

PERFORMANCE AGREEMENT 2024/25 FINANCIAL YEAR

Made and Entered into by and between

THE DIPALESENG LOCAL MUNICIPALITY

Herein represented by

MR LWAZI CINDI

In his capacity as duly appointed **MUNICIPAL MANAGER**of the Dipaleseng Local Municipality

Herein after referred to as the "Employer"

And

CHARLLOTE POULTEN

In her Capacity as the

DIRECTOR PLANNING ECONOMIC AND DEVELOPMENT

Page 1 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.

CPM

OF THE DIPALESENG LOCAL MUNICIPALITY

Table of Contents

DEF	INITIONS
1.	INTRODUCTION4
2.	PURPOSE OF AGREEMENT4
3.	STRATEGIC OBJECTIVE5
4.	COMMENCEMENT AND DURATION5
5.	PERFORMANCE OBJECTIVES6
6.	PERFORMANCE MANAGEMENT SYSTEM
7.	EVALUATING PERFORMANCE
8.	SCHEDULE FOR PERFORMANCE REVIEWS
9.	DEVELOPMENTAL REQUIREMENTS
10.	OBLIGATIONS OF THE EMPLOYER
11.	CONSULTATION
12.	MANAGEMENT OF EVALUATION OUTCOMES
13.	PERFORMANCE BONUS
14.	DISPUTE RESOLUTION
15.	GENERAL16
ANN	NEXURE A (Part1): PERFORMANCE PLAN – 2024/24 IDP Error! Bookmark not defined.
ANN	IEXURE A (Part 2): PERFORMANCE PLAN – 2023/24 SDBIP Error! Bookmark not defined.
ANN	IEXURE B: PERSONAL DEVELOPMENT PLAN 2023/24 Error! Bookmark not defined.

Page 2 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.



DEFINITIONS

"The ACT" shall mean the Local Government: Municipal Systems Act, 2000 (Act 32 of 2000 as amended)

CCR - Core Competency Requirements

IDP - Integrated Development Plan

KPA - Key Performance Area

KPI - Key Performance Indicator

MFMA - Municipal Finance Management Act

REGULATIONS - shall mean the Local Government: Municipal Systems Act

Performance Regulations for Municipal managers and Managers

directly accountable to Municipal Managers, 2006

FINANCIAL YEAR - refers to the 12 month period which the organisation determines as

its budget year.

Page 3 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.

MM)

1. INTRODUCTION

1.1 This performance contract is between MS CHARLLOTE POULTEN as the Acting Director PLANNING ECONOMIC AND DEVELOPMENT, and MR LWAZI CINDI in his capacity as the Municipal Manager within the provisions of the delegated powers as stipulated by Council. The contract is for the 2024/25 financial year only. The expected performance reflected in this contract is based on the reviewed Integrated Development Plan (IDP) 2024/25, the Service Delivery and Budget Implementation Plan (SDBIP) 2024/25; the afore-mentioned documents have been adopted as working documents of Dipaleseng Local Municipality and therefore, shall be the basis of performance assessment.

2. PURPOSE OF AGREEMENT

The purpose of this agreement is to:-

- 2.1 Comply with the provisions of Sections 57(1) (b), (4A), (4B) and (5) of the Act as well as the employment contract entered into by and between the parties:
- 2.2 Specify objectives and targets defined and agreed to with the employee and to communicate to the employee the employer's expectations of the employee's performance and accountabilities in alignment with the Dipaleseng Local Municipalities Strategic priorities, Integrated Development Plan (IDP), Service Delivery and Budget Implementation Plan (SDBIP) and the Budget of the Municipality:
- 2.3 Specify accountabilities as set out in a performance plan, which forms an annexure to the performance agreement;
- 2.4 Monitor and measure performance against set targeted outputs;
- 2.5 Use the performance agreement as the basis for assessing whether the employee has met the performance expectations applicable to their job;
- 2.6 In the event of outstanding performance, to appropriately reward the employee; and
- 2.7 Give effect to the employer's commitment to a performance-orientated relationship with its employee in attaining equitable and improved service delivery.

