0%
Delays	None				
Objective of Project	Electricity Services				
Future Challenges	Maintenance Budget				
Anticipated citizen benefits	Improved electricity services to the community				
D - Construction and rehabilitation of roads - Siyathemba: Mofokeng Street	4.288	0	0	0%	0%
Delays	None				
Objective of Project	Road and stormwater infrastructure				
Future Challenges	Maintenance Budget				
Anticipated citizen benefits	Improved road networks and safety				
E - Construction and rehabilitation of roads - Siyathemba: Monareng Street	2.272	0	0	0%	0%
Delays	None				
Objective of Project	Road and stormwater infrastructure				
Future Challenges	Maintenance Budget				
Anticipated citizen benefits	Improved road networks and safety				
	T 5.7.1				

5.8 BASIC SERVICE AND INFRASTRUCTURE BACKLOGS– OVERVIEW [IS]

INTRODUCTION TO BASIC SERVICE AND INFRASTRUCTURE BACKLOGS

The Municipality is expected to provide basic essential services on water, sanitation and electricity.

The Municipality experience backlogs in terms of households without access to water, sanitation and electricity. The Municipality has plans in place to address the infrastructure backlogs.

Chapter 5

Table 86128: Service Backlog

Service Backlog as at 30 June 2021				
Households (HHs)				
*Service Level above minimum standard			**Service Delivery below minimum standard	
	No. HHs	%HHs	No. HHs	%HHs
Water	14 120	95%	757	5%
Sanitation	13 976	94%	901	6%
Electricity	13 815	86%	1062	14%
Waste Management				
Housing				
% HHs are the service above/ below minimum standard as a proposition of total HHs. Housing refers to * Formal and **Informal settlements				
T 5.8.2				

Chapter 5

Table 87129: Grant Expenditure on Service Backlog [IS]

Municipal Infrastructure Grant (MIG)* Expenditure Year 2021/22 on Service backlogs					
R' 000					
Details	Budget	Adjustments Budget	Actual	Variance	
				Budget	Adjustments Budget
Infrastructure - Road transport				%	%
Roads, Pavements & Bridges	3000	5000	250	10%	%
Storm water				%	%
Infrastructure - Electricity				%	%
Generation				%	%
Transmission & Reticulation				%	%
Street Lighting	1500	1800	1800	20%	%
Infrastructure - Water				%	%
Dams & Reservoirs				%	%
Water purification				%	%
Reticulation	1500	1500	1500	100%	%
Infrastructure - Sanitation				%	%
Reticulation	11,000	11,000	11000	100%	%
Sewerage purification				%	%
Infrastructure - Other				%	%
Waste Management	6000	6000	5800	%	%
Transportation				%	%
Gas				%	%
Other Specify:				%	%
Sport and recreation	3000	3000	-	%	%
	-			%	%
				%	%
Total	-			%	%

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COMMENTS:

The Municipality experience backlogs in terms of households without access to water, sanitation and electricity. The Municipality has plans in place to address the infrastructure backlogs.

Chapter 5

COMPONENT C: CASH FLOW MANAGEMENT AND INVESTMENTS

INTRODUCTION TO CASH FLOW MANAGEMENT AND INVESTMENTS [BTO]

The table below is a statement of cash flow which represents cash inflow and outflow relating to the municipal operations. The content of its covers the following

1. Cash flows from operating activities which represents the cash inflow and outflows from operation of the municipality
2. Cash flows from investing activities: which represents cash inflow and outflows from selling or acquisition of capital assets
3. Cash flow from financing activities which represents cash inflow or outflow from borrowings and repayment thereof.

Chapter 5

Table 88130: Cash Flow Outcomes [BTO]

Cash Flow Outcomes				
R'000				
Description	Year 2020/21	Current: 2021/22		
	Audited Outcome	Original Budget	Adjusted Budget	Actual
CASH FLOW FROM OPERATING ACTIVITIES				
Receipts				
Ratepayers and other	56 688	83 949	87 718	70 402
Government – operating	67 487	69 002	63 002	58 779
Government – capital	40 122	44 884	44 884	47 387
Interest	20 934	4 500	5 858	25 947
Dividends	–			
Payments				
Suppliers and employees	(59 751)	(154 141)	(149 857)	(146 650)
Finance charges	(76 885)			
Transfers and Grants	(5 564)	(3 221)	(3 221)	(4 973)
NET CASH FROM/(USED) OPERATING ACTIVITIES	43 032	44 974	48 384	50 891
CASH FLOWS FROM INVESTING ACTIVITIES				
Receipts				
Proceeds on disposal of PPE	–			
Decrease (Increase) in non-current debtors	–			
Decrease (increase) other non-current receivables	–			
Decrease (increase) in non-current investments	–			
Payments				
Capital assets	(40 069)	(44 191)	(44 191)	(51 337)
NET CASH FROM/(USED) INVESTING ACTIVITIES	(40 069)	(44 191)	(44 191)	(51 337)
CASH FLOWS FROM FINANCING ACTIVITIES				
Receipts				
Short term loans	–	–	–	–
Borrowing long term/refinancing	–	–	–	–
Increase (decrease) in consumer deposits	–	–	–	–
Payments				
Repayment of borrowing	–	–	–	–
NET CASH FROM/(USED) FINANCING ACTIVITIES	–	–	–	–
NET INCREASE/ (DECREASE) IN CASH HELD	2 963	783	4 193	(446)
Cash/cash equivalents at the year begin:	24 852	232	232	3 108
Cash/cash equivalents at the year end:	27 815	1 015	4 425	2 663

Source: MBRR A7

T 5.9.1

COMMENT ON CASHFLOW

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Chapter 5

1. At the end of the financial the cash and cash equivalent for the Municipality showed a favorable balance of R 2, 6 million.

5.10 BORROWING AND INVESTMENT [BTO]

INTRODUCTION TO BORROWING AND INVESTMENTS

The municipality has no borrowings or investments.

Table 89131: Actual Borrowings

Actual Borrowings:			
	R' 000		
Instrument	2019/20	2020/21	2021/22
Municipality			
Long-Term Loans (annuity/reducing balance)	-	-	-
Long-Term Loans (non-annuity)	-	-	-
Local registered stock	-	-	-
Instalment Credit	-	-	-
Financial Leases	-	-	-
PPP liabilities	-	-	-
Finance Granted By Cap Equipment Supplier	-	-	-
Marketable Bonds	-	-	-
Non-Marketable Bonds	-	-	-
Bankers Acceptances	-	-	-
Financial derivatives	-	-	-
Other Securities	-	-	-
Municipality Total	0	0	0
Municipal Entities			
Long-Term Loans (annuity/reducing balance)	-	-	-
Long-Term Loans (non-annuity)	-	-	-
Local registered stock	-	-	-
Instalment Credit	-	-	-
Financial Leases	-	-	-
PPP liabilities	-	-	-
Finance Granted By Cap Equipment Supplier	-	-	-
Marketable Bonds	-	-	-
Non-Marketable Bonds	-	-	-
Bankers Acceptances	-	-	-
Financial derivatives	-	-	-
Other Securities	-	-	-
Entities Total	0	0	0

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Comment on borrowing and investments:

The municipality has no borrowings or investments in the current year under review.

