

REQUEST FOR QUOTATION FOR SUPPLY AND DELIVERY OF FURNITURE AND STATIONERY.



Address all correspondence to the Municipal Manager

Dipaleseng Municipality

Private Bag X 1005
 Balfour, 2410
 Tel: (017) 773-0055
 Fax: (017) 773-0169
 Email: dipaleseng@worldonline.co.za

REQUEST FOR QUOTATION FOR SUPPLY AND DELIVERY OF FURNITURE AND STATIONERY FOR RECORDS OFFICE.

DATE: 22 NOVEMBER 2024

REF : 13/2024/2025

Quotations are hereby invited from the accredited services providers for furniture and stationery .

The 80\20 preference point system will be used when evaluating the quotation, which is in terms of PPPFA and the SCM policy of the municipality. Preferential Procurement Policy Framework will be evaluated as follows:

Price = 80
Specific Goals = 20
Total = 100

Service providers must be registered with the Central Supplier Database www.csd.gov.za for their quotations to be considered.

The specifications is as Follows:

QUANTITY	DESCRIPTION
1	Records stamp
1	4.5 kg CO2 fire extinguisher
5	Soft Sporty Arm Rest Office Chairs
1	Mahogany finish cluster desk with pedestal
1	White Bar Fridge
2	Visitors Chairs
1	Wireless Mouse

Bid to be evaluated on Pricing and Specific Goals as follows

The Specific Goals allocated Points in terms of this tender	20 Points Allocation
Gender (Maximum Points) – Maximum Points 5	Female – 5
	Male - 0
Disability Maximum Points -5	5

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Race Maximum Points -2	Black – 2
	Indian – 0.5
	Coloured-0.5
Locality (Maximum Points) 8	Within the boundaries of the Dipaleseng Local Municipality – 8 Within Gert Sibande District -5 Within Mpumalanga Province -3 Outside Mpumalanga Province -0

N:B PRE-EVALUATION DISQUALIFICATION CRITERIA

- Copy Of Medical Assessment Report From Medical Doctor/Institution In Case the Director or Member of the Company Is Disabled, The points will be allocated on the Specific Goals and this is not a disqualification criteria should the Bidder not submit
- Copy Of Certified ID Must Be Attached (It Must Not Be Certified for More Than 3 Months)
- Declaration of Interest (MBD 4) not SBD4
- Certified Company Registration / Certified (CK)
- TSCP Certificate
- Proof Of Municipal Account, And if the Company is leasing the lease agreement must be attached together with the Municipal Accounts/Tax invoice in the same address of the lease Agreement/Owner whether of the Director of the Company or the Company And it must not be owing for more than 90 days.
- BBBEE or Sworn Affidavit Valid For 12 Months
- Local Content production of minimum threshold of **85%** only for furniture including annexure **C.D.E**

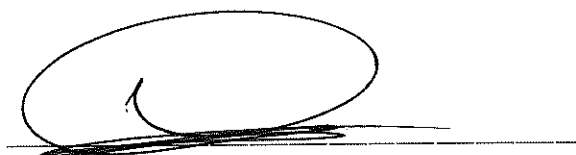
Duly completed RFQ's must be sealed in an envelope clearly marked: **MUNICIPAL MANAGER, DIPALESENG LOCAL MUNICIPALITY" REQUEST FOR QUOTATION FOR FURNITURE AND STATIONERY " – CLOSING DATE: 29 NOVEMBER 2024** must be placed in the Tender box at Dipaleseng Local Municipality's Offices, Cnr Johnny Mokoena Drive & Themba Shoji Street in Balfour, not later than **12H00 on 29 NOVEMBER 2024**.

Late submission will not be accepted and Dipaleseng local municipality does not bind itself to accept the lowest or any submitted quotation .Dipaleseng local municipality reserves the right to accept a quotation as a whole or in part .

N:B NO EMAILED QUOTAION WILL BE CONSIDERED.

Enquiries:

Ms Dikeledi Mashiane 071 282 9446 & Ms Winnie Nyembe 083 947 9084



**MR LWAZI CINDI
MUNICIPAL MANAGER**