Page 4 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

LC. MM

3. STRATEGIC OBJECTIVE

The DIRECTOR MS CHARLLOTE POULTEN has the overall responsibility of ensuring that she shall be, subject to the policy directives of the Council of the Municipality, responsible and accountable for administratively being in charge of the service delivery programmes within the 2024/25 budget, asset management, supply chain management, financial management and review, and any other functions as may be delegated to her by the Municipal Manager.

4. COMMENCEMENT AND DURATION

- 4.1 This Agreement shall commence on the 03rd March 2025 and will remain in force until 30th June 2025 or until a new Performance Agreement, Performance Plan and Personal Development Plan is concluded between the parties for the ensuing financial year or part thereof.
- 4.2 The parties will review the provisions of this Agreement during June each year and will conclude not later than 31st July of each ensuing financial year a new Performance Agreement, Performance Plan and Personal Development Plan that replaces this Agreement.
- 4.3 This Agreement will terminate on the termination of the employment contract entered into by and between the parties for whatever reason.
- 4.4 The parties agree that the contents of the agreement may be revised at any time during the duration thereof with the purpose to determine the applicability thereof.
- 4.5 If at any time during the validity of the agreement the work environment alters to the extent that the contents of the agreement are no longer appropriate; the contents must by mutual agreement between the parties, immediately be revised.

Page 5 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L_C

MAN

5. PERFORMANCE OBJECTIVES

- 5.1 The Performance Plan Annexure "A" sets out:
 - 5.1.1 The performance objectives and targets that must be met by the Employee and;
 - 5.1.2 The time frames within which those performance objectives and targets must be met.
- 5.2 The performance objectives and targets reflected in *Annexure "A"* are set by the Employer in consultation with the Employee, and are based on the IDP, SDBIP and Budget of the Employer and shall include the following:
 - 5.2.1 The key objectives that describe the main tasks that need to be done;
 - 5.2.2 The key performance indicators and means of verification that provide the details of the evidence that must be provided to show that a key objective has been achieved:
 - 5.2.3 The target dates that describe the timeframes in which the work must be achieved:
 - 5.2.4 The weightings showing the relative importance of the key objectives to each other.
- 5.3 The Employee's performance will, in addition, be measured in terms of contributions to the goals and strategies set out in the Employer's IDP.
- 5.4 The Employer will make available to the Employee such employees as the Employee may reasonably require from time to time to assist them to meet the performance objectives and targets established in terms of this Agreement; provided that it will at all times remain the responsibility of the Employee to ensure that they comply with those performance obligations and targets.
- 5.5 The Employee will at their request be delegated such powers by the Employer as may in the discretion of the Employer be reasonably required from time to time to enable them to meet the performance objectives and targets established in terms of this Agreement.
- 5.6 The Employee acknowledges the fact that the Employer is entitled to review and make reasonable changes to the provisions of *Annexure "A"* from time to time for operational reasons. The Employer agrees that the Employee will be fully consulted before any such change is made.

Page 6 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.

R MY 5.7 The provisions of *Annexure "A"* may be amended by the Employer when the Employer's performance management system is adopted, implemented and/or amended as the case may be.

6. PERFORMANCE MANAGEMENT SYSTEM

- 6.1 The Employee agrees to participate in the performance management system that the Employer adopts or introduces for the municipality, management and municipal staff of the municipality.
- 6.2 The Employee accepts that the purpose of the performance management system will be to provide a comprehensive system with specific performance standards to assist the municipality, management and municipal staff to perform to the standards required.
- 6.3 The Employer shall consult the Employee about the specific performance standards that will be included in the performance management system as applicable to the Employee.
- 6.4 The Employee undertakes to actively focus towards the promotion and implementation of the Key Performance Areas (KPA's) (including special projects relevant to the Employee's responsibilities) within the local government framework.
- 6.5 The criteria upon which the performance of the Employee must be assessed consist of two components, both of which must be contained in the performance agreement-
 - 6.5.1 The Employee must be assessed against both components, with a weighting of 80:20 allocated to the Key Performance Areas (KPA's) and the Core Competency Requirements (CCR's), respectively.
 - 6.5.2 Each area of assessment will be weighted and will contribute a specific part to the total score.
 - 6.5.3 KPA's covering the main areas of work will account for eighty percent (80%) and CCR's will account for twenty percent (20%) of the final assessment.
- 6.6 The Employee's assessment will be based on their performance in terms of the outputs/outcomes (performance indicators) identified as per the performance plan which are linked to the KPA's, which constitute eighty percent (80%) of the overall assessment result as per the weightings agreed to between the Employer and Employee.