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Chapter 5

5.11 PUBLIC PRIVATE PARTNERSHIPS

INTRODUCTION TO PUBLIC PRIVATE PARTNERSHIPS

No agreements are currently in place.

Chapter 5

COMPONENT D: OTHER FINANCIAL MATTERS [BTO]

5.12 SUPPLY CHAIN MANAGEMENT

INTRODUCTION TO SUPPLY CHAIN MANAGEMENT

Although the SCM policy was reviewed the municipality experienced certain issues of non-compliance with laws and regulations relating to supply chain management (SCM) and the MFMA and in the opinion of the office of the Auditor General these could have been prevented had SCM Regulations been properly adhered to.

5.13 GRAP COMPLIANCE

GRAP is the acronym for Generally Recognised Accounting Practice and it provides guidance on the accounting treatment of financial transactions to which municipalities must comply in order to report on the financial affairs of the municipality. Compliance with GRAP ensures that municipal accounts are accurate, reliable, comparable and informative for the municipality and investors. It also ensures that the municipality is accountable to its citizens and other stakeholders. Compliance with GRAP is required in order for National Treasury to measure the performance and assess the viability of the municipality.

The municipality complied with all GRAP standards as legislated

GLOSSARY

CHAPTER 6 – AUDITOR GENERAL AUDIT FINDINGS [BTO & ALL DEPARTMENTS]

COMPONENT A: AUDITOR-GENERAL OPINION OF FINANCIAL STATEMENTS 2021/22

See as attachments: Annexures A, B, C & D

- Annual Financial Statements – annexure “A”
- Final Audit Report – annexure “B”
- Audit Action Plan - annexure “C”
- Annual Performance Report - annexure “D”

GLOSSARY

Accessibility indicators	Explore whether the intended beneficiaries are able to access services or outputs.
Accountability documents	Documents used by executive authorities to give “full and regular” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
Activities	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “what we do”.
Adequacy indicators	The quantity of input or output relative to the need or demand.
Annual Report	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor-General.

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GLOSSARY

Approved Budget	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
Baseline	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
Basic municipal service	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within that particular area. If not provided it may endanger the public health and safety or the environment.
Budget year	The financial year for which an annual budget is to be approved – means a year ending on 30 June.
Cost indicators	The overall cost or expenditure of producing a specified quantity of outputs.
Distribution indicators	The distribution of capacity to deliver services.
Financial Statements	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
General performance indicators	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally.
Impact	The results of achieving specific outcomes, such as reducing poverty and creating jobs.
Inputs	All the resources that contribute to the production and delivery of outputs. Inputs are "what we use to do the work". They include finances, personnel, equipment and buildings.
Integrated Development Plan (IDP)	Set out municipal goals and development plans.
National Key performance areas	<ul style="list-style-type: none"> • Service delivery & infrastructure • Economic development • Municipal transformation and institutional development • Financial viability and management • Good governance and community participation

GLOSSARY

Outcomes	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution's strategic goals and objectives set out in its plans. Outcomes are "what we wish to achieve".
Outputs	The final products, or goods and services produced for delivery. Outputs may be defined as "what we produce or deliver". An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunization, or a service such as processing an application) that contributes to the achievement of a Key Result Area.
Performance Indicator	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered)
Performance Information	Generic term for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
Performance Standards:	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timeliness, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
Performance Targets:	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
Service Delivery Budget Implementation Plan	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
Vote:	One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional

GLOSSARY

	<p>areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area. Section 1 of the MFMA defines a “vote” as:</p> <p><i>a) one of the main segments into which a budget of a municipality is divided for the appropriation of money for the different departments or functional areas of the municipality; and</i></p> <p><i>b) which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.</i></p>
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APPENDICES

APPENDICES

APPENDIX A – COUNCILLORS; COMMITTEE ALLOCATION AND COUNCIL ATTENDANCE

Functionality of Ward Committees						
Ward	Name of Ward Councillor and Elected Ward Committee Member	Political party	Committee established (Yes/No)	Number of monthly meetings held during the year	Number of monthly reports submitted to Speaker's office on time	Number of quarterly public ward meetings held during the year
Ward 1	Clr X Shoji	ANC	Yes	12	0	4
Ward 2	Clr MD Makhoba	ANC	Yes	12	0	4
Ward 3	Clr Ahmed-Nazir Carrim	ANC	Yes	12	0	4
Ward 4	Clr M Miya	ANC	Yes	12	0	4
Ward 5	Clr AK Nyamade	ANC	Yes	12	0	4
Ward 6	Clr G Tshabalala	ANC	Yes	12	0	4
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APPENDICES

APPENDIX B – COMMITTEES AND COMMITTEE PURPOSES

Committees(other than Mayoral/Executive Committee) and Purposes of Committees	
Municipal Committee	Purpose of Committee
Section 79 Committee	
Audit Committee <u>and</u> <u>Performance Audit Committee</u>	<u>Advisory, Assurance</u> Monitoring and Oversight role
Policy & By-laws, rules & ethics Committee	Policy development and disciplinary implementation
MPAC-Chairperson	Oversight role
Geographical & Name Change	Processing of public facilities and street names
Disciplinary Board	Processing financial misconduct cases
Section 80 Committee	Providing oversight role and reporting to Mayoral Committee
LLF	Negotiating / Consultation structure on labour matters

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APPENDIX C –THIRD TIER ADMINISTRATIVE STRUCTURE [CS]

THIRD TIER STRUCTURE	
Directorate	Director/Manager (State title and name)
Office of the Municipal Manager	Mr. L Cindi
Corporate Services	NM Radebe (A)
Infrastructure Services	P Makhene (A)
Budget and Treasury	MH Thokoane (CFO)
Community Services	BN Khanye (Director)
Planning & Economic Development	TH Masoue (A)
<i>Use as a spill-over schedule if top 3 tiers cannot be accommodated in chapter 2 (T2.2.2)</i>	
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APPENDIX D – FUNCTIONS OF MUNICIPALITY/ENTITY [CS]

