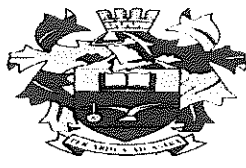


REQUEST FOR QUOTATION FOR PARTITIONING RECORD OFFICE IN DIPALESENG LOCAL MUNICIPALITY



Dipaleseng Municipality

Private Bag X 1005
 Balfour, 2410
 Tel: (017) 773-0055
 Fax: (017) 773-0169
 Email: dipaleseng@worldonline.co.za

Address all correspondence to the Municipal Manager

REQUEST FOR QUOTATION FOR PARTITIONING RECORD OFFICE IN DIPALESENG LOCAL MUNICIPALITY.

Date: 22 November 2023

Ref: 05/2023/2024

Quotations are hereby invited from the accredited Service Providers for Partitioning of Record Office in Dipaleseng Local Municipality.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA 2022 and the SCM policy of the municipality. Preferential Procurement Policy Framework will be evaluated as follows:

Price = 80
Specific Goals = 20
Total = 100

Service providers must be registered with the Central Supplier Database www.csd.gov.za for their quotations to be considered.

The specifications is as Follows:

Quantity	Item Description
	Petition the records office Using the wood Board at least 21mm Thick .
	Paint the door with white paint
02	Install Office Doors
1	Install Door Security Burglary with two electric Sockets

NB: Points for this advert shall be evaluated on Pricing and Specific Goals as follows

The Specific Goals allocated Points in terms of this tender/RFQ	20 Points Allocation
Gender (Maximum Points) – Maximum Points 5	Female – 5
	Male - 0
Disability Maximum Points -5	5

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Race Maximum Points -2	Black – 2
	Indian – 05
	Coloured-0.5
Locality (Maximum Points) 8	Within The Boundaries Of The Dipaleseng Local Municipality – 8 Within Gert Sibande District -5 Within Mpumalanga Province -3 Outside Mpumalanga Province -0

NB: The Following Documents Must Accompany the Quotation

- Copy Of Medical Assessment Report From Medical Doctor/Institution In Case The Director or Member of the Company Is Disabled, The points will be allocated on the Specific Goals and this is not a disqualification criteria should the Bidder not submit.
- Copy Of Certified ID Must Be Attached (It Must Not Be Certified for More Than 3 Months)
- Declaration Of Interest (Mbd 4)
- Company Registration (CK)
- TSCP Certificate
- Proof Of Municipal Account , And if the Company is leasing the lease agreement must be attached together with the Municipal Accounts in the same address of the lease Agreement whether of the Director of the Company or the Company
- BBBEE or Sworn Affidavit Valid For 12 Months.

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY". REQUEST FOR QUOTATION FOR PARTITIONING RECORD OFFICE IN DIPALESENG LOCAL MUNICIPALITY" – CLOSING DATE: 28 November 2023** must be placed in the Tender box at Dipaleseng Local Municipality's Offices, Cnr Johnny Mokoena Drive & Themba Shozi Street in Balfour, not later than 12H00 on **28 November 2023**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation .Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part .

N: B SERVICE PROVIDER ARE ENCOURAGED TO ATTEND COMPULSORY BRIEFING MEETING AND THE LOGISTICS ARE AS FOLLOWS:

DATE (24 NOVEMBER 2023)
TIME: 11:00
VENUE: MUNICIPALTOWN HALL

BIDDERS OR REPRESENTATIVES WHO ARE 15 MINUTES LATE FOR THE BRIEFING SESSION WILL NOT BE ALLOWED TO ENTER THE HALL OR TO SIGN THE ATTENDANCE REGISTER. ONLY BIDDERS WHO ATTENDED THE ABOVE BRIEFING SESSION SHALL BE CONSIDERED.

NO EMAILED QUOTAION WILL BE CONSIDERED.

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N:B NO EMAILED QUOTAION WILL BE CONSIDERED

Enquiries:

Ms Dikeledi Mashiale 0712829446 & Mr Mondli Nxumalo 0660 6049 178

A handwritten signature in black ink, appearing to be "Lwazi Cindi", is written over a horizontal line. The signature is enclosed within a hand-drawn oval shape.

**MR LWAZI CINDI
MUNICIPAL MANAGER**