Page 7 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C

of MM

KPA	KEY PERFORMANCE AREAS (KPA'S)	WEIGHTING	
1.	Basic Service Delivery	30%	
2.	Municipal Financial Viability and Management	10%	<u>: -</u>
3.	Municipal Institutional Development and Transformation	10%	
.4.	Good Governance and Public Participation	10%	
5.	Local Economic Development (LED)	20%	••••••
6.	Spatial Rationale	20%	
TOTAL	-	100%	<u></u>

- 6.7 The key performance areas related to the functional area of Employee shall be subject to negotiation between the Employer and the Employee.
- 6.8 The CCRs will make up the other 20% of the Employee's assessment score as follows:

	There is the first of an experience of the first of the f	QUIREMENTS FOR EMPLOYEES (CCR's)	WEIGHT
	MANAG	ERIAL COMPETENCIES	
NO.	Competency	Proficiency Statement	Weight (%)
4.5	Strategic Capability and Leadership	Skills to be able to provide a vision, set the direction for the municipality or department and inspire others in order to deliver on the municipality's mandate and strategic priorities	10%
2	Management	Skills to enable the individual to plan, manage, monitor and evaluate specific activities in order to ensure that policies are implemented and that local government objectives are achieved	5%
9.	Financial Management	Skills required managing projects and for programmes in the department within the constraints of a budget. This includes being able to plan a budget at the beginning of the financial year, controlling costs throughout the year by allocating resources appropriately and understanding and anticipating the impact of other departments on own budget and adopting where necessary	5%
4.	Change Management	Skills to initiate and support municipal transformation and change in order to implement new initiatives successfully and deliver on service delivery commitments	5%
5.	Knowledge Management	This includes the working knowledge of Council regulations, by-laws and policies, National, Provincial and Local Government structures and applicable legislation	5%
6.	Service delivery Innovation	This is about resolving to work well to achieve a high standard by trying to improve on the way things are done and by working towards achieving the work objectives. It is also about putting plans into action, meeting deadlines.	5%

Page 8 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L-C.

MN/

		4-14-2-1-16-16-2-2-1-16-16-2-1-1-1-1-1-1-1-1	
		taking initiative and solving problems to make sure that things get done. Employees do not wait to be told to do something but rather are encouraged to use their initiative to make sure	
		that things get done accurately and efficiently	
7.	Problem Solving and Analysis	Be able to systematically identify, analyse and resolve existing and anticipated problems in order to reach optimum solutions in a timely manner	5%
8.	People Management, Diversity and empowerment	Skills to manager and encourage people, optimise their outputs and effectively manage relationships. This includes holding regular meetings with her / his team so that information can be shared and so that the team is aware of decisions that may affect them. It is also involves distributing workloads so that individuals' skills are used appropriately and so that the work is evenly spread, making sure that the team has the necessary tools and resources in order to do their work and motivating the team so that they are committed to achieving the goals of the department and ultimately the municipality	5%
9.	Client Orientation and Customer focus	Whether providing a service to an internal or external customer, this means trying to determine the needs of the customer and then meeting those needs. At minimum employees are required to react to queries, keeping promises, being hones in all their dealings, adhering to policies, procedures and delegations, keeping the client up to date, being friendly and helpful at solving problems quickly and without argument. Ideally managers are required to be proactive by trying to understand needs of the customer and providing an appropriate service based on these underlying needs	5%
10.	Communication	Skills to be able to exchange information and ideas in a clear and concise manner appropriate for the audience in order to explain, persuade, convince and influence others to achieve the desired outcomes	5%
11.	Accountability, Ethical Conduct, Honesty and Integrity	Must be able to display and build the highest standards of ethical and moral conduct in order to promote confidence and trust in the municipality	10%
ORE	OCCUPATIONAL COMPE		
12.	Policy conceptualization and implementation	The second section of the second seco	5%
13	Mediation skills		5%
14.	Advanced negotiation skills		5%
	Advanced influencing skills		5%.
	Partnership and		5%

