

REQUEST FOR QUOTATION FOR SUPPLY AND DELIVERY OF OFFICE FURNITURE.



*Dipaleseng Municipality*

Private Bag X 1005  
 Balfour, 2410  
 Tel: (017) 773-0055  
 Fax: (017) 773-0169  
 Email: [dipaleseng@worldonline.co.za](mailto:dipaleseng@worldonline.co.za)

Address all correspondence to the Municipal Manager

REQUEST FOR QUOTATION FOR SUPPLY AND DELIVERY OF OFFICE FURNITURE.

Date: 23 October 2023

Ref: 08/2023/2024

Quotations are hereby invited from the accredited Request for Quotation for Supply and Delivery of Office Furniture.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality. Preferential Procurement Policy Framework will be evaluated as follows:

Price = 80
Specific Goals = 20
Total = 100

Service providers must be registered with the Central Supplier Database [www.csd.gov.za](http://www.csd.gov.za) for their quotations to be considered.

The specifications is as Follows:

Quantity	Item Description
1	Office Chair
1	Reverse 3 Drawer
1	Oak Office Desk
1	Double Door Filling Cabinet

**NB: Points for this advert shall be evaluated on Pricing and Specific Goals as follows**

The Specific Goals allocated Points in terms of this tender/RFQ	20 Points Allocation
Gender (Maximum Points) – Maximum Points 5	Female – 5
	Male - 0
Disability Maximum Points -5	5
Race Maximum Points -2	Black – 2
	Indian – 05
	Coloured-0.5
Locality (Maximum Points) 8	Within The Boundaries Of The Dipaleseng Local Municipality – 8

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	Within Gert Sibande District -5 Within Mpumalanga Province -3 Outside Mpumalanga Province -0
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**NB: The Following Documents Must Accompany The Quotation**

- Copy Of Medical Assessment Report From Medical Doctor/Institution In Case The Director Or Member Of The Company Is Disabled.
- Copy Of Certified ID Must Be Attached ( It Must Not Be Certified for More Than 3 Months)
- Declaration Of Interest (Mbd 4)
- Certified Copy Of Company Registration (CK) (It Must Not Be Certified For More Than Three Months )
- TSCP Certificate
- Proof Of Municipal Account , And if the Company is leasing the lease agreement must be attached together with the Municipal Accounts in the same address of the lease Agreement whether of the Director of the Company or the Company
- Certified BBBEE Or Sworn Affidavit Valid For 12 Months

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY". REQUEST FOR QUOTATION FOR SUPPLY AND DELIVERY OF OFFICE FURNITURE.) " – CLOSING DATE: 30 October 2023** must be placed in the Tender box at Dipaleseng Local Municipality's Offices, Cnr Johnny Mokoena Drive & Themba Shozi Street in Balfour, not later than 12H00 on **30 October 2023**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation .Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part

**N:B NO EMAILED QUOTATION WILL BE CONSIDERED**

Enquiries:

Ms Dikeledi Mashiane 0712829446 & Mr P. Makhene 072 845 0103



**MR LWAZI CINDI  
MUNICIPAL MANAGER**