Municipal / Entity Functions		
MUNICIPAL FUNCTIONS	Function Applicable to Municipality (Yes / No)*	Function Applicable to Entity (Yes / No)
Constitution Schedule 4, Part B functions:		
Air pollution	No	
Building regulations	Yes	
Child care facilities	No	
Electricity and gas reticulation	Yes	
Firefighting services	Yes	
Local tourism	Yes	
Municipal airports	No	
Municipal planning	Yes	
Municipal health services	No	
Municipal public transport	No	
Municipal public works only in respect of the needs of municipalities in the discharge of their responsibilities to administer functions specifically assigned to them under this Constitution or any other law	No	
Pontoons, ferries, jetties, piers and harbours, excluding the regulation of international and national shipping and matters related thereto	No	
Stormwater management systems in built-up areas	Yes	
Trading regulations	Yes	
Water and sanitation services limited to potable water supply systems and domestic waste-water and sewage disposal systems	Yes	
Beaches and amusement facilities	No	
Billboards and the display of advertisements in public places	Yes	
Cemeteries, funeral parlors and crematoria	Yes	
Cleansing	Yes	
Control of public nuisances	Yes	
Control of undertakings that sell liquor to the public	Yes	
Facilities for the accommodation, care and burial of animals	No	
Fencing and fences	No	
Licensing of dogs	No	
Licensing and control of undertakings that sell food to the public	Yes	
Local amenities	Yes	
Local sport facilities	Yes	
Markets	Yes	
Municipal abattoirs	No	

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Municipal parks and recreation	Yes	
Municipal roads	Yes	
Noise pollution	Yes	
Pounds	Yes	
Public places	Yes	
Refuse removal, refuse dumps and solid waste disposal	Yes	
Street trading	Yes	
Street lighting	Yes	
Traffic and parking	Yes	
<i>* If municipality: indicate (yes or No); * If entity: Provide name of entity</i>		<i>T D</i>

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APPENDIX E – WARD REPORTING

APPENDIX E – WARD REPORTING [CS]

Councillors, Committees Allocated and Council Attendance					
Council Member	Full time/ Part - Time	Committees Allocated	Ward and/or Party Represented	Percentage Council Meeting Attendance	Percentage Apologies for non- attendance
Clr. KB Moeketsi	FT	Finance Portfolio /Executive Mayor	(ANC) PR	100%	0%
Clr. A. Carrim	FT	Policy & By-laws, rules & ethics Committee & LLF Member	WARD 3 (ANC)	100%	0%
Clr. AK Nyamade	PT	MPAC-Chairperson	Ward 5 (ANC)	100%	0%
Clr. Pienaar	PT	Finance Portfolio	(DA) PR	100%	0%
Clr. AK. Nyamade	PT	MPAC Member	Ward 3 PR (DA)	100%	0%
Clr Z. Maya	PT	Policy and By-Laws	(ANC) PR	100%	0%
Clr. D. Makhoba	PT	LLF Member	Ward 2 (ANC)	1000%	
Clr. M. Miya	FT	Portfolio – Infrastructure Planning & Development	Ward 4 (ANC)	100%	0%
Clr. L. Dladla	PT	Policy & By-laws, rules & ethics Committee	(EFF) PR	100%	0%
Clr. R. Motakane	PT		(DA) PR	100%	0%
Clr. X. Shoji	FT		Ward 1 (ANC)	100%	0%
Note: Councillors appointed on proportional basis do not have wards allocated to them					TE

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APPENDIX F – WARD INFORMATION [MMM]

Functionality of Ward Committees					
Ward	Name of Ward Councillor and Elected Ward Committee Member	Committee established (Yes/No)	Number of monthly meetings held during the year	Number of monthly reports submitted to Speaker's office on time	Number of quarterly public ward meetings held during the year
Ward 2	Clr MD Makhoba	Yes	12	0	4
Ward 4	Clr M Miya	Yes	12	0	4
Ward 1	Clr X Shoji	Yes	12	0	4
Ward 3	Clr Ahmed-Nazir Carrim	Yes	12	0	4
Ward 3	Clr W Davel	Yes	12	0	4
Ward 4	Clr MA Miya	Yes	12	0	4
Ward 5	Clr AK Nyamade	Yes	12	0	4
Ward 6	Clr G Tshabalala	Yes	12	0	4
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APPENDIX G – RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE 2021/22

DIPALESENG LOCAL MUNICIPALITY



AUDIT AND PERFORMANCE COMMITTEE RESOLUTION REGISTER

FOR 2021/2022 FINANCIAL YEAR

Department	Item	Resolution	Responsible person	Due date	Progress made
14 October 2021					
Office of the Municipal Manager	Dipaleseng Local Municipality's Integrated Development Plan process plan	Resolved that: <ol style="list-style-type: none"> 1. The Committee consider the report on process plan 2. The municipality to beef up the report with ward's information 	Manager: Integrated Development Plan.	30 August 2022	Process Plan will be tabled in the next APC on the 11 August 2022
Budget and Treasury Office	4 th quarter report on deviation from supply chain management policy for the	Resolved that: <ol style="list-style-type: none"> 1. The item be referred to the next meeting as there was no representative from BTO 	Acting Chief Financial Officer	Next meeting	The item is part of the agenda

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	quarter ending 30 June 2021				
	4 th quarter report on the financial state of affairs for the quarter ending 30 June 2021	Resolved that: 1. The item be referred to the next meeting as there was no representative from BTO	Acting Chief Financial Officer	Next meeting	The item is part of the agenda
	4 th quarter report on the fruitless and wasteful expenditure for the quarter ending 30 June 2021	Resolved that: 1. The item be referred to the next meeting as there was no representative from BTO	Acting Chief Financial Officer	Next meeting	The item is part of the agenda
	Report on the progress report made on the financial recovery plan for the quarter ending 30 June 2021	Resolved that: 1. The item be referred to the next meeting as there was no representative from BTO	Acting Chief Financial Officer	Next meeting	The item is part of the agenda
Corporate Services	4th quarter Human resource report	Resolved that: 1. The 4 th Quarter Human resource be considered by the Committee. 2. The report be beef up with including the vaccination programs 3. The difference between the Top management and Senior management be looked at, as it can mean same thing. 4. To ensure proper reconciliation of the leave register. 5. The information on misconducted be beefed up by indicating the positions and departments of employees. 6. To also include CCMA cases if there are any	Acting Director Corporate Services		
	Litigation report	Resolved that: 1. The litigation report be considered by the committee	Acting Director Corporate Services		