Page 9 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

T C



18.	Management Diversity Management	5%
-----	----------------------------------	----

7. EVALUATING PERFORMANCE

- 7.1 Annexure "A" to this Agreement sets out:
 - 7.1.1 The standards and procedures for evaluating the Employee's performance; and
 - 7.1.2 The intervals for the evaluation of the Employee's performance.
- 7.2 Despite the establishment of agreed intervals for evaluation, the Employer may, in addition, review the Employee's performance at any stage while the contract of employment remains in force.
- 7.3 Personal growth and development needs identified during any performance review discussion must be documented in a Personal Development Plan (PDP), Annexure "B" as well as the actions:
- 7.4 The Employee's performance will be measured in terms of contributions to the goals and strategies set out in the Employer's IDP.
- 7.5 The annual performance appraisal must involve:
 - 7.5.1 Assessment of the achievement of results as outlined in the performance plan-
 - (i) Each KPA should be assessed according to the extent to which the specified standards or performance indicators have been met and with due regard to ad hoc tasks that had to be performed under the KPA.
 - (ii) An indicative rating on the five-point scale should be provided for each KPA.
 - (iii) The applicable assessment rating calculator must then be used to add the scores and calculate a final KPA score.

Page 10 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.

HW Ob

7.5.2 Assessment of the CCRs-

- (i) Each CCR should be assessed according to the extent to which the specified standards have been met.
- (ii) An indicative rating on the five-point scale should be provided for each CCR
- (iii) This rating should be multiplied by the weighting given to each CCR during the contracting process, to provide a score.
- (iv) The applicable assessment-rating calculator must then be used to add the scores and calculate a final CCR score.
- 7.5.3 Overall rating is calculated by using the applicable assessment-rating calculator.

 Such overall rating represents the outcome of the performance appraisal.
- 7.6 The assessment of the performance of the Employee will be based on the following rating scale for KPA's and CCR's:

LEVEL.	TERMINOLOGY	DESCRIPTION	R	ATI	١G			
			1	2	3	•	4	5
5	Outstanding Performance	Performance far exceeds the standard expected of an employee at this level. The appraisal indicates that the Employee has achieved above fully effective results against all performance criteria and indicators as specified in the PA and Performance plan and maintained this in all areas of Responsibility throughout the year.				•		
4.	Performance significantly above expectations	Performance is significantly higher than the standard expected in the job. The appraisal indicates that the Employee has achieved above fully effective results against more than half of the performance criteria and indicators and fully achieved all others throughout the year.						
3.	Fully effective	Performance fully meets the standards expected in all areas of the job. The appraisal indicates that the Employee has fully achieved effective results against all significant performance criteria and indicators as specified in the PA and Performance Plan.			·-			
.2	Performance not fully effective	Performance is below the standard required for the job in key areas. Performance meets some of the standards expected for the job. The review/assessment indicates that the employee has achieved below fully effective results against more than half the key performance criteria and indicators as specified in						

Page 11 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L-C-

M,

	the PA and Performance Plan	
Unacceptable Performance	Performance does not meet the standard performance expected for the job. The review! Assessment indicates that the employee has achieved below fully effective results against almost all of the performance criteria and indicators as specified in the PA and Performance Plan. The employee has failed to demonstrate the commitment or ability to bring performance up to the level expected in the job despite management efforts to encourage improvement.	

