



Dipaleseng Local Municipality
Tenders are invited to submit tenders for the following tender
Advert date 12 JUNE 2025

| Project Description | Requirements | Point System | Functionality | Document Price | Closing Date and Time | Enquires |
|--|--|---|--|----------------|--|---|
| 1. Project DLM 06/06/2025 Appointment of service provider to provide auctioneering services to redundant assets which includes motor vehicles, computer hardware and office furniture. | SAIA or other relevant Professional Body | 80/20 Preference points system and functionality | <p><u>COMPANY EXPERIENCE</u></p> <p>(Bidder must demonstrate relevant and similar or related experience in terms of appointment letters and or completion letters from previous clients)</p> <p>1-3 Appointment Letters 3</p> <p>3-4 Appointment Letters 5</p> <p>5 or more Appointment Letters 9</p> <p><u>SKILLS AND QUALIFICATIONS OF KEY PERSONNEL :</u></p> <p>Bidders must have relevant qualifications (certified copies) and curriculum vitae showing years of experience for their key personnel.</p> <ul style="list-style-type: none"> • Highly qualified personnel with relevant qualification at NQF Level 8 or higher, with 10 or more years of experience in the relevant field = 5 • Qualified personnel with relevant qualification at atleast NQF Level 7, with 5-10 years of experience in the relevant field = 2 | R 2300.00 | 14 July 2025 At 12H00 Dipaleseng Local Municipality | <p>Technical enquiries: Ms P Phakoa 071 296 5675</p> <p>Administrative enquiries: Ms Dikeledi Mashiane 071 282 9446</p> |

- Qualified personnel with relevant qualification at NQF Level 6, with less than 5 years of experience in the relevant field = 2

COMPANY PROFILE:

Provide company profile showing names of Directors, Management Team and General Structure of the company. A list of clients (current and previous) contactable/ traceable references whom similar trade/ supply of goods or services have been done with

- Excellent Profile = 5
- Good Profile = 4
- Poor Profile = 2

ACCREDITATION CERTIFICATE:

Proof of accreditation certificate SAIA (South African Institute of Auctioneers) or any relevant Body

Accreditation Certificate attached = 5 points

BANK RATING OF THE BIDDER:

Bidder to attach Proof a bank rating from the Bank or recognised Financial Institution to determine its financial capacity

| | | | | | | |
|---|---|---|---|-----------|--|--|
| | | | <ul style="list-style-type: none"> • Bank Rating ‘A’ – undoubted = 5 • <input type="checkbox"/> Bank Rating ‘B’ – Good for amount quoted =3 • <input type="checkbox"/> Bank Rating ‘C’ – Average / Good if strictly in the line of business =2 • <input type="checkbox"/> Bank Rating “D” – Fair Trade Risk =0 | | | |
| 2. Project DLM 07/06/2025 Appointment of a service provider to provide provision of short-term insurance for a period of three years | Registration with FIA; FSCA Licensed for FSP | 80/20 Preference points system and functionality | <p><u>Company Experience</u></p> <ul style="list-style-type: none"> - Bidder has successfully undertaken short-term insurance projects (Each project must be supported by its own appointment letter in order to score points) <ul style="list-style-type: none"> • 1–3projects=4 • 4–6projects=06 • 7–10projects=8 • 11+ projects = 10 | R 2300.00 | 14 July 2025 At 12H00 Dipaleseng Local Municipality | Technical enquiries: Ms P Phakoa 071 296 5675 Administrative enquiries: Ms Dikeledi Mashiane 071 282 9446 |

Company Reputation

Bidder must registered with
the Following

FIA

FSCA

Licensed For FSP

Proof of Registration be
submitted.

No Registration =0

Registration 20

Track record of Clientele

(Experience on the value of
contract managed, project
to be supported by
appointment letter in order
to score points

- Coverage between 0 –
R2mil = 03

- Coverage between
>R2mil – 5mil = 05

| | | | | | |
|--|--|---|--|--|--|
| | | <ul style="list-style-type: none"> • Coverage between >R5mil – 10mil = 07 • Coverage greater than 10mil = 10 <p><u>KEY STAFF COMPETENCE:</u> (must be working for the bidding company attach CV and Organogram) Account Manager</p> <ul style="list-style-type: none"> • Academic Qualification: <p>Diploma in Accounting or related = 05</p> <p>Degree in Accounting or related = 10</p> <p>Honours/Post graduate or higher in Accounting or related = 15</p> <p><u>EXPERIENCE OF ACCOUNT MANAGER (EXPERIENCE MUST BE RELATED TO INSURANCE)</u></p> <ul style="list-style-type: none"> • < 3 years = 0 | | | |
|--|--|---|--|--|--|

- | | | | | | | |
|--|--|--|---|--|--|--|
| | | | <ul style="list-style-type: none">• 3-5 years = 03• 6-10 years = 07• >10years=10 | | | |
|--|--|--|---|--|--|--|

FINANCIAL CAPABILITY

- Bidder must provide a certified (not older than three months) bank rating certificate with bank letter head and stamp Code A, B,

C = 15

- Code D-E = 10
- Code F-G or Lower = 0

METHODOLOGY

Service provider's understanding of the Terms of Reference and methodology.

The methodology must include a detailed project Plan, Administration, Communication and which include the following:

| | | | | | | |
|--|--|--|--|--|--|--|
| | | | <ul style="list-style-type: none"> •Detailed project plan on how the project will be executed. •Plan on how the project will be administered. •Plan on how Communication will be rendered. <p>No methodology provided = 0</p> <ul style="list-style-type: none"> • Methodology provided with • No methodology provided = 0 • Methodology provided with project plan and communication channels only =10 • Methodology provided with project plan, administration, and communication channels =20 | | | |
|--|--|--|--|--|--|--|

Dipaleseng Local Municipality invites interested parties to tender/bid for the above tender. Tender will be evaluated in line with Dipaleseng Local Municipality Supply Chain Management Policy and Preferential Procurement Policy Framework Act.

Tender documents for the above project will be obtainable as from Thursday 20June 2025 at Dipaleseng Local Municipality: Supply Chain Management Unit after briefing.

Corner Jonny Mokoena and Themba Shozi Street, Balfour from 07H45 to 16H15 (Monday-Friday)

Only cash and EFT will be accepted and to be payable to Dipaleseng Local Municipality.

Completed Tenders must be deposited in the Tender box at the entrance of Dipaleseng Local Municipality Corner Jonny Mokoena and Themba Shozi Street, Balfour on/before 12H00 of the closing dates stated above. No late, faxed or E-mailed tender's document will be accepted. The Municipality is not bound to accept the lowest or any other tender.