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		<ol style="list-style-type: none"> 2. Management to attached the cost that has been paid so for to each attorney 3. To include the information on how long are these cases outstanding 4. To split the litigation into internal and external cases. 			
	Council resolution report	Resolved that: <ol style="list-style-type: none"> 1. The report be considered by the committee. 2. The report to include the percentage of resolutions implemented. 			
Internal Audit Unit	Progress report on the implementation of the IA plan	Resolved that: <ol style="list-style-type: none"> 1. The progress report was considered by the committee. 2. The progress report to include times limes on when the audit was concluded. 	Manager: Internal Audit	Next meeting and going forward	Resolved as the dates are now included on the report.
	Internal Audit Reports	Resolved that: <ol style="list-style-type: none"> 1. The internal audit reports be considered by the committee 2. The Acting Municipal Manager to intervene in dealing with non-submission of information. 	Manager: Internal Audit		
30 November 2021					
Auditor General	Addendum in the Engagement letter for 2020/21 financial year audit	Resolved that: <ol style="list-style-type: none"> 1. That the addendum in the Engagement letter for 2020/21 financial year audit be considered by the Committee, after the presentation by the Auditor General, emphasizing the treatment of the Material Irregularities which has been included in the engagement letter as an addendum. 	Accounting Officer and Auditor General		
	Audit strategy for the 2020/21 financial year audit	Resolved that: <ol style="list-style-type: none"> 1. The Audit strategy for the 2020/21 financial audit be considered by the Committee 2. That the Auditor General to include the paragraph that talks to the work of the Internal Auditor in the strategy, as it was omitted. 	Accounting Officer and Auditor General		

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		3. That the Office of the Auditor General to reconsider the Summons served to the Municipality			
	Progress on the External Audit	Resolved that: <ol style="list-style-type: none"> 1. The progress on the External Audit be considered. 	Accounting Officer and Auditor General		
30 MARCH 2022					
Auditor General	Final management letter and audit report for 2021 Audit	Resolved that: <ol style="list-style-type: none"> 1. DLM to write a letter to the Head Office of AG in connection with the summons that were issued to the municipality. 2. DLM to prepare a reconciliation on the amount owed to Auditor General with 10 working days. 3. Manager: IA to check with AG, on when are they coming for planning. 4. The Audit Action plan be developed and be submitted in the meeting planned for the 11th April 2022. 5. The Manager: Internal Audit to review the Audit Action plan and a report be submitted in the meeting to be held on the 11th April 2022. 6. Quarterly and half yearly financial statements be prepared by the municipality. 7. The audit steering committee must continue to sit in order to clear all audit findings. 	Acting MM, Acting CFO and Manager: IA	13 th April 2022 30 th March 2022 11 th April 2022 11 th April 2022	The office of the AG was check and their response was that they will start with the planning in August 2022.

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				Quarterly & Weekly		
Office of the Municipal Manager	Reports from the Office of the Municipal Manager	Resolved that: <ol style="list-style-type: none"> 1. The reports from the office of the Municipal Manager be dealt with in the planned meeting for the 11th April 2022. 	Manager in the Office of the Municipal Manager	11 th April 2022		
Budget and Treasury Office	8.3.1 Supply Chain Management reports	Resolved that: <ol style="list-style-type: none"> 1. The report on supply Chain Management was considered by the Committee. 	Acting Chief Financial Officer			
	8.3.2 Quarter Unauthorized, fruitless and Wasteful Expenditure for the 2021 22 financial year	Resolved that: <ol style="list-style-type: none"> 1. Feedback on the investigation be provided in the next meeting. 2. The report be presented with a breakdown in terms of categories (UIF&W). 3. The report be also presented with comparison in terms of periods. 4. The report to also present a breakdown of the Eskom Accounts. 	Acting Chief Financial Officer	Next APC meeting		
	8.3.3 Financial state of affairs of the municipality including capital expenditure performance	Resolved that: <ol style="list-style-type: none"> 1. An acceleration plan be developed to improve the 21% spending on capital expenditure. 2. Grants be included with narrations in terms of spending. 3. The report was considered by the Committee. 	Acting Chief Financial Officer	Next APC meeting		
	8.3.4 Supply Chain	Resolved that: <ol style="list-style-type: none"> 1. That the report on deviation from Supply Chain Management policy was considered by the Committee. 	Acting Chief Financial Officer	Next APC meeting		

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	Management / Deviation report	2. The municipality is encouraged to do proper planning to avoid deviations.			
	Report on the status of indigents registered	Resolved that: 1. The report on the status of indigents registered was considered by the Committee.	Acting Chief Financial Officer	Next APC meeting	
	8.3.6 Report on cost curtailment measures	Resolved that: 1. The report on cost curtailment measures was considered by the committee.	Acting Chief Financial Officer	Next APC meeting	
	Report on the progress made of the financial recovery plan	Resolved that: 1. The report to include what actions are going to be taken to improve the situation. 2. The municipality to resuscitation the committee.	Acting Chief Financial Officer	Next APC meeting	
Corporate Services	Human resource reports:	Resolved that: 1. The human resource report was considered by the committee.	Acting Director Corporate Services	Next APC meeting	
	Litigation reports	1. The committee noted that the cases facing the municipality are taking long. Resolved that: 1. Cost be presented on each case on the report. 2. The breakdown of each case litigation expenses be presented, indicating internal and external expenses including the timeframe. 3. Attorneys dealing with each case be sited on the report. 4. The status in terms of cases which has been won or lost be indicated in the report. 5. The litigation report was considered by the committee.	Acting Director Corporate Services	Next APC meeting	
	Information, Communication and Technology reports	Resolved that: 1. The municipality to indicate on the measures of back up, during disaster e.g., off side storage. 2. The report to indicate the expiring of software licensing.	Acting Director Corporate Services	Next APC meeting	

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		3. Official emails address to be used by officials instead of their private email address. 4. Risk assessment on ICT be conducted. 5. To invite the Gert Sibande District or BIGTIME in the next meeting.			A letter from Gert Sibande District Municipality has been attached in relation to Big Time
	Implementation of Council Resolution	Resolved that: 1. The reports be referred back to the next Ordinary Audit and Performance Committee.	Acting Director Corporate Services	Next APC meeting	
Internal Audit Unit	Internal Audit reports	Resolved that: 1. Internal audit report be presented first going forward. 2. Internal Audit reports were considered and approved by the Committee.	Manager: Internal Audit	Next APC meeting	
09 June 2022					
Office of the Municipal Manager	Integrated Development Plan for 2022-2027	The following inputs were made by the Audit and Performance Committee: <ul style="list-style-type: none"> ➤ The process plan must form part of the Integrated Development Plan. ➤ The top layer structure be included in the first pages of the Integrated Development Plan. ➤ Responsibilities of each committee be included in the document. ➤ Figures be rounded off to the nearest rand. ➤ Amounts be verified for correctness. ➤ Operational strategies be included in the Integrated Development Plan. ➤ Disaster Management plan be included in the Integrated Development Plan. ➤ The KPI be properly align as per section 41 of the Municipal Systems Act no 32 of 2000. ➤ The financial plan be also included in the Integrated Development plan as required by 	Manager: IDP	14 th June 2022	All issues raised have been incorporated except on the following: Disaster Management Plan Financial Plan Updated Financial plan