- 7.7 For purposes of evaluating the annual performance of the Employee an evaluation panel constituted of the following persons must be established-
 - 7.7.1 Municipal Manager
 - 7.7.2 Chairperson of the Performance Audit Committee or the Chairperson or designated performance management specialist of the audit committee in the absence of a performance audit committee;
 - 7.7.3 Member of the Mayoral or Executive Committee
 - 7.7.4 Municipal Manager from another municipality.
 - 7.7.5 Member of a ward committee as nominated by the Executive Mayor

The Executive Director and / or manager responsible for human resources of the municipality must provide secretariat services to the evaluation panels.

8. SCHEDULE FOR PERFORMANCE REVIEWS

8.1 The performance of the Employee in relation to their performance agreement shall be reviewed on the following dates with the understanding that reviews in the first and third quarter may be verbal if performance is satisfactory:

QUARTER	PERIOD	REVIEW DATE
1	July - September	Before end of October 2024
2	October - December	Before end of February 2025 (Midyear Review)
3	January - March	Before end of April 2025
4	April- June	Before end of September 2025

Page 12 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

T.C.



- 8.2 The Employer shall keep a record of the mid-year review and annual assessment meetings.
- 8.3 Performance feedback shall be based on the Employer's assessment of the Employee's performance.
- 8.4 The Employer will be entitled to review and make reasonable changes to the provisions of the performance plan from time to time for operational reasons on agreement between both parties.
- 8.5 The Employer may amend the provisions of the performance plan whenever the performance management system is adopted, implemented and/or amended as the case may be on agreement between both parties.

9. DEVELOPMENTAL REQUIREMENTS

9.1 A Personal Development Plan (PDP) for addressing developmental gaps is attached as *Annexure "B"* and shall form part of this agreement.

10. OBLIGATIONS OF THE EMPLOYER

- 10.1 The Employer shall:
 - 10.1.1 create an enabling environment to facilitate effective performance by the Employee;
 - 10.1.2 provide access to skills development and capacity building opportunities;
 - 10.1.3 work collaboratively with the Employee to solve problems and generate solutions to common problems that may impact on the performance of the Employee;
 - 10.1.4 on the request of the employee delegate such powers reasonably required by the Employee to enable them to meet the performance objectives and targets established in terms of the agreement; and
 - 10.1.5 Make available to the employee such resources as the Employee may reasonably require from time to time assisting them to meet the performance objectives and targets established in terms of the agreement.

Page 13 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.



11. CONSULTATION

- 11.1 The Employer agrees to consult the Employee timeously where the exercising of the Employee powers will have amongst others—
 - 11.1.1 a direct effect on the performance of any of the Employee's functions;
 - 11.1.2 Commit the Employee to implement or to give effect to a decision made by the Employer;
 - 11.1.3 A substantial financial effect on the Municipality.
- 11.2 The Employer agrees to inform the Employee of the outcome of any decisions taken pursuant to the exercise of powers contemplated in 10.1 as soon as is practicable to enable the Employee to take any necessary action without delay.

12. MANAGEMENT OF EVALUATION OUTCOMES

- 12.1 The evaluation of the Employee's performance shall form the basis for rewarding outstanding performance or correcting unacceptable performance.
- A performance bonus ranging from five percent (5%) to fourteen percent (14%) of the all-inclusive remuneration package may be paid to an employee in recognition of outstanding performance, subject thereto that, in determining the performance bonus the relevant percentage is based on the overall rating, calculated by using the applicable assessment-rating calculator, provided that-
 - 12.2.1 a score of one hundred and thirty percent (130%) to one hundred and forty nine percent (149%) is awarded a performance bonus ranging from five percent (5%) to nipe percent (9%); and
 - 12.2.2 A score of one hundred and fifty percent (150%) and above is awarded a performance bonus ranging from ten percent (10%) to fourteen percent (14%).

Page 14 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C.

