

**REQUEST FOR QUOTATION SUPPLY AND DELIVERY OF LAPTOPS**



*Dipaleseng Municipality*

Private Bag X 1005  
 Balfour, 2410  
 Tel: (017) 773-0055  
 Fax: (017) 773-0169  
 Email: dipaleseng@worldonline.co.za

Address all correspondence to the Municipal Manager

**REQUEST FOR QUOTATION**

Date: 02 May 2023  
 51/2022/2023

**REQUEST FOR QUOTATION SUPPLY AND DELIVERY OF TWO LAPTOPS**

Quotations are hereby invited from the accredited services providers for **SUPPLY AND DELIVERY OF TWO LAPTOPS**

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality. Preferential Procurement Policy Framework will be evaluated as follows:

Price = 80
Specific Goals = 20
Total = 100

The specifications is as Follows;

Service providers must be registered with the Central Supplier Database [www.csd.gov.za](http://www.csd.gov.za) for their quotations to be considered.

Quantity	SPECIFICATION/Description of Work
2	Laptop Probook450G8, Processor Intel core i8 , Ram 8GB ,HDD 500GB .Display 15.6" UHD 1920X1080 ,Ports Connectivity : 1 x USB 3.1 Type – C,Gen 1 ( Power Delivery ,Display Port ,2 X Usb 3.0 , 1 x Usb 2.0 (Power Point ,1 X .HDMI 1.47b ,1x VGA ,1X RJ -45,1x Headphone /Mic Combo Pack ,Operating System Windows 11 Pro 64 bit ,Microsoft Office 364 Pro ,2 X Laptop Bag With Quality Material

**NB: Points for this advert shall be evaluated on Pricing and Specific Goals as follows**

The Specific Goals allocated Points in terms of this tender/RFQ	20 Points Allocation
Gender (Maximum Points) – Maximum Points 5	Female – 5
	Male - 0
Disability Maximum Points -5	5
Race Maximum Points -2	Black – 2
	None -0
Locality (Maximum Points) 8	Within the boundaries of the Dipaleseng Local Municipality – 8 Within Gert Sibande District -5 Within Mpumalanga Province -3 Outside Mpumalanga Province -0

**REQUEST FOR QUOTATION SUPPLY AND DELIVERY OF LAPTOPS**

**REQUEST FOR QUOTATION SUPPLY AND DELIVERY OF LAPTOPS**

**NB THE FOLLOWING DOCUMENTS MUST ACCOMPANY THE QUOTAION.**

- 1.1.1. COPY OF MEDICAL ASSESSMENT REPORT FROM MEDICAL DOCTOR IN CASE THE DIRECTOR OR MEMBER OF THE COMPANY IS DISABLE
- 1.1.2. COPY OF CERTIFIED ID MUST BE ATTACHED ( NOT MORE THAN 3 MONTHS )
- 1.1.3. DECLARATION OF INTEREST (MBD 4)
- 1.1.4. TCS PIN CERTIFICATE
- 1.1.5. CERTIFICATE BBBEE OR SWORN AFFIDAVIT VALID FOR 12 MONTHS
- 1.1.6. PROOF OF RESINDENCE

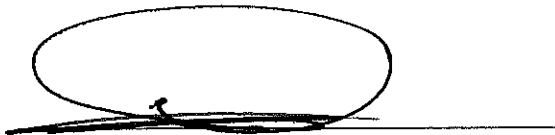
Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY" REQUEST FOR QUOTATION SUPPLY AND DELIVERY OF LAPTOPS " – CLOSING DATE: 09 May 2023** must be placed in the Tender box at Dipaleseng Local Municipality's Offices, Cnr Johnny Mokoena Drive & Themba Shozi Street in Balfour, not later than 12H00 on **09 May 2023**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation .Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part .

**N: B NO EMAILED QUOTAION WILL BE CONSIDERED**

Enquiries:

Ms Dikeledi Mashiane 0712829446 & Mr Mothibedi Molefe 071 293 3663.

A handwritten signature in black ink, appearing to be 'MR LWAZI CINDI', is written over a horizontal line. The signature is somewhat stylized and includes a large loop at the end.

**MR LWAZI CINDI  
MUNICIPAL MANAGER**