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		<p>section 26(h) of the Municipal Systems Act no 32 of 2000.</p> <ul style="list-style-type: none"> ➤ Financial recovery plan be included as part of the strategies of revenue enhancement. ➤ The Performance Management and Development Policy be included as part of the policies of the municipality (page 233). ➤ To change the name of the Manager: Internal Audit to Chief Audit Executive as per Council resolution no C110/01/2014. ➤ All documents that are separately bound as a result of its volume, must be reference accordingly in the Integrated Development Plan. <p>The Integrated Development Plan for 2023-2027 was considered by the Committee.</p>			
Budget and Treasury Office	Final Medium-Term Revenue and Expenditure Framework 2023-2025	<p>The following inputs were made by the Audit and Performance Committee</p> <ul style="list-style-type: none"> ➤ The intervention to deal with the challenges indicated in the report be reflected. ➤ The covering page of the budget to reflect the outer years, not only year one. ➤ The executive summary must also talk to the outer years as required by section 17 of the Municipal Finance Management Act. ➤ To elaborate further on the issue of depreciation. ➤ The financial plan to form part of the budget. ➤ Comparison of schedule A4 to the consolidated overview must be done to ensure accuracy. ➤ The municipality to look at other strategies to fund the budget, should the projected revenue no martialize. ➤ The Acting Municipal Manager to provide certified statement on the budget. 	Chief Financial Officer	14 th June 2022	
22 JUNE 2022					
	Progress report on the Approved Internal Audit Plan	Resolved that:	Chief Audit Executive	11 August 2022	The statement on approval of internal

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	for 2021/22 financial year together with reports	<ol style="list-style-type: none"> 1. The Internal Audit reports to indicate the statement of approval by the Committee 2. The progress report on the approved internal audit plan for 2021/22 financial year together with internal audit reports were considered and approved by the Audit and Performance Committee. 			audit reports has been included as a recommendation.
	Draft three year rolling risk-based plan and internal audit program for 2022/23 financial year	<p>Resolved that:</p> <ol style="list-style-type: none"> 1. Risk assessment and strategic risk register for the 2022/23 financial year be conducted as a matter of urgency to support the Internal Audit plans. 2. The management to fast track the appointment of the Risk Officer and further the committee recommended that the municipality can make use of the interns until the position is filled. 3. That the Acting Municipal Manager to fast track the appointment of the Risk Management Committee Chairperson to complement the Audit Committee risk oversight. 4. Timing on the planned be realistic on performance engagement. 5. The three-year risk based- plan and internal audit program for the 2022/23 financial year be referred to the next Special Audit and 	Chief Audit Executive	30 June 2022	<p>The risk assessment session was conducted on the 28th and 29th July 2022</p> <p>The position of the Risk Management Committee Chairperson has been advertised 17th July 2022 and it was closed on the 04th August 2022.</p> <p>5. The three-year risk based- plan and</p>

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		Performance Committee meeting to be held before the end of the financial year.			internal audit program for the 2022/23 financial year was dealt with in the meeting held on the 29 th June 2022
	Draft Internal Audit Charter for 2022/23 financial year	<ol style="list-style-type: none"> 1. The Authority and access of personal information must include compliance with Protection of Personal Information Act 4 of 2013 (POPIA.) 2. The Internal Audit Charter to reflect the correct naming of the position of the Manager: Internal Audit to the Chief Audit Executive as per the Council resolution. 3. The draft internal audit charter for the 2022/23 financial year be referred to the next Special Audit and Performance Committee meeting to be held before the end of the financial year. 	Chief Audit Executive	30 June 2022	<p>All the inputs from the Committee on the internal audit charter for 2022/23 financial year were incorporated as advise.</p> <p>The draft internal audit charter for the 2022/23 financial year was dealt with in the meeting held on the 29th June 2022.</p>
	Draft Internal Audit Methodology for 2022/23 financial year	<ol style="list-style-type: none"> 1. The internal audit methodology for 2022/23 financial year be referred to the next Special Audit and Performance Committee meeting to be held before the end of the financial year. 	Chief Audit Executive	30 June 2022	The draft internal audit methodology for the 2022/23 financial year was

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					dealt with in the meeting held on the 29 th June 2022.
	Audit and Performance Charter for 2022/23 financial year	<ol style="list-style-type: none"> 1. The naming of the Manager: Internal Audit be changed to the Chief Audit Executive 2. The Audit and Performance Committee Charter be aligned with circular 65 of the Municipal Finance Management Act. 3. Alignment with King VI report on Corporate Governance for South Africa 2016, be done on the purpose of the Committee. 4. The Municipal Planning and Performance Management Regulations 2001 be included as part of the laws regulating the Committee. 5. The Audit and Performance Committee Charter for 2022/23 financial year be referred to the next Special Audit and Performance Committee meeting to be held before the end of the financial year. 	Chief Audit Executive	30 June 2022	<p>The inputs from the Committee have been included as advised by the Committee.</p> <p>5. The Audit and Performance Committee Charter for 2022/23 financial year has been dealt with in the meeting held on the 29th June 2022.</p>
BTO	3 rd quarter financial state of affairs of the municipality	Resolved that:	CFO	30 June 2022	

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	including capital expenditure performance	<ol style="list-style-type: none"> 1. The department to ensure that debt impairment internal controls are in accordance with the policies and regulations. 2. Monthly comparison be included for each vote and variations of more than 10% be explained. 3. The recommendations on the report must include that the Committee has considered the report. 			
	3 rd quarter Cost curtailment report	Resolved that: <ol style="list-style-type: none"> 1. Strategies on how to deal with expenditure management be reflected on the report. 2. The municipality to change the culture of spending for effectiveness on cost curtailment. 3. The committee to consider the report on cost curtailment. 	CFO	30 June 2022	
	3 rd quarter Supply Chain Management / Deviation report	Resolved that: <ol style="list-style-type: none"> 1. The committee considered the 3rd quarter Supply Chain Management / Deviation report. 	CFO	30 June 2022	
	3 rd quarter Unauthorised, fruitless and Wasteful Expenditure for the 2021 22 financial year.	Resolved that: <ol style="list-style-type: none"> 1. The committee considered the report on Unauthorised, fruitless and Wasteful Expenditure for the 2021 22 financial year. 	CFO	30 June 2022	

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	Progress report on audit action plan for 2021 audit	Resolved that: <ol style="list-style-type: none"> 1. To relook at the due dates of the 31st August 2022, as it is a submission date 2. The committee considered the progress report on audit action plan for 2021 audit. 	CFO	30 June 2022	
	AFS Preparation plan for 2022 financial year.	Resolved that: <ol style="list-style-type: none"> 1. To align the dates with Internal Audit dates of engagements. 2. To include the submission of the Annual Performance Report for 2021/22 financial year to the Internal Audit Unit. 3. The committee to engage Treasury on the issues of Unauthorised, Irregular, fruitless and Wasteful Expenditure. 	CFO	30 June 2022	
CORPORATE SERVICES	3 rd Quarter Human Resource report for the 2021/22 financial year	Resolved that: <ol style="list-style-type: none"> 1. The 3rd Quarter Human Resource report for the 2021/22 financial report be considered by the Committee. 	ADCS	30 June 2022	
	3 rd Litigation report for the 2021/22 financial year	Resolved that: <ol style="list-style-type: none"> 1. The 3rd Litigation report for the 2021/22 financial report be considered by the Committee. 	ADCS	30 June 2022	
	Report on implementation of	Resolved that:	ADCS	30 June 2022	