Nu S

12.3 The performance bonus referred to in 12.2 here above is payable annually and constituted as follows:

SCORE	BONUS %
130 -133	5
134 - 137	6
138-141	7
142 -145	.8
146 -149	9
150 -153	10
154157	11
158 – 161	12
162 165	13
166 – 167	14

- 12.4 In the case of unacceptable performance, the employer shall -
 - 12.4.1 provide systematic remedial or developmental support to assist the employee to improve their performance; and
 - 12.4.2 After appropriate performance counselling and having provided the necessary guidance and/or support and reasonable time for improvement in performance, and performance does not improve, the employer may consider steps to terminate the contract of employment of the employee on grounds of unfitness or incapacity to carry out their duties.

13. PERFORMANCE BONUS

In accordance with Regulation 805, section 32, a performance bonus, based on affordability, may be paid to the employee, after

- 13.1 the annual report for the financial year under review has been tabled and adopted by the municipal Council;
- 13.2 an evaluation of performance in accordance with the provisions of section 7; and
- 13.3 approval of such evaluation by the municipal Council, as a reward for outstanding performance.

Page 15 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C



14. DISPUTE RESOLUTION

14.1 DISPUTE ON PERFORMANCE AGREEMENT

Any disputes about the nature of the Performance Agreement, whether it relates to key responsibilities, priorities, methods of assessment and for any other matter provided for, shall be mediated by —

- (a) In the case of the municipal manager, the MEC for local government in the Province within thirty (30) days of receipt of a formal dispute from the employee or any other person designated by the MEC; and
- (b) In the case of managers directly accountable to the municipal manager, the executive mayor within thirty (30) days of receipt of a formal dispute from the employee whose decision shall be final and binding on both Parties.

14.2 DISPUTE ON OUTCOME OF PERFORMANCE EVALUATION

Any disputes about the nature of the Performance Evaluation, whether it relates to key responsibilities, priorities, methods of assessment and /or any other matter provided for, shall be mediated by –

- (a) In the case of the municipal manager, the MEC for local government in the province within thirty (30) days of receipt of a formal dispute from the employee or any other person designated by the MEC; and
- (b) In the case of managers directly accountable to the municipal manager a member of the Municipal Council provided that such member was not part of the evaluation panel provided for in Regulation 805 section 27(4) (e) within thirty (30) days of receipt of a formal dispute from the employee; whose decision shall be final and binding on both Parties.

15. GENERAL

- 15.1 The contents of the Agreement must be made available to the public by the Employer in accordance with the MFMA, 2003 and section 46 of the Act.
- 15.2 Nothing in this Agreement diminishes the obligations, duties or accountabilities of the Employee in terms of his contract of employment, or the effects of existing or new regulations, circulars, policies, directives or other instruments.
- 15.3 The performance assessment results of the Employee shall be submitted to the Council within fourteen (14) days after the conclusion of the assessment.

Page 16 of 22 Ms.C.Poulten 2024/25 Dipaleseng Local Municipality Performance Agreement:

L.C. NM

d

THUS	DONE AND SIGNED AT BALFOUR ON THIS	9th DAY OF Abril 20)25.
1.	NAME AND SURNAME		
	Charllote Poultn		
	DIRECTOR: PLANNING ECONOMIC AND D	EVELOPMENT	
	NAME AND SURNAME Modelunger Choese WITNESSES: NO 1		
THUS	DONE AND SIGNED AT BALFOUR ON THIS	DAY OF 20	25
	NAME AND SURNAME LWAZI CINDI MUNICIPAL MANAGER NAME AND SURNAME		
	WITNESSESS: NO 2		
Page 17) Ms:C.Po	• • •	pality Performance Agreement:	

