

REQUEST FOR QUOTATION FOR ENLARGEMENT AND PRINTING OF OFFICIAL PHOTOS.



Address all correspondence to the Municipal Manager

Dipaleseng Municipality

Private Bag X 1005
Balfour, 2410
Tel: (017) 773-0055
Fax: (017) 773-0169
Email: dipaleseng@worldonline.co.za

REQUEST FOR QUOTATION FOR ENLARGEMENT AND PRINTING OF OFFICIALS PHOTOS

Date: 16 October 2024

REF: 04/2024/2025

Quotations are hereby invited from the accredited services providers for Enlargement and printing of official photos.

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality. Preferential Procurement Policy Framework will be evaluated as follows:

Price = 80
Specific Goals = 20
Total = 100

Service providers must be registered with the Central Supplier Database www.csd.gov.za for their quotations to be considered.

The specifications is as Follows:

QYT	DESCRIPTION
6 Offices / Areas	Photo enlargement to fit frame size on mounting
5	President
5	Deputy President
5	Minister of Coghta
5	Premier
5	MEC coghta
5	Executive Mayor
1	Speakers of council

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Bid to be evaluated on Pricing and Specific Goals as follows

The Specific Goals allocated Points in terms of this tender	20 Points Allocation
Gender (Maximum Points) – Maximum Points 5	Female – 5
	Male - 0
Disability Maximum Points -5	5
Race Maximum Points -2	
	Black – 2
	Indian – 0.5
	Coloured-0.5
Locality (Maximum Points) 8	Within the boundaries of the Dipaleseng Local Municipality – 8
	Within Gert Sibande District -5
	Within Mpumalanga Province -3
	Outside Mpumalanga Province -0

N:B PRE- EVALUATION DISQUALIFICATION CRITERIA

- Copy Of Medical Assessment Report From Medical Doctor/Institution In Case the Director or Member of the Company Is Disabled, The points will be allocated on the Specific Goals and this is not a disqualification criteria should the Bidder not submit .
- Copy Of Certified ID Must Be Attached (It Must Not Be Certified for More Than 3 Months)
- Declaration of Interest (MBD 4) not SBD4
- Certified Company Registration / Certified (CK)
- TSCP Certificate
- Proof Of Municipal Account, And if the Company is leasing the lease agreement must be attached together with the Municipal Accounts/Tax invoice in the same address of the lease Agreement/Owner whether of the Director of the Company or the Company
- Certified BBBEE or Sworn Affidavit Valid For 12 Months.

Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY" REQUEST FOR QUOTATION FOR ENLARGEMENT AND PRINTING OF OFFICIALS PHOTOS. – CLOSING DATE: 23 OCTOBER 2024** must be placed in the Tender box at Dipaleseng Local Municipality's Offices, Cnr Johnny Mokoena Drive & Themba Shoji Street in Balfour, not later than **12H00 on 23 OCTOBER 2024.**

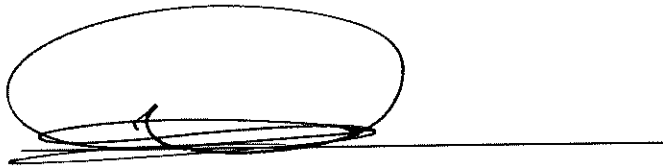
REQUEST FOR QUOTATION FOR ENLARGEMENT AND PRINTING OF OFFICIAL PHOTOS.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation. Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part.

N:B NO EMAILED QUOTAION WILL BE CONSIDERED..

Enquiries:

Ms Dikeledi Mashiane 0712829446 & Ms Phindi Sidu 079 527 2154

A handwritten signature in black ink, consisting of a large, loopy 'C' shape followed by a horizontal line and a small flourish.

**MR LWAZI CINDI
MUNICIPAL MANAGER**