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	Council resolution for 2021/22 financial year	1. Report on implementation of Council resolution for 2021/22 financial year be considered by the committee.				
Office of the Municipal Manager	1 st quarter performance report for 2021/22 financial year	Resolved that: <ol style="list-style-type: none"> The 1st quarter performance report for 2021/22 financial year has been considered by the committee 	Manager in the office of the Municipal Manager	30 June 2022		
	2 nd quarter performance reports for 2021/22 financial year	Resolved that: <ol style="list-style-type: none"> The 2nd quarter performance report for 2021/22 financial year has been considered by the Committee. 	Manager in the office of the Municipal Manager	30 June 2022		
	3 rd quarter performance reports for 2021/22 financial year	Resolved that: <ol style="list-style-type: none"> The 3rd quarter performance report for 2021/22 financial year be referred to next Special Audit and Performance Committee meeting to be held before the end of the financial year. 	Manager in the office of the Municipal Manager	30 June 2022		
	Draft Service Delivery and Budget Implementation Plan for 2022/23 financial year.	Resolved that: <ol style="list-style-type: none"> The Draft Service Delivery and Budget Implementation Plan 2022/23 be referred to the next Special Audit and Performance Committee meeting to be held before the end of the financial year 	Manager in the office of the Municipal Manager	30 June 2022		

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	Performance Management and Development System Policy for 2022/23 financial year.	<p>Resolved that:</p> <ol style="list-style-type: none"> 1. The Audit and Performance Committee considered the Performance Management and Development Policy for 2022/23 financial year with the following inputs: <ul style="list-style-type: none"> ➤ The policy index to include the non-Senior Managers ➤ The policy to include MFMA circular 65 as part of legislative requirements. ➤ To include APC/Performance Audit Committee MSA Regulations 459 in 22328 dated 25 May 2001: Performance Audit Committee must- (APC) Review the quarterly reports submitted to it in terms of sub-regulation (1) (c) (ii); Review the municipality's performance management system and make recommendations in that regards to the Council of Dipaleseng and at least twice and quarterly during a financial year submit an audit report to the municipal Council. Assess/Evaluate performance of 	Manager in the office of the Municipal Manager	30 June 2022	All inputs were incorporated on the Performance Management Development Systems Policy for 2022/23 financial year.
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		<p>section 56 employees in relation to IDP KPI's Report to the Mayco and Council on the results of the above-mentioned responsibilities</p> <p>APC/Performance Audit Committee</p> <p>MSA Regulations 805-</p> <p>For the purpose of evaluating the Mid-Year and Annual of the Municipal Manager and Senior Management an evaluation</p> <p>Performance Audit Committee chair must form part of the Performance Panel.</p> <p>MFMA Section 166 and the Circular</p> <p>65</p> <p>Provide advisory role/advice to the Municipal Council, Accounting Officer and Senior Management Team (SMT) on effective governance processes and compliance with any applicable legislation. Review as to whether the Three-Year Strategic Audit Plan and Risk Based</p>			
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		<p>Annual Audit Plan objectives are aligned to the IDP and SDBIP objectives. Advise Council as to whether the PMS is compliant to relevant legislation. Review the Implementation process of the Municipal Systems Regulations – Staff Regulations</p> <p>➤ To include Mid-Year Reporting</p> <p>Section 72 of the MFMA requires that the Municipal Manager submit a report to the mayor, National treasury, and provincial treasury on the performance of the municipality for the first six months of the financial year.</p> <p>The following need to be taken into account:</p> <p>Six (6) monthly section 71 reports - (section 72(a)(i))</p> <p>Actual against targets per SDBIP during the first six months of the financial year – (section 72 (a)(ii))</p>			
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		<p>the past year's annual report, and progress on resolving problems identified in the annual report - (section 72 (a)(iii))</p> <p>the performance of every municipal entity under the sole or shared control of the municipality - (section 72 (a)(iv))</p> <p>A report on the implementation of the performance management system must go to the council at least twice a year. The council can refer the report back for refinement or adopt the report together with the necessary steps to improve performance where targets were not met (Municipal Systems Act No. 32, 2000, Section 41(1)(d)).</p> <p>Annual Reporting</p> <p>A municipality needs to report on the progress it has made in achieving the objects set out in subsection 152 (1) of the Constitution.</p> <p>Section 121 of the MFMA together with National Treasury Circulars 11 and 63,</p>			
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		<p>provide guidelines on the structure and information requirements for the Annual report.</p> <p>The Annual Report contains the Annual Financial Statements, Annual Performance Report and Oversight Report. These are discussed in the next paragraphs.</p> <p>➤ From a performance management perspective, an annual report must be prepared for each financial year, and must contain, as a minimum</p> <p>A performance report, which indicates how the municipality and the municipal service providers performed, and contains the priorities and targets set for the following financial year (Municipal Systems Act No. 32, 2000, Section 46(1)(a));</p> <p>The financial statements for that year together with the Auditor-General's report (Municipal Systems Act No. 32, 2000, Section 46(1)(b) and (c)); and</p>			
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		<p>Other reporting requirements in terms of other legislation (Municipal Systems Act No. 32, 2000, Section 46(1)(d)).</p> <p>The report must be submitted to council within a month of receipt of the Auditor-General's report (Municipal Systems Act No. 32, 2000, Section 46(2)). The meeting at which the report is discussed must be held in public, after notification to the public, the MEC for Local Government and the Auditor-General (Municipal Systems Act No. 32, 2000, Section 46(3)). Representatives of the MEC and the Auditor-General can attend the meeting and ask questions (Municipal Systems Act No. 32, 2000, Section 46(3)(b)).</p> <p>The Audit and Performance Committee's responsibilities shall include:</p> <ul style="list-style-type: none"> ➤ Review and comment on compliance with statutory requirements and performance management best practice; ➤ Review and comment on the Dipaleseng Annual Report within 			
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		<p>the stipulated time frames as per circular 63 of MFMA and section 46 of MSA;</p> <ul style="list-style-type: none"> ➤ Review and comment on the functionality of the Dipaleseng 's performance management system and make recommendations for its improvement; ➤ Review the quarterly performance audit reports from the Internal Audit on the municipality's performance against the SDBIP pre-determined objectives; <p>Section 79 Committees</p> <ul style="list-style-type: none"> ➤ These committees manage the performance of sectors and functions respective to their portfolios. In order to build the role played by Section 79 Committees, while ensuring that their role remains strategic and not operational, it is recommended that they review performance as often as monthly. However, the committees can only approve deviations on targets 			
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		<p>related to their service areas, after receiving recommendations from the management team.</p> <p>Audit Performance Committee</p> <ul style="list-style-type: none"> ➤ Review the municipality's performance in relation to the KPIs and the targets of the municipality. ➤ Assess/Evaluate performance of section 56 employees in relation to IDP KPI's. Review Quarterly, Mid-Year and Annual Performance Report. ➤ Report to the Mayo and Council on the results of the above-mentioned responsibilities ➤ The process plan be attached to the policy ➤ The implementation plan /process plan on the Performance Management Systems be presented in the next meeting 			
29 June 2022					
Internal Audit Unit	Draft three year rolling risk- based plan and internal	Resolved that:	Chief Audit Executive	30 June 2022	Noted for implementation