0 B	Strategic	Key Performance	Unit of	Source	2023/24	2024/25	2024/	25 Quar	2024/25 Quarterly Targets	rgets	Portfolio of
No.	Colectives	mulcator	Measurement	Funding	paseilline	Target	Q1	07	03	97	Evidence
PED: 01	Good	# of LED Forums convened by 30 June 2025									Agendas issued /
			#	Opex	7	=	က	2	က	က	Minutes of meetings and
											attendance register
PED: 02	Governance	# of Human Settlement Project Steering Committee									Agendas
100142		Meetings convened by 30	#	Ş	<u> </u>	÷	ď	c	ç	c	Minutes of
		June 2025	ŧ	Chex	=	=	2	7	0	ס	meetings and
	*										attendance
PED: 03		# of job opportunities									# of signed
	Development	created through									contracts of
		infrastructure capital	#	Capex	340	340	340	A/A	A/N	N/A	employment
		projects and EPWP Programs									
PED: 04											Signed
	Development										updated SMME
		Revised SMME &	#	Opex	-	-	_	N/A	N/A	N/A	& Cooperative
		Cooperative Database by									2024/25
		30 June 2025									Database
											Agendas
		# of SMME and Coop		1		Y	2				issued /
		Training and Capacity	#	Opex	4	4	~	-	~	-	Minutes of
		Building Programs		30							meetings and
PED: 05	Development	conducted by 30 June 2025									attendance

2024/25 Dipaleseng Local Municipality Performance Agreement: Page 18 of 23 Ms.C.Poulten

- 1	e e	nd n	~	<u>≧</u> p	-	× 5	j
register	Approved LED Strategy by Council	Approved Investment and Attraction Policy by Council	Agendas Issued / Minutes of meetings and attendance register register	Signed monthly internal control report on approved business license applications	Agendas issued / Minutes of meetings and attendance register	Record of Decision for approved new township establishment Approval by Tribunal	
	N/A	N/A	ώ.	100%	ę,	-	
	,	± 5. **	ю.	100%	ю	₩.	
	N/A	N/A	7	100%	. K	N/A	
	ΑΊΑ	N/A	တ	400%	e e	₩.	
	Ţ	į	11	100%	1	<u> 57</u>	
"-	اً ا	€ -	44	400%	#	. 4	ement:
	Opex	Орех	хәфо	Орех	хәфо	Opex	ance Agre
;	·#	:#±	#	.%	**	* *	spality Perform
	Development of an LED Strategy by 30 March 2025	Development of a Investment Attraction Policy by 30 March 2025	# of monthly SLP and CSI reports submitted to Portfolio Committee and MayGo.	% of Business Licerise Applications approved within 7 days after the date of receipt.	# of monthly reports on Business Inspections Conducted by 30 June 2025	# of approved new township establishments by 30 June 2025	2024/25 Dipaleseng Local Municipality Performance Agreement:
	Economic Development	Economic Development	Éconamic Development	Economic Development	Economic Development	Spatial, Rationale	
	PED: 06	PED: 07	PED: 08	PED: 09	PED: 10	PED: 11	Page 19 of 23 Ms.C.Poulten

2024/25 Dipaleseng Local Municipality Performance Agreement:

		.			
Committee	Agendas issued / Minutes of meetings and attendance	Agendas issued / Minutes of meetings and attendance register	Agendas Issued / Minutes of meetings and attendance register	Land Invasion Policy reviewed and approved by Council	Approved Comprehensive Land Audit Report by Council
	m	୯୭	m	~ `	N/A
	ю	ന്	ro .	NA	~
	6N·	.81	2	NA	N/A
	-\eartin	`œ`	Ö	N/A	Ϋ́N
	, E-	Ę	· ************************************	,	۲
	*	13	i l.	1	₹77
	Орех	Opex	Opex	Opex	Орех
	#:	**	**	#	#
	# of reports on the formalisation of informal settlement submitted to Portfollo Committee and MayCo by 30 June 2025	# of reports submitted for the Grootviel Township	# of reports on the issuing of title deeds and submitted to Portfolio Committee and MayCo	Review of Land Invasion Policy by 30 May 2025	Development of a Comprehensive Land Audit by 30 March 2025.
	Spatial Rationale & Integrated Human Settlement	Spatial Rationale & Integrated Human Settlement	Spatial Rationale & Integrated Human Settlement	Spatial Rationale & Integrated Human Settlement	Spatial Rationale
	PED: 12	PED: 13	PED: 14	PËD: 15	PED: 16

2024/25 Dipaleseng Local Municipality Performance Agreement:

