

REQUEST FOR QUOTATION



DIPALESENG LOCAL MUNICIPALITY

Written price quotation are hereby invited from prospective suppliers. Request for Quotation documents with specifications will be available from the 23rd of September 2026, free at the SCM Office or Dipaleseng Local Municipality website.

RFQ No.	RFQ Description	Compulsory briefing date & time	Briefing Venue	Closing Date & Time
DLMSCM 2026/2027-14	Appointment of a Travel Agent to book flights return for Three peoples, Shuttle from the airport to the venue on arrival and from venue to the airport returning and accommodation for three peoples checking in on the 4 th October 2026 checking out on the 9 th October 2026 for Bed, Breakfast and Dinner (Durban ICC KZN)	N/A	N/A	29 September 2026 @12H00

Dipaleseng Local Municipality subscribes to the PPPFA of 2022 and the 80/20 principle will be the criteria used for this bid. Specified goals will be allocated as follows

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system)	Verification Documents
Race	2	CSD
Women	5	CSD
Disabled	5	CSD
Locality	8	Municipal account

Completed quotations documents clearly marked "THE DESCRIPTION AND RFQ NO DLMSCM 2026/2027-14", are to be deposited in a tender box situated at Dipaleseng Local Municipality administrative building, on or before **CLOSING DATE AND TIME AS SPECIFIED ABOVE**. No faxed or late submissions will be accepted. The quotation validity period is 30 days. All enquiries must be addressed to the relevant personnel as stated below.

All enquiries regarding the quotation administration must be directed to supply chain management office to Ms. D Mashiane, 071 282 9446, mashiane@dipaleseng.com and technical enquiries must be directed to Secretary MM Office Ms Suzen Motokeng on 071 688 6453 Email address motokeng@dipaleseng.com

NOTE: Dipaleseng Local Municipality does not bind itself to accept the lowest or any quotation and reserves the right to accept any quotation in whole or part. Quotations documents will also be evaluated based on the requested documents, experience, capacity and references. If you don't hear from us after the expiry of the validity period please accept that your quotation was unsuccessful. Please note that it is a requisite of the municipality that all suppliers must be registered on the CSD and database of the municipality therefore all bidders who are not registered on the database system must ensure that their bids are accompanied by the database forms.

MUNICIPAL MANAGER

MRL L CINDI

NOTICE NO: 21 SEPTEMBER 2026