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	audit program for 2022/23 financial year	1. The three-year risk based- plan and internal audit program for the 2022/23 financial year was approved by the committee and recommended for Council endorsement			
	Draft Internal Audit Charter for 2022/23 financial year	Resolved that: 1. Internal audit charter for 2022/23 financial year be approved.	Chief Audit Executive	30 June 2022	Noted for implementation
	Draft Internal Audit Methodology for 2022/23 financial year	Resolved that: 1. The internal audit methodology for 2022/23 financial year be approved by the Committee	Chief Audit Executive	30 June 2022	Noted for implementation
	Audit and Performance Charter for 2022/23 financial year	Resolved that: 1. The Audit and Performance Charter for 2022/23 financial year be further submitted to Council for approval	Chief Audit Executives	30 June 2022	Noted for implementation
	Draft Service Delivery and Budget Implementation Plan for 2022/23 financial year	Resolved that: 1. The committee considered the SDBIP 2022/23 and recommended that the Executive Mayor to approve it and further Council to endorsed it. 2. The Committee recommended that the performance agreements of all the Section 56 be aligned to the approved Service Delivery and Budget Implementation Plan.	Office of the Municipal Manager	30 July 2022	The Service Delivery and Budget Implementation Plan for 2022/23 together with Performance Agreements has been signed on the

APPENDICES

					22 nd June 2022 by respective Directors
	Performance Management and Development System Policy for 2022/23 financial year.	Resolved that: <ol style="list-style-type: none"> 1. The Audit and Performance Committee considered the Performance Management and Development Policy for 2022/23 financial year 	Office of the Municipal Manager	30 July 2022	Noted for implementation
	Organizational structure for 2022-2027 financial year.	Resolved that: <ol style="list-style-type: none"> 1. A plan of action be developed to deal with the discrepancies on grading of position, staff placement and skill audit. 2. That the Acting Municipal Manager to engage with the Provincial COGTA for advice in implementation of the New MSA- Staff Regulations. 3. A Steering Committee be established to assist with all the required processes. 4. That management engage with Labour Union/s and employees to explain the future processes on the job grading, placement and Skills audit processes. 5. The Audit Committee noted the report and recommended that the Acting Accounting Officer to further advise Council on this matter 	Acting Municipal Manager	31 st July 2022	

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APPENDIX H – LONG TERM CONTRACTS AND PUBLIC PRIVATE PARTNERSHIPS

none

APPENDIX I – MUNICIPAL ENTITY

None

APPENDIX J – DISCLOSURES OF FINANCIAL INTERESTS

None

APPENDIX I: REVENUE COLLECTION PERFORMANCE BY VOTE

Revenue Performance by Vote						R' 000
Vote Description	2020/21	Current: 2021/22		Actual	Variance	
	Actual	Original Budget	Adjusted Budget		Original Budget	Adjustments Budget
Vote 1 - EXECUTIVE AND COUNCIL	80,757,000	83,983,000	83,983,000	29,700,000	183%	183%
Vote 2 - FINANCIAL AND ADMINISTRATION	68,760,000	74,727,000	77,731,000	77,334,000	-3%	1%
Vote 3 - COMMUNITY SERVICES	245,000	269,000	269,000	190,000	42%	42%
Vote 4 - DEVELOPMENT AND PLANNING	18,503,000	19,678,000	19,678,000	9,056,000	0%	117%
Vote 5 - SPORTS AND RECREATION	-	-	-	-	0%	#DIV/0!
Vote 6 - ROADS	-	-	-	-	#DIV/0!	#DIV/0!
Vote 7 - PUBLIC SAFETY	10,556,000	9,137,000	8,363,000	5,109,000	79%	64%
Vote 8 - WASTE MANAGEMENT	8,996,000	8,647,000	9,485,000	9,468,000	-9%	0%
Vote 9 - WATER WASTE MANAGEMENT	82,266,000	22,998,000	22,998,000	24,943,000	-8%	-8%
Vote 10 - WATER	23,290,000	25,028,000	25,039,000	48,947,000	-49%	-49%
Vote 11 - ELECTRICITY	88,702,000	109,653,000	109,903,000	109,874,000	0%	0%
Example 12 - Vote 12	-	-	-	-	0%	-
Example 13 - Vote 13	-	-	-	-	0%	-
Example 14 - Vote 14	-	-	-	-	0%	-
Example 15 - Vote 15	-	-	-	-	0%	-
Total Revenue by Vote	382,075,000	354,120,000	357,449,000	314,621,000	#DIV/0!	#DIV/0!
Variances are calculated by dividing the difference between actual and original/adjustments budget by the actual. This table						T K.1

APPENDIX K (ii): REVENUE COLLECTION PERFORMANCE BY SOURCE

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Revenue Collection Performance by Source						
Description	R '000					
	2020/21	Current: 2021/22			Variance	
	Actual	Original Budget	Adjustments Budget	Actual	Original Budget	Adjustments Budget
Property rates	31,731	33,418	33,418	33,493	0%	0%
Property rates - penalties & collection charges	-	-	-	-	0%	0%
Service Charges - electricity revenue	61,739	73,472	73,679	70,980	3%	0%
Service Charges - water revenue	23,272	25,009	25,020	23,386	6%	0%
Service Charges - sanitation revenue	21,266	22,998	22,998	22,979	0%	0%
Service Charges - refuse revenue	7,226	7,162	8,000	8,577	-20%	0%
Service Charges - other	-	-	-	-	0%	0%
Rentals of facilities and equipment	272	289	289	265	8%	9%
Interest earned - external investments	413	604	204	221	63%	0%
Interest earned - outstanding debtors	36,583	38,019	41,015	41,971	-10%	-2%
Dividends received	-	-	-	-	#DIV/0!	
Fines	1,629	521	156	138	74%	13%
Licences and permits	5,540	7,500	7,500	4,575	0%	0%
Agency services	-	-	-	-	#DIV/0!	#DIV/0!
Transfers recognised - operational	98,171	90,321	90,321	50,620	44%	78%
Other revenue	4,683	4,328	4,371	2,626	39%	66%
Gains on disposal of PPE					0%	0%
Environmental Protection						
Total Revenue (excluding capital transfers and contributions)	292,525	303,641	306,971	259,831	-16.86%	-18.14%
Variances are calculated by dividing the difference between actual and original/adjustments budget by the						T K.2