Page 20 of 23 Ms.C.Poulten

PED; 17:	Spatial Rationale & Integrated Human Settlement	Review of Housing Sector Plan by 30 May 2025	**	Opex	, -	-	N/A	A/N	N.A	, j	Housing Sector Plan reviewed and approved by Council
PED: 18	Spatial Rationale	# of Monthly SPLUMA Reports:submitted to Portfolio Committee and MayCo by 30 June 2025	#	Opex	٠. ما يا _و	<u> </u>	ώ	2	97	82	Agendas issued / Minutes of meetings and attendance register
PED (19	Spatial Rationale	# of Monthly Housing Needs Register Reports submitted to Portfolio Committee and MayCo by 30 June 2025	#	xedO	44	11	9	2	69	e	Agendas issued / Minutes of meetings and attendance register
PED: 20.	Spatial Rationale	# of Monthly Building Regulations and Encroachment Reports submitted to Portholio Committee and MayCo by 30 June 2025	# #	xàdo	14	11	ന	63	en:	kά	Agendas issued / Minutes of meetings and attendance register
PED: 21	Spatial Rationale	% of building plan applications processed within 30 days after the date of receipt	%	хэфО	100%	100%	%001	100%	100%	100%	Signed monthly internal control report on building plan applications
PED: 22	Spatial Rationale	# of Land Use Application Reports submitted for approval to GSDM MPT within 120 days	#	Opex	À	Į.	ю	2	<u>.</u>	୍ଟ	Agendas issued / Minutes of meetings and aftendance register
PED; 23	Municipal Planming	Submission of 2024/25 IDP / Budget Process Plan to Council by 31 August 2024	Date	орех	.	s again t	3:1- Aug- 24	NA	N/A	N/A	Approved IDP / Budget Process Plan
Page 21 of 23 Ms.C.Poulten	-	2024/25 Dipaleseng Local Municipality Performance Agreement:	cipality Perform	nance Agre	ement						

2024/25 Dipaleseng Local Municipality Performance Agreement:

	<u>-</u> .		,					
Invitations / Agenda /	Attendance Register / Vorkshop Report	Draft IDP Submitted to Council by 31 March 2025	Approved IDP by Council by 31 May 2025	Quarterly Cost Curtailment Reports	Quarterly Deviation Reports	Quarterly Performance Reports with PoEs	Quarterly updated Audit Action plan	Quarterly Risk Vitigation report
	Z Z	W/A	31- May- 25	30%	20%	~	100%	100%
e e	Jan-	31- Mar- 25	N/A	%0E	20%	~	100%	100%
	ŇA	N/A	ΑΊΝ	30%	%09	-	0	0
	Ā	NA	NA	30%	%09	<u>, Tar</u>	0	D.
<u>-</u>	· ←	,	, -	%08	%09	;₹	100%	1:00%
	*	+	↓	New	New	'\	New	New
	Орех	xedO	Öpex	Opex	Орех	o o o	Орех	ўэ ф О
***************************************	Date	Date	Date	%	%	**:	%	%
	Annual Municipal Strategic Planning Workshop by 30 Jan 2025	Submission of a Draft IDP to Council by 31 March 2025	Approval and Adoption of a Revised IDP by Council by 31 May 2025	Reduction of overtime by 30%	Reduction of UIFW by 50% by end of June 2025	# of Quarterly Performance Files submitted to Internal Audit within 10 days after each Quarter	% of Resolved AG Findings by 20 June 2025	Implementation of Risk Mitigations
Municipal Planning		Municípal Planning	Municipal Planning	Financial Management	Financial Management	Organizational Development	Good Governance	Good Governance
:	PED: 24	PED: 25	PED 26	PED: 27	PED: 28	PED: 29	PED:30	PED :31

2024/25 Dipaleseng Local Municipality Performance Agreement:

Page 22 of 23 Ms.C.Poulten

<u>ر</u> __

Progress report on financial recovery plan and funding
100%
100%
0
Ō
100%
we.
Орех
%
100% Revenue Collection
Financial Management
PED 32

2024/25 Dipaleseng Local Municipality Performance Agreement:

Page 23 of 23 Ms. C. Poulten