APPENDIX L: CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

None

APPENDIX M: CAPITAL EXPENDITURE – NEW & UPGRADE/RENEWAL PROGRAMMES

APPENDIX M (i): CAPITAL EXPENDITURE - NEW ASSETS PROGRAMME

Capital Expenditure - New Assets Programme*							
Description	R '000						
	Year -1	Year 0			Planned Capital expenditure		
	Actual	Original Budget	Adjusted Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3

APPENDICES

Capital expenditure by Asset Class							
Infrastructure - Total	-	-		-	-	-	-
Infrastructure: Road transport - Total	-	-		-	-	-	-
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	-	-		-	-	-	-
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	-	-		-	-	-	-
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	-	-		-	-	-	-
Waste Management							
Transportation							
Gas							
Other							
Community - Total	-	-		-	-	-	-
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							

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Capital Expenditure - New Assets Programme*							
Description	R '000						
	Year -1	Year 0			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Heritage assets - Total	-	-		-	-	-	-
Buildings							
Other							
Investment properties - Total	-	-		-	-	-	-
Housing development							
Other							
-							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							
Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	-	-		-	-	-	-
List sub-class							
Biological assets	-	-		-	-	-	-
List sub-class							
Intangibles	-	-		-	-	-	-
Computers - software & programming							

APPENDICES

Other (list sub-class)							
Total Capital Expenditure on new assets	-	-		-	-	-	-
Specialised vehicles	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34a)							T M.1

Capital Expenditure - Upgrade/Renewal Programme*							
							R '000
Description	Year -1	Year 0		Planned Capital expenditure			
	Actual	Original Budget	Adjusted Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Infrastructure - Total	-	-		-	-	-	-
Infrastructure: Road transport - Total	-	-		-	-	-	-
Roads, Pavements & Bridges							
Storm water							
Infrastructure: Electricity - Total	-	-		-	-	-	-
Generation							
Transmission & Reticulation							
Street Lighting							
Infrastructure: Water - Total	-	-		-	-	-	-
Dams & Reservoirs							
Water purification							
Reticulation							
Infrastructure: Sanitation - Total	-	-		-	-	-	-
Reticulation							
Sewerage purification							
Infrastructure: Other - Total	-	-		-	-	-	-
Waste Management							
Transportation							
Gas							
Other							

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Community	-	-		-	-	-	-
Parks & gardens							
Sportsfields & stadia							
Swimming pools							
Community halls							
Libraries							
Recreational facilities							
Fire, safety & emergency							
Security and policing							
Buses							
Clinics							
Museums & Art Galleries							
Cemeteries							
Social rental housing							
Other							
Heritage assets	-	-		-	-	-	-
Buildings							
Other							
<i>Table continued next page</i>							
<i>Table continued from previous page</i>							
Capital Expenditure - Upgrade/Renewal Programme*							
							R '000
Description	Year -1	Year 0			Planned Capital expenditure		
	Actual	Original Budget	Adjustment Budget	Actual Expenditure	FY + 1	FY + 2	FY + 3
Capital expenditure by Asset Class							
Investment properties	-	-		-	-	-	-
Housing development							
Other							
Other assets	-	-		-	-	-	-
General vehicles							
Specialised vehicles							
Plant & equipment							
Computers - hardware/equipment							
Furniture and other office equipment							
Abattoirs							
Markets							
Civic Land and Buildings							
Other Buildings							
Other Land							

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Surplus Assets - (Investment or Inventory)							
Other							
Agricultural assets	-	-		-	-	-	-
<i>List sub-class</i>							
Biological assets	-	-		-	-	-	-
<i>List sub-class</i>							
Intangibles	-	-		-	-	-	-
Computers - software & programming							
Other (<i>list sub-class</i>)							
Total Capital Expenditure on renewal of existing assets	-	-		-	-	-	-
Specialised vehicles	-	-		-	-	-	-
Refuse							
Fire							
Conservancy							
Ambulances							
* Note: Information for this table may be sourced from MBRR (2009: Table SA34b)							T M.2

APPENDIX M (ii): CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

None

APPENDIX N – CAPITAL PROGRAMME BY PROJECT

Capital Programme by Project: 2020/21					
Capital Project	Original Budget	Adjustment Budget	Actual	Variance (Act - Adj) %	Variance (Act - OB) %

R' 000

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Water					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
"Project C"				#DIV/0!	#DIV/0!
Sanitation/Sewerage					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Electricity					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Housing					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Refuse removal					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Stormwater					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Economic development					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Sports, Arts & Culture					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
ROADS					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Health					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
Safety and Security					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
ICT and Other					
"Project A"				#DIV/0!	#DIV/0!
"Project B"				#DIV/0!	#DIV/0!
T N					

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APPENDIX O – CAPITAL PROGRAMME BY PROJECT BY WARD

Capital Programme by Project by Ward: 2020/21		
Capital Project	Ward(s) affected	R' 000 Works completed (Yes/No)
Water		
"Project A"		
"Project B"		
Sanitation/Sewerage		
Electricity		
Housing		
Refuse removal		
Stormwater		
Economic development		
Sports, Arts & Culture		
Environment		
Health		
Safety and Security		
ICT and Other		

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		TO

APPENDIX P – SERVICE CONNECTION BACKLOGS AT SCHOOLS AND CLINICS

None

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APPENDIX Q – SERVICE BACKLOGS EXPERIENCED BY THE COMMUNITY WHERE ANOTHER SPHERE OF GOVERNMENT IS RESPONSIBLE FOR SERVICE PROVISION

Service Backlogs Experienced by the Community where another Sphere of Government is the Service Provider (where the municipality whether or not act on agency basis)		
Services and Locations	Scale of backlogs	Impact of backlogs
Clinics:		
	n/a	n/a
Housing:		
	35%	increase in informal dwellings
Licensing and Testing Centre:		
	n/a	n/a
Recreational		
	n/a	n/a
Schools (Primary and High):		
	n/a	n/a
Sports Fields:		
	n/a	n/a
		T Q

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APPENDIX R – DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY

None

APPENDIX S – DECLARATION OF RETURNS NOT MADE IN DUE TIME UNDER MFMA S71

None

APPENDIX T – PRESEDENTIAL OUTCOME FOR LOCAL GOVERNMENT

None

APPENDIX U: ANNUAL PERFORMANCE REPORT 2021/22 FINANCIAL YEAR

SEE ATTACHED.

VOLUME II: ANNUAL FINANCIAL STATEMENTS

SEE